

1) Barclays Community

B/F 01/04/21	3870.81
+ Receipts	<u>655.73</u>
	4526.54
-Payments	<u>1400.00</u>
Balance	<u>3126.54</u>

2) Unity Trust

B/F 01/04/21	6989.96
+ Receipts	<u>23401.00</u>
	30390.96
-Payments	<u>16415.16</u>
Balance	<u>13975.80</u>

3) Barclays Business Premium

B/F 01/04/21	16970.25
+ Receipts	<u>0.00</u>
+ Interest	1.26
- Payments	<u>0.00</u>
Balance	<u>16971.51</u>

Total:

<u>34073.85</u>

Date		Item	Unity	Ref	Barclays	Barclays Premium	Precept	VAT refund PC	VAT refund RG	Bank interest	CIL	SCC grant	SCDC grant	Misc.	Collections
29-Apr		Precept	11228.00	1			11228.00								
20-Aug		Orwell Singers		2	50.00									50.00	
28-Sep		Precept	11073.00	3			11073.00								
13-Oct		Bank interest		4		0.42									
13-Oct		Bank interest		5		0.42									
02-Dec		VAT refund		6	605.73			605.73							
01-Feb		SCC Grant (VH refurb)	1100.00	7								1100.00			
01-Feb		Bank interest		8		0.42									
*															
*															
*															
*															
*															
*															
Total			23401.00		655.73	1.26	22301.00	605.73	0.00	0.00	0.00	1100.00	0.00	50.00	0.00

BACS Receipts	23401.00
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Barclays Receipts	655.73
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Barclays Interest	1.26
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Total Income	24057.99
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Date	Payee	Unity (BACS)	Barclays (cheque)	Ref	Chq No.	Salaries/PAYE	Subscriptions	Electricity	Insurances	Miscellaneous (audit broadband)	Clerk Councillor expenses	Training	Grants 137 Comm projects	Publicity	Environmental Services	Reserves	Community Projects	Bank charges	Recreation ground	Election costs	VAT paid
13-Apr	SALC	558.10		1			558.10														
13-Apr	Suffolk.cloud (website)	100.00		2						100.00											
13-Apr	C Shaw (salary)	345.60		3		345.60															
13-Apr	G Walker (salary)	87.00		4		87.00															
10-May	C Shaw (salary)	345.00		5		345.00															
10-May	G Walker (salary)	86.80		6		86.80															
10-May	G Walker (Zoom)	57.56		7						57.56											9.60
10-May	Rec Ground grant	2393.00		8															2393.00		
10-May	SALC (training)	60.00		9								60.00									10.00
14-Jun	SWARCO (SID maintenance)	152.03		10						152.03											25.34
14-Jun	C Shaw (salary)	345.60		11		345.60															
14-Jun	G Walker (salary)	87.00		12		87.00															
14-Jun	HMRC	324.20		13		324.20															
13-Jul	G Walker (expenses)	28.80		14							28.80										
13-Jul	Heelis & Lodge (int audit)	195.00		15						195.00											
13-Jul	G Walker (salary)	86.80		16		86.80															
13-Jul	C Shaw (salary)	345.60		17		345.60															
13-Jul	Bank Charges	18.00		DD														18.00			
09-Aug	G Walker (salary)	86.80		18		86.80															
09-Aug	C Shaw (salary)	345.60		19		345.60															
09-Aug	ICO (GDPR)	35.00		20						35.00											
06-Sep	G Walker (salary)	87.00		21		87.00															
06-Sep	C Shaw (salary)	345.60		22		345.60															
06-Sep	HMRC	324.40		23		324.40															
28-Sep	Rec Ground grant	2393.00		24															2393.00		
28-Sep	PKF Littlejohn (ext audit)	240.00		25		240.00				240.00											40.00
28-Sep	BHIB (insurance)	1163.71		26					1163.71												
28-Sep	G Walker (salary)	86.80		27		86.80															
28-Sep	C Shaw (salary)	345.60		28		345.60															
13-Oct	Bank Charges	18.00		DD														18.00			
02-Nov	C Shaw (expenses)	263.49		29						251.84	11.65										41.96
02-Nov	G Walker (salary)	87.00		30		87.00															
02-Nov	C Shaw (salary)	345.60		31		345.60															
02-Dec	Community Heartbeat (Defib)	105.60		32											105.00						17.60
02-Dec	P Lickert (expenses)	42.58		33							42.58										1.39
02-Dec	Nassau Trust (SCF Covid grant)	230.50		34									230.50								
02-Dec	G Walker (salary)	86.80		35		86.80															
02-Dec	C Shaw (salary)	345.60		36		345.60															
02-Dec	HMRC	324.40		37		324.40															
04-Jan	G Walker (salary)	86.80		38		86.80															
04-Jan	C Shaw (salary)	345.60		39		345.60															
04-Jan	D Jacobs	23.00		40							23.00										4.60
04-Jan	Poppy Appeal	200.00		41										200.00							
04-Jan	Bank Charges	18.00		DD														18.00			
04-Jan	DAS East Suffolk (grant)		200.00	42	101467									200.00							
04-Jan	St Elizabeth Hospice (grant)		200.00	43	101468									200.00							
04-Jan	East Anglian Children's Hospice (grant)		200.00	44	101469									200.00							
04-Jan	MAGPAS (grant)		200.00	45	101470									200.00							
04-Jan	CAB Felixstowe (grant)		200.00	46	101471									200.00							
04-Jan	EAAA (grant)		200.00	47	101472									200.00							
04-Jan	SARS		200.00	48	101473									200.00							
01-Feb	D Cope (Hedge trim)	160.00		49											160.00						
01-Feb	VH improvement grant (SCC)	1100.00		50																	
01-Feb	G Walker (salary)	87.00		51		87.00															
01-Feb	C Shaw (salary)	345.60		52		345.60															
11-Feb	Display Wizard Ltd (noticeboard)	373.19		53																	62.20
Carried Fwd		15658.36	1400.00			5969.80	558.10	0.00	1163.71	1031.43	106.03	60.00	1830.50	0.00	265.00	0.00	373.19	54.00	4786.00	0.00	212.69

