

**1) Unity Trust Savings**

|              |                 |
|--------------|-----------------|
| B/F 01/04/25 | 20199.63        |
| + Receipts   | 0.00            |
| + Interest   | 118.15          |
| - Payments   |                 |
| Balance      | <u>20317.78</u> |

**2) Unity Trust current**

|              |                 |
|--------------|-----------------|
| B/F 01/04/25 | 21950.06        |
| + Receipts   | <u>26761.77</u> |
|              | 48711.83        |
| -Payments    | <u>22022.92</u> |
| Balance      | <u>26688.91</u> |

|               |                        |
|---------------|------------------------|
| <b>Total:</b> | <u><u>47006.69</u></u> |
|---------------|------------------------|



| Date        | Payee                     | Unity (BACS unless in italics) | Barclays (cheque) | Ref | Chq No. | Salaries/PAYE | Subscriptions | Electricity | Insurances | Miscellaneous (audit broadband) | Clerk Councillor expenses | Training | Grants 137 Comm projects | Publicity | Environmental Services | Reserves | Community Projects | Bank charges | Recreation ground | Election costs | VAT paid | Transfers to Unity |
|-------------|---------------------------|--------------------------------|-------------------|-----|---------|---------------|---------------|-------------|------------|---------------------------------|---------------------------|----------|--------------------------|-----------|------------------------|----------|--------------------|--------------|-------------------|----------------|----------|--------------------|
| 07-Apr      | G Walker (salary)         | 479.59                         |                   | 1   |         | 479.59        |               |             |            |                                 |                           |          |                          |           |                        |          |                    |              |                   |                |          |                    |
| 07-Apr      | British Legion (VE day)   | 158.49                         |                   | 2   |         |               |               |             |            |                                 |                           |          |                          |           |                        |          | 158.49             |              |                   |                | 26.41    |                    |
| 07-Apr      | SALC (subscription)       | 541.17                         |                   | 3   |         |               | 541.17        |             |            |                                 |                           |          |                          |           |                        |          |                    |              |                   |                |          |                    |
| 07-Apr      | Suffolk.cloud (email a/c) | 35.00                          |                   | 4   |         |               |               |             |            | 35.00                           |                           |          |                          |           |                        |          |                    |              |                   |                |          |                    |
| 07-Apr      | Suffolk.cloud (Website)   | 120.00                         |                   | 5   |         |               |               |             |            | 120.00                          |                           |          |                          |           |                        |          |                    |              |                   |                |          |                    |
| 07-Apr      | G Walker (WFH expenses)   | 35.90                          |                   | DD  |         |               |               |             |            | 35.90                           |                           |          |                          |           |                        |          |                    |              |                   |                |          |                    |
| 13-May      | G Walker (salary)         | 479.59                         |                   | 6   |         | 479.59        |               |             |            |                                 |                           |          |                          |           |                        |          |                    |              |                   |                |          |                    |
| 13-May      | G Walker (WFH expenses)   | 35.90                          |                   | DD  |         |               |               |             |            | 35.90                           |                           |          |                          |           |                        |          |                    |              |                   |                |          |                    |
| 13-May      | G Walker (printer ink)    | 19.99                          |                   | 7   |         |               |               |             |            |                                 | 19.99                     |          |                          |           |                        |          |                    |              |                   |                | 3.33     |                    |
| 13-May      | P Lickert (expenses APM)  | 72.34                          |                   | 8   |         |               |               |             |            |                                 | 72.34                     |          |                          |           |                        |          |                    |              |                   |                | 9.73     |                    |
| 13-May      | Heelis & Lodge (audit)    | 220.00                         |                   | 9   |         |               |               |             |            | 220.00                          |                           |          |                          |           |                        |          |                    |              |                   |                |          |                    |
| 13-May      | RG grant                  | 2946.00                        |                   | 10  |         |               |               |             |            |                                 |                           |          |                          |           |                        |          |                    |              | 2946.00           |                |          |                    |
| 13-May      | RG VAT refund             | 2485.56                        |                   | 11  |         |               |               |             |            |                                 |                           |          |                          |           |                        |          |                    |              | 2485.56           |                |          |                    |
| 13-May      | Service Charge (Apr)      | 6.00                           |                   | DD  |         |               |               |             |            |                                 |                           |          |                          |           |                        |          |                    | 6.00         |                   |                |          |                    |
| 03-Jun      | G Walker (salary)         | 479.59                         |                   | 12  |         | 479.59        |               |             |            |                                 |                           |          |                          |           |                        |          |                    |              |                   |                |          |                    |
| 03-Jun      | G Walker (WFH expenses)   | 35.90                          |                   | 13  |         |               |               |             |            | 35.90                           |                           |          |                          |           |                        |          |                    |              |                   |                |          |                    |
