

1) Barclays Community

B/F 01/04/20	£1,666.05
+ Receipts	<u>3365.65</u>
	5031.70
-Payments	<u>2419.50</u>
Balance	<u>2612.20</u>

2) Unity Trust

B/F 01/04/20	£3,586.57
+ Receipts	<u>22205.00</u>
	25791.57
-Payments	<u>18502.25</u>
Balance	<u>7289.32</u>

3) Barclays Business Premium

B/F 01/04/20	£16,962.51
+ Receipts	<u>0.00</u>
+ Interest	1266.35
- Payments	<u>0.00</u>
Balance	<u>18228.86</u>

Total:

<u>£28,130.38</u>

Date		Item	Unity	Ref	Barclays	Barclays Premium	Precept	VAT refund PC	VAT refund RG	Bank interest	CIL	SCC grant	SCDC grant	Misc.	Collections
06-Apr		Precept	10602.50	1			10602.50								
06-Apr		Covid-19 Grant from SCF	1000.00	2										1000.00	
06-Jul		Barclays interest		3		4.55				4.55					
17-Sep		VAT refund - HMRC		4	3365.65										
30-Sep		Precept	10602.50	5			10602.50								
09-Nov		Barclays interest		6		2.35									
07-Dec		Barclays interest		7		0.42									
08-Mar		VAT refund (RG) - HMRC		8		1258.61									
08-Mar		Barclays interest		9		0.42									
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		Carried Forward	22205.00		3365.65	1266.35	21205.00	0.00	0.00	4.55	0.00	0.00	0.00	1000.00	0.00

Date	Payee	Unity (BACS)	Barclays (cheque)	Ref	Chq No.	Salaries/PAYE	Subscriptions	Electricity	Insurances	Miscellaneous (audit broadband)	Clerk Councillor expenses	Training	Grants 137 Comm projects	Publicity	Environmental Services	Reserves	Community Projects	Bank charges	Recreation ground	Election costs	VAT paid
22-Apr	SALC subscription	542.09		1			542.09														
22-Apr	C Shaw (salary)	345.60		2		345.60															
22-Apr	Suffolk cloud (web hosting)	100.00		3						100.00											
22-Apr	G Walker - expenses	23.40		4							23.40										
06-May	G Walker - Salary	86.40		5		86.40															
06-May	C Shaw (salary)	345.60		6		345.60															
06-May	RG Grant	2346.00		7															2346.00		
01-Jun	Fairsted solicitors - V Green	339.20		8											339.20						63.20
01-Jun	G Walker - Salary	86.40		9		86.40															
01-Jun	C Shaw (salary)	345.60		10		345.60															
01-Jun	HMRC	302.40		11		302.40															
03-Jul	C Shaw (salary)	345.60		12		345.60															
03-Jul	G Walker - Salary	86.40		13		86.40															
03-Jul	Heelis & Lodge (audit)	180.00		14						180.00											
03-Jul	G Walker - Expenses	128.79		15							128.79										
06-Jul	Bank Charges	18.00		16														18.00			
29-Jul	G Walker - Salary	86.40		17		86.40															
29-Jul	C Shaw (salary)	345.60		18		345.60															
29-Jul	Laptopsdirect (PC)	409.96		19						409.96											68.33
29-Jul	G Walker (Zoom)	14.39		20						14.39											2.40
29-Jul	D Jacobs - expenses	14.77		21							14.77										
06-Aug	ICO (GDPR renewal)	35.00		22						35.00											
17-Sep	A Tetley (White Horse)			23	101456																
17-Sep	G Walker - Salary	88.80		24		88.80									0.00						
17-Sep	C Shaw (salary)	392.50		25		392.50															
17-Sep	G Walker (Zoom)	28.78		26							28.78										4.80
17-Sep	HMRC	336.20		27		336.20															
17-Sep	Norris & Fisher (Insurance)	1,042.93		28					1042.93												
05-Oct	RG Grant	2346.00		29															2346.00		
05-Oct	EWP (Tree inspection)	298.80		30											298.80						49.80
05-Oct	Kirton Church (photocopying)	9.30		31										9.30							
05-Oct	G Walker - Salary	87.00		32		87.00															
05-Oct	C Shaw (salary)	289.85		33		289.85															
05-Oct	Bank Charges	18		34														18.00			
09-Nov	Pauls Tree servicee	588.00		35											588.00						98.00
09-Nov	Pauls Tree servicee	600.00		36											600.00						100.00
09-Nov	PKF Littlejohn (ext audit)	240.00		37						240.00											40.00
09-Nov	G Walker - Salary	86.80		38		86.80															
09-Nov	C Shaw (salary)	345.60		39		345.60															
09-Nov	C Shaw (expenses)	254.38		40																	42.06
24-Nov	A Hayden (Defib)	50.00		41	101457						11.45				50.00						
24-Nov	CAB	200.00		42	101458								200.00								
24-Nov	MAGPAS	200.00		43	101459								200.00								
24-Nov	SARS	200.00		44	101460								200.00								
24-Nov	East Anglian Air Ambulance	200.00		45	101461								200.00								
24-Nov	Headway	200.00		46	101462								200.00								
24-Nov	Homestart	200.00		47	101463								200.00								
	Carried Fwd	13580.54	1250.00			4002.75	542.09	0.00	1042.93	1222.28	207.19	0.00	1200.00	9.30	1876.00	0.00	0.00	36.00	4692.00	0.00	468.59