Bank Reconciliation

Date: 02/03/2022

Cash in hand	01/04/2021	£27,831.02
+ Receipts		<u>£24,057.99</u>
		£51,889.01

-Payments		<u>£17,815.16</u>
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A	Spreadsheet Balance	£34,073.85
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Cash in hand per Bank Statements

Barclays Community	04/02/2022	£3,326.54
Barclays Business Premium	04/02/2022	£16,971.51
Unity Trust	28/02/2022	<u>£14,732.60</u>
		£35,030.65

- Uncleared Payments		<u>£956.80</u>
		£34,073.85

+Uncleared Receipts

B	Adjusted bank balance	£34,073.85
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Does A=B ?

YES

Checks out OK

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	
1	Kirton and Falkenham Budget 2021/22	April	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	To date	Forecast Outturn	Budget 21/2		
2	Currency £															Final	Gap	
3	Total receipts	11228.00					11073.00		605.73			1100.00	845.00	24006.73	24851.73			
4	Opening current a/c for the financial year	10,861													0			
5																		
6	Salaries/PAYE	432.60	431.80	756.80	432.40	432.40	757.00	432.40	432.60	756.80	432.40	432.60	756.80	6486.60	6486.60	7315		
7	Subscriptions	558.10												558.10	558.10	655		
8	Electricity													0.00	0.00	37		
9	Insurances						1,163.71							1163.71	1163.71	1200		
10	Miscellaneous (audit broadband etc	100.00		152.03	213.00	35.00	240.00		263.49		18.00		250.00	1021.52	1271.52	2069		
11	Clerk Councillor expenses		57.56		28.80					42.58	23.00		36.00	151.94	187.94	328		
12	Training													0.00	0.00	0		
13	Grants 137 Comm projects										1600			1600.00	1600.00	1600		
14	Publicity													0.00	0.00	9		
15	Environmental Services									105.60		160.00	1500.00	265.60	1765.60	2873		
16	Maintenance reserve													0.00	0.00	1000		
17	Community Projects									230.50		1100.00		1330.50	1330.50	300		
18														0.00				
19	General account	1090.70	489.36	908.83	674.2	467.4	2160.71	432.4	696.09	1135.48	2073.40	1692.60	2542.80	11821.17	14363.97			
20														0.00				
21	RG Grant/Vat Refunds		2393.00					2393.00					845.00	4786.00	5631	4786		
22																		
23	Total Expenditure													16607.17	19994.97	22172		
24											Transfer f/t reserves							
25	Current Account (Barclays + Unity) ^	10,860.77	*															
26	Forecast Current Account	15,717.53				Numbers in BLACK = actual												
27	Reserve Deposit (Barclays Premium)	16,970.25	*			Numbers in RED = forecast based on last year's actual or this year's budget/part actual												
28	Forecast Total	32,687.78						in the current month										
29																		
30	* Per Bank Reconciliation Report Apr 2021																	
31	^ Less payments plus receipts not banked																	
32																		
33	Feb-22	GJW v1																