| 03-Jun      | G Walker (audit mileage)  | 28.80                          |                   | 14  |         |               |               |             |            |                                 | 28.80                     |          |                          |           |                        |          |                    |              |                   |                |          |                    |
| 03-Jun      | D Jacobs (expenses)       | 34.18                          |                   | 15  |         |               |               |             |            |                                 | 34.18                     |          |                          |           |                        |          |                    |              |                   |                |          | 4.67               |
| 03-Jun      | HMRC                      | 441.48                         |                   | 16  |         | 441.48        |               |             |            |                                 |                           |          |                          |           |                        |          |                    |              |                   |                |          |                    |
| 03-Jun      | Service Charge (May)      | 6.00                           |                   | DD  |         |               |               |             |            |                                 |                           |          |                          |           |                        |          |                    | 6.00         |                   |                |          |                    |
| 17-Jun      | D Cope (Alley Rd)         | 235.00                         |                   | 17  |         |               |               |             |            |                                 |                           |          |                          |           | 235.00                 |          |                    |              |                   |                |          |                    |
| 16-Jul      | G Walker (salary)         | 479.59                         |                   | 18  |         | 479.59        |               |             |            |                                 |                           |          |                          |           |                        |          |                    |              |                   |                |          |                    |
| 16-Jul      | CIL grant for VH roof     | 10800.00                       |                   | 19  |         |               |               |             |            |                                 |                           |          |                          |           |                        |          | 10800.00           |              |                   |                |          |                    |
| 17-Jul      | Service Charge (Jun)      | 6.00                           |                   | DD  |         |               |               |             |            |                                 |                           |          |                          |           |                        |          |                    | 6.00         |                   |                |          |                    |
| 17-Jul      | G Walker (WFH expenses)   | 35.90                          |                   | DD  |         |               |               |             |            | 35.90                           |                           |          |                          |           |                        |          |                    |              |                   |                |          |                    |
| 14-Aug      | Service Charge (Jul)      | 6.00                           |                   | DD  |         |               |               |             |            |                                 |                           |          |                          |           |                        |          |                    | 6.00         |                   |                |          |                    |
| 14-Aug      | ICO                       | 47.00                          |                   | DD  |         |               |               |             |            | 47.00                           |                           |          |                          |           |                        |          |                    |              |                   |                |          |                    |
| 14-Aug      | G Walker (salary)         | 479.59                         |                   | 20  |         | 479.59        |               |             |            |                                 |                           |          |                          |           |                        |          |                    |              |                   |                |          |                    |
| 14-Aug      | G Walker (printer paper)  | 21.49                          |                   | 21  |         |               |               |             |            |                                 | 21.49                     |          |                          |           |                        |          |                    |              |                   |                |          | 3.58               |
| 14-Aug      | G Walker (WFH expenses)   | 35.90                          |                   | DD  |         |               |               |             |            | 35.90                           |                           |          |                          |           |                        |          |                    |              |                   |                |          |                    |
| 04-Sep      | G Walker (salary)         | 479.59                         |                   | 22  |         | 479.59        |               |             |            |                                 |                           |          |                          |           |                        |          |                    |              |                   |                |          |                    |
| 04-Sep      | HMRC                      | 441.48                         |                   | 23  |         | 441.48        |               |             |            |                                 |                           |          |                          |           |                        |          |                    |              |                   |                |          |                    |
| 04-Sep      | PKF Littejohn (ext audit) | 252.00                         |                   | 24  |         |               |               |             |            | 252.00                          |                           |          |                          |           |                        |          |                    |              |                   |                |          | 42.00              |
| 04-Sep      | G Walker (WFH expenses)   | 35.90                          |                   | DD  |         |               |               |             |            | 35.90                           |                           |          |                          |           |                        |          |                    |              |                   |                |          |                    |
| 04-Sep      | Service Charge (Jun)      | 6.00                           |                   | DD  |         |               |               |             |            |                                 |                           |          |                          |           |                        |          |                    | 6.00         |                   |                |          |                    |
| Carried Fwd |                           | 22022.92                       | 0.00              |     |         | 3760.50       | 541.17        | 0.00        | 0.00       | 889.40                          | 176.80                    | 0.00     | 0.00                     | 0.00      | 235.00                 | 0.00     | 10958.49           | 30.00        | 5431.56           | 0.00           | 89.72    | 0.00               |



## Bank Reconciliation

Date: 14/08/2025

|                    |            |                   |
|--------------------|------------|-------------------|
| Cash in hand       | 01/04/2025 | £42,149.69        |
| + Receipts         |            | <u>£26,761.77</u> |
|                    |            | £68,911.46        |
| + Interest (Unity) |            | £118.15           |
| -Payments          |            | £22,022.92        |

|          |                            |                   |
|----------|----------------------------|-------------------|
| <b>A</b> | <b>Spreadsheet Balance</b> | <b>£47,006.69</b> |
|----------|----------------------------|-------------------|

Cash in hand per Bank Statements

|                      |            |                   |
|----------------------|------------|-------------------|
| Unity Trust          | 31/08/2025 | £27,897.88        |
| Unity Trust Savings  | 30/06/2025 | <u>£20,317.78</u> |
|                      |            | £48,215.66        |
| - Uncleared Payments |            | <u>£1,208.97</u>  |
|                      |            | £47,006.69        |

+Uncleared Receipts

|          |                              |                   |
|----------|------------------------------|-------------------|
| <b>B</b> | <b>Adjusted bank balance</b> | <b>£47,006.69</b> |
|----------|------------------------------|-------------------|

## Does $A=B$ ?

# YES

## Checks out OK

|    | A                                           | B         | C       | D       | E        | F      | G       | H        | I       | J       | K       | L       | M       | N        | O                | P           | Q        |
|----|---------------------------------------------|-----------|---------|---------|----------|--------|---------|----------|---------|---------|---------|---------|---------|----------|------------------|-------------|----------|
| 1  | Kirton and Falkenham Budget 2025/6          | April     | May     | Jun     | July     | Aug    | Sept    | Oct      | Nov     | Dec     | Jan     | Feb     | March   | To date  | Forecast Outturn | Budget 25/6 |          |
| 2  | Currency £                                  |           |         |         |          |        |         |          |         |         |         |         |         |          |                  | Final       | Gap      |
| 3  | Total receipts                              | 15961.77  |         |         | 10800.00 |        |         | 13089.00 |         |         | 105.00  |         | 557.02  | 26761.77 | 40512.79         |             |          |
| 4  | Opening current a/c for the financial year  | 42,149.69 |         |         |          |        |         |          |         |         |         |         |         |          |                  |             |          |
| 5  |                                             |           |         |         |          |        |         |          |         |         |         |         |         |          |                  |             |          |
| 6  | Salaries/PAYE                               | 479.59    | 479.59  | 921.07  | 479.59   | 479.59 | 921.07  | 479.59   | 759.63  | 967.12  | 503.57  | 797.61  | 967.12  | 3760.50  | 8235.15          | 7723        | -512.1   |
| 7  | Subscriptions                               | 541.17    |         |         |          |        |         |          |         |         |         |         |         | 541.17   | 541.17           | 661         | 119.6    |
| 8  | Electricity                                 |           |         |         |          |        |         |          |         |         |         |         |         | 0.00     | 0.00             | 0           | 0.0      |
| 9  | Insurances                                  |           |         |         |          |        |         | 1,477.49 |         |         |         |         |         | 0.00     | 1477.49          | 1514        | 36.9     |
| 10 | Miscellaneous (audit broadband etc          | 190.00    | 261.90  | 35.90   | 35.90    | 82.90  | 287.90  | 18.00    | 41.90   | 47.30   | 41.90   | 41.90   | 47.90   | 894.50   | 1133.40          | 1281        | 147.9    |
| 11 | Clerk Councillor expenses                   |           | 92.33   | 62.98   |          | 21.49  |         |          | 36.60   |         | 68.51   |         |         | 176.80   | 281.91           | 397         | 115.1    |
| 12 | Training                                    |           |         |         |          |        |         |          |         |         |         |         |         | 0.00     | 0.00             | 246         | 246.0    |
| 13 | Grants 137 Comm projects                    |           |         |         |          |        |         |          |         | 1750.00 |         | 150.00  |         | 0.00     | 1900.00          | 1600        | -300.0   |