KIRTON AND FALKENHAM PARISH COUNCIL BUDGET 2021-2022

30/04/2021

Inflation assumption 2%

EXPENDITURE

EXPENDITURE		2020/21	2021/22	f/c to y/e
		Budget	Budget	
ADMINISTRATION				
	Salaries inc PAYE	7216	7315	
	Stationery/post/telecoms			
	Mileage			
	VG Electricity	36	37	
	Publicity	0	9	
	Insurance	1067	1200	
	Membership SALC,CAS,SPS	575	655	
	Audit	750	184	
	Councillor Expenses	451	328	
	Training	39	0	
	Miscellaneous	1980	1885	
	Accounting & Website fees			
	Election fees reserve	0	0	
	Professional Fees reserve	500	1000	
ENVIRONMENTAL SERVICES		1500	2373	
	Grass cutting			
	Hedges/trees			
	Repairs/Maintenance reserve.	500	500	
GRANT EXPENDITURE				
	Comm Infrastructure Levy			
	Loc Grant / Comm En Fund			
GRANTS OUT(\$137)				
	General Pool	1600	1600	
	Community Projects	300	300	
	Recreation Ground	4692	4786	
	GENERAL RESERVE			
TOTAL EXPENDITURE		21205	22172	

INCOME

GRANTS IN

	SCC Locality Grant	0		
	SCDC Enabling Grants/Other	0		
	Other grants/collection	0	0	
	CIL	0	0	
INTEREST		50	26	
TOTAL INCOME		0	26	

TOTAL EXPENDITURE	21205	22172	
LESS TOTAL INCOME	0	26	
TOTAL PRECEPT REQUIRED	21205	22146	

RESERVES

(uncommitted)

01/04/2021	£27,831.02	Actual
ADD		
VAT Refund	£605.00	Estimate
	£28,436.02	
LESS		
Grants	£3,300.00	
Election		
Specialist Fees	£9,500.00	
Maintenance	£2,500.00	
Contingency	£0.00	
	£13,136.02	
Recommended 3 to 12 months of turnover which is		
	£6,709 to £26,837	

Actual

Estimate

As per Oct 20 review

Inc in Expenses

Inc in Expenses

end of 3-year term

Inc in Misc

To build reserves

Total

To build reserves

2019/20	Precept	£	20,137	5.3%
2020/21		£	21,205	5.0%
2021/22		£	22,146	4.25%

KIRTON AND FALKENHAM PARISH COUNCIL BUDGET 2022-2023

16/11/2021

Inflation assumption 4%

EXPENDITURE

ADMINISTRATION

Salaries inc PAYE
Stationery/post/telecoms
Mileage
VG Electricity
Publicity
Insurance
Membership SALC,CAS,SPS
Audit
Councillor Expenses
Training
Miscellaneous
Accounting & Website fees
Election fees reserve
Professional Fees reserve

ENVIRONMENTAL SERVICES

Grass cutting
Hedges/trees
Repairs/Maintenance reserve.

GRANT EXPENDITURE

Comm Infrastructure Levy
Loc Grant / Comm En Fund

GRANTS OUT(s137)

General Pool
Community Projects
Recreation Ground

GENERAL RESERVE

TOTAL EXPENDITURE

INCOME

GRANTS IN

SCC Locality Grant
SCDC Enabling Grants/Other
Other grants/collection
CIL

INTEREST

TOTAL INCOME

TOTAL EXPENDITURE

LESS TOTAL INCOME

TOTAL PRECEPT REQUIRED

2021/22	f/c to y/e	2022/23
Budget		
7315	6483	7608
37	40	42
9	0	0
1200	1164	1211
655	558	580
184	435	191
328	352	366
0	0	0
1885	909	945
0	0	0
1000	1000	2200
2373	1034	2468
500	500	500
1600	1900	1900
300		300
4786	5786	4977
22172	20161	23288

Notes

Unfreeze announced Oct 21

Inc in Expenses

Inc in Expenses

No ext audit expected

Inc in Misc

To build reserves

Total

To build reserves

f/c inc VAT refund

RESERVES	
(uncommitted)	
01/04/2022	£32,511
ADD	
VAT Refund	£1,200
	£33,711
LESS	
Grants	£3,300
Election	
Specialist Fees	£10,500
Maintenance	£3,000
Contingency	£0
	£16,911
Recommended 3 to 12 months of turnover, which is between	
	£5,040 & £20,161

Forecast

Estimate inc RG

Note 1: 21/22 f/c outturn balance is above 20/21 outturn **£4,680**

Note 2: Budget items in green are based on 21/22 budget
Items in italic are not increased by inflation assumption
Otherwise items are based on f/c to y/e & are increased by inflation assumpt

2019/20	Precept	£20,137	5.3%
2020/21		£21,205	5.0%
2021/22		£22,146	4.25%
2022/23		£23,286	4.90%

22172		23288
26		2
22146		23286