| 14 | Publicity                                   |           |         |         |          |        |         |          |         |         |         |         |         | 0.00     | 0.00             | 0           | 0.0      |
| 15 | Environmental Services                      |           |         | 235.00  |          |        |         | 110.34   | 64.00   | 900     | 403.20  | 200.00  |         | 235.00   | 1912.54          | 4126        | 2213.2   |
| 16 | Professional services reserve               |           |         |         |          |        |         |          |         |         |         |         |         | 0.00     | 0.00             | 2400        | 2400.0   |
| 17 | Community Projects                          |           |         |         | 10800.00 |        |         | 1039.75  |         |         |         |         |         | 10800.00 | 11839.75         | 1265        | -10574.8 |
| 18 |                                             |           |         |         |          |        |         |          |         |         |         |         |         |          |                  |             |          |
| 19 | General account                             | 1210.76   | 833.82  | 1254.95 | 11315.49 | 583.98 | 1208.97 | 2085.42  | 1941.88 | 3664.42 | 1017.18 | 1189.51 | 1015.02 | 16407.97 | 27321.41         |             |          |
| 20 |                                             |           |         |         |          |        |         |          |         |         |         |         |         |          |                  |             |          |
| 21 | RG Grant/Vat Refunds                        |           | 5431.56 |         |          |        |         | 2874.38  |         |         |         |         | 2485.56 | 5431.56  | 10791.5          | 5892        | -4899.0  |
| 22 |                                             |           |         |         |          |        |         |          |         |         |         |         |         |          |                  |             |          |
| 23 | Total Expenditure                           |           |         |         |          |        |         |          |         |         |         |         |         | 21839.53 | 38112.91         | 27106       | -11007   |
| 24 |                                             |           |         |         |          |        |         |          |         |         |         |         |         |          |                  |             |          |
| 25 | Current Account ^                           | 21,950.06 | *       |         |          |        |         |          |         |         |         |         |         |          |                  |             |          |
| 26 | Forecast Current Account                    | 24,349.94 |         |         |          |        |         |          |         |         |         |         |         |          |                  |             |          |
| 27 | Reserve Deposit (Unity)                     | 20,317.78 | **      |         |          |        |         |          |         |         |         |         |         |          |                  |             |          |
| 28 | Forecast Total                              | 44,667.72 |         |         |          |        |         |          |         |         |         |         |         |          |                  |             |          |
| 29 |                                             |           |         |         |          |        |         |          |         |         |         |         |         |          |                  |             |          |
| 30 | * Per Bank Reconciliation Report April 2025 |           |         |         |          |        |         |          |         |         |         |         |         |          |                  |             |          |
| 31 | ^ Less payments plus receipts not banked    |           |         |         |          |        |         |          |         |         |         |         |         |          |                  |             |          |
| 32 | ** Per Bank reconciliation report Apr 25    |           |         |         |          |        |         |          |         |         |         |         |         |          |                  |             |          |
| 33 | Sep-25 GJW v1                               |           |         |         |          |        |         |          |         |         |         |         |         |          |                  |             |          |

## KIRTON AND FALKENHAM PARISH COUNCIL BUDGET 2025-2026

15/11/2024

2.5%

## EXPENDITURE

## ADMINISTRATION

Salaries inc PAYE

Stationery/post/telecoms

Mileage

VG Electricity

Publicity

Insurance

Membership SALC,CAS,SPS

Audit

Councillor Expenses

Training

Miscellaneous

Accounting &amp; Website fees

Election fees reserve

Professional Fees reserve

## ENVIRONMENTAL SERVICES

Grass cutting

Hedges/trees

Repairs/Maintenance reserve.

## GRANT EXPENDITURE

Comm Infrastructure Levy

Loc Grant / Comm En Fund

## GRANTS OUT(s137)

General Pool

Community Projects

Recreation Ground

GENERAL RESERVE

## TOTAL EXPENDITURE

## INCOME

## GRANTS IN

SCC Locality Grant

SCDC Enabling Grants/Other

Other grants/collection

CIL

## INTEREST

## TOTAL INCOME

## TOTAL EXPENDITURE

## LESS TOTAL INCOME

## TOTAL PRECEPT REQUIRED

## Notes

Following review Oct 24

Inc in Expenses

Inc in Expenses

Following review Oct 24

To build reserves\*

Total

To build reserves

f/c exc VAT refund

| RESERVES                                                 |                |
|----------------------------------------------------------|----------------|
| (uncommitted)                                            |                |
| 01/04/2025                                               | £44,668        |
| <b>ADD</b>                                               |                |
| VAT Refund                                               | £2,000         |
|                                                          | <b>£46,668</b> |
| <b>LESS</b>                                              |                |
| Grants                                                   | £3,300         |
| Election                                                 |                |
| Specialist Fees                                          | £15,750        |
| Maintenance                                              | £2,500         |
| Contingency                                              | £0             |
|                                                          | <b>£25,118</b> |
| Recommended 3 to 12 months of turnover, which is between |                |
| <b>£6,214 &amp; £24,856</b>                              |                |

Forecast

Estimate inc RG

£1.75K added 24/25

£1k added 24/25

Note: Budget items in green are based on 23/24 budget & are increased by i  
Items in italic are not increased by inflation assumption  
Otherwise items are based on f/c to y/e & are increased by inflation assumpt

2946

|         |         |         |       |
|---------|---------|---------|-------|
| 2019/20 | Precept | £20,137 | 5.3%  |
| 2020/21 |         | £21,205 | 5.0%  |
| 2021/22 |         | £22,146 | 4.25% |
| 2022/23 |         | £23,286 | 4.90% |
| 2023/24 |         | £24,854 | 6.31% |
| 2024/25 |         | £26,178 | 5.06% |
| 2025/26 |         | £26,849 | 2.50% |

\*Closing bank balance comparison:18/19 £35.5k; 19/20 £22.2k; 20/21 £27.8k; 21/22 £32.9k; 22/23 £33.4k; 23/24 36.4k

## KIRTON AND FALKENHAM PARISH COUNCIL BUDGET 2026-2027

04/09/2025

3.5%

## EXPENDITURE

## ADMINISTRATION

|                              | f/c to y/e | 2024/25 | f/c to y/e | 2025/26 | f/c to y/e | 2026/27 |
|------------------------------|------------|---------|------------|---------|------------|---------|
| Salaries inc PAYE            | 8676       | 9110    | 8041       | 7723    | 8235       | 8359    |
| Stationery/post/telecoms     |            |         |            |         |            |         |
| Mileage                      |            |         |            |         |            |         |
| VG Electricity               | 0          | 46      | 0          | 0       | 0          | 0       |
| Publicity                    | 0          | 0       | 0          | 0       | 0          | 0       |
| Insurance                    | 1477       | 1350    | 1477       | 1514    | 1477       | 1567    |
| Membership SALC,CAS,SPS      | 541        | 645     | 645        | 661     | 541        | 684     |
| Audit                        | 226        | 495     | 119        | 538     | 472        | 489     |
| Councillor Expenses          | 282        | 254     | 282        | 397     | 282        | 292     |
| Training                     | 0          | 67      | 0          | 246     | 0          | 100     |
| Miscellaneous                | 907        | 1092    | 605        | 620     | 661        | 685     |
| Accounting & Website fees    |            |         | 190        | 123     | 167        | 173     |
| Election fees reserve        | 0          | 0       | 0          | 0       | 0          | 0       |
| Professional Fees reserve    | 1300       | 1750    | 1750       | 2400    | 2400       | 2400    |
| ENVIRONMENTAL SERVICES       | 1913       | 2851    | 1913       | 2851    | 1913       | 2851    |
| Grass cutting                |            |         |            |         |            |         |
| Hedges/trees                 |            |         |            |         |            |         |
| Repairs/Maintenance reserve. | 1000       | 1000    | 1000       | 1275    | 1275       | 1275    |
| GRANT EXPENDITURE            |            |         |            |         |            |         |
| Comm Infrastructure Levy     |            |         |            |         |            |         |
| Loc Grant / Comm En Fund     |            |         |            |         |            |         |
| GRANTS OUT(s137)             |            |         |            |         |            |         |
| General Pool                 | 1900       | 1600    | 1600       | 1600    | 1900       | 1900    |
| Community Projects           | 11840      | 330     | 12140      | 1265    | 1040       | 1309    |
| Recreation Ground            | 10792      | 5749    | 5432       | 5892    | 5749       | 6099    |
| GENERAL RESERVE              |            |         |            |         |            |         |
| TOTAL EXPENDITURE            | 40854      | 26338   | 35193      | 27106   | 26112      | 28181   |

## Notes

Following review Oct 24

Inc in Expenses

Inc in Expenses

Reduced to match spend

Following review Oct 24

To build reserves\*

Total

To build reserves

f/c exc VAT refund

## INCOME

## GRANTS IN

|                            |     |     |   |       |        |
|----------------------------|-----|-----|---|-------|--------|
| SCC Locality Grant         |     |     |   |       |        |
| SCDC Enabling Grants/Other |     |     |   |       |        |
| Other grants/collection    | 0   |     | 0 |       | 0      |
| CIL                        | 0   |     | 0 | 51.71 | 0      |
| INTEREST                   | 160 | 160 |   | 257   | 118.15 |
| TOTAL INCOME               | 160 | 160 |   | 257   | 257    |

## TOTAL EXPENDITURE

## LESS TOTAL INCOME

## TOTAL PRECEPT REQUIRED

|  |       |  |       |  |       |
|--|-------|--|-------|--|-------|
|  | 26338 |  | 27106 |  | 28181 |
|  | 160   |  | 257   |  | 257   |
|  | 26178 |  | 26849 |  | 27924 |

| RESERVES                                                 |                  |
|----------------------------------------------------------|------------------|
| (uncommitted)                                            |                  |
| 01/04/2026                                               | £44,668          |
| ADD                                                      |                  |
| VAT Refund                                               | £2,000           |
|                                                          | £46,668          |
| LESS                                                     |                  |
| Grants                                                   | £3,300           |
| Election                                                 |                  |
| Specialist Fees                                          | £18,150          |
| Maintenance                                              | £3,775           |
| Contingency                                              | £0               |
|                                                          | £21,443          |
| Recommended 3 to 12 months of turnover, which is between |                  |
|                                                          | £7,045 & £28,181 |

Forecast

Estimate inc RG

£2.4K added 25/26

£1.275k added 25/26

Note: Budget items in green are based on 25/6 budget & are increased by inflation assumption  
 Items in italic are not increased by inflation assumption  
 Otherwise items are based on f/c to y/e & are increased by inflation assumption

3049

|         |         |         |       |
|---------|---------|---------|-------|
| 2019/20 | Precept | £20,137 | 5.3%  |
| 2020/21 |         | £21,205 | 5.0%  |
| 2021/22 |         | £22,146 | 4.25% |
| 2022/23 |         | £23,286 | 4.90% |
| 2023/24 |         | £24,854 | 6.31% |
| 2024/25 |         | £26,178 | 5.06% |
| 2025/26 |         | £26,849 | 2.50% |
| 2026/27 |         | £27,924 | 3.85% |

\*Closing bank balance comparison:18/19 £35.5k; 19/20 £22.2k; 20/21 £27.8k; 21/22 £32.9k; 22/23 £33.4k; 23/24 36.4k; 24/25 42.15k