Date	Payee	Unity (BACS)	Barclays (cheque)	Ref	Chq No.	Salaries/PAYE	Subscriptions	Electricity	Insurances	Miscellaneous (audit broadband)	Clerk Councillor expenses	Training	Grants 137 Comm projects	Publicity	Environmental Services	Reserves	Community Projects	Bank charges	Recreation ground	Election costs	VAT paid
	Brought Fwd	13580.54	1250.00			4002.75	542.09	0.00	1042.93	1222.28	207.19	0.00	1200.00	9.30	1876.00	0.00	0.00	36.00	4692.00	0.00	468.59
24-Nov	DAS		200.00	48	101464								200.00								
24-Nov	EACH		200.00	49	101465								200.00								
24-Nov	SCC (School computers)		769.50	50	101466												769.50				
24-Nov	Poppy Appeal	200.00		51									200.00								
24-Nov	D Jacobs (expenses)	19.10		52							19.10										
03-Dec	G Walker - Salary	87.00		53		87.00															
03-Dec	C Shaw (salary)	354.60		54		354.60															
03-Dec	HMRC	312.40		55		312.40															
03-Dec	Suffolk Cloud	70.00		56						70.00											
04-Jan	C Shaw (salary)	345.60		57		345.60															
04-Jan	G Walker - Salary	86.80		58		86.80															
04-Jan	LexisNexis (Admin manual)	119.99		59							119.99										
04-Jan	Boundary Fencing (VG Hedge)	173.00		60											173.00						
04-Jan	Norse (Grass cutting)	509.84		61											509.84						84.97
04-Jan	Unity Service Charge	18.00		62														18.00			
01-Feb	Boundary Fencing (verges)	34.00		63											34.00						
01-Feb	G Walker - Salary	86.80		64		86.80															
01-Feb	C Shaw (salary)	345.60		65		345.60															
01-Feb	G Walker (Zoom)	43.17		66							43.17										7.20
01-Feb	3 Villages Woodlands	100.00		67																	
08-Mar	G Walker - Salary	87.00		68		87.00															
08-Mar	C Shaw (salary)	345.60		69		345.60															
08-Mar	HMRC	324.60		70		324.60															
08-Mar	RG VAT	1258.61		71															1258.61		
	C/fwd	18502.25	2419.50			6378.75	542.09	0.00	1042.93	1292.28	389.45	0.00	1800.00	9.30	2592.84	0.00	769.50	54.00	5950.61	0.00	560.76

Bank Reconciliation

Date: 08/03/2021

Cash in hand	01/04/2020	£22,215.13
+ Receipts		<u>£26,837.00</u>
		£49,052.13

-Payments		<u>£20,921.75</u>
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A	Spreadsheet Balance	£28,130.38
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Cash in hand per Bank Statements

Barclays Community	05/03/2021	£3,870.81
Barclays Business Premium	05/03/2021	£16,970.25
Unity Trust	28/02/2021	<u>£9,305.13</u>
		£30,146.19

- Uncleared Payments		<u>£2,015.81</u>
		£28,130.38

+Uncleared Receipts

B	Adjusted bank balance	£28,130.38
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Does A=B ?**YES****Checks out OK**

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Kirton and Falkenham Budget 2020/21	April	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	To date	Forecast Outum	Budget 20/21	
2	Currency £															Final	Gap
3	Total receipts	11602.50		4.55			3365.65	10603					1258.61	26833.81	26833.81		
4	Opening current a/c for the financial year	5,253													0		
5																	
6	Salaries/PAYE	345.60	432.00	734.40	432.00	432.00	817.50	376.85	432.40	754.00	432.40	432.40	757.20	6378.75	6378.75	7216	
7	Subscriptions	642.09												642.09	642.09	575	
8	Electricity													0.00	0.00	36	
9	Insurances						1,042.93							1042.93	1042.93	1067	
10	Miscellaneous (audit broadband etc				624.96		240.00		242.93	70.00	18.00		200.00	1395.89	1395.89	2730	
11	Clerk Councillor expenses	23.40			157.95		28.78		11.45	19.10	119.99	43.17	50.00	403.84	453.84	451	
12	Training													0.00	0.00	39	
13	Grants 137 Comm projects								1600.00	200.00		100.00		1900.00	1900.00	1600	
14	Publicity							9.30						9.30	9.30	0	
15	Environmental Services			339.20				298.80	1238.00		682.84	34.00	280.00	2592.84	2872.84	2000	
16	Maintenance reserve													0.00	0.00	500	
17	Community Projects	0.00				87.00			769.50					856.50	856.50	300	
18														0.00			
19	General account	1011.09	432	1073.6	1214.91	519	2129.21	684.95	4294.28	1043.10	1253.23	609.6	1287.20	14264.94	15552.14		
20																	
21	RG Grant/Vat Refunds		2346.00					2346.00					1258.61	5950.61	5950.61	4692	
22																	
23	Total Expenditure													20215.55	21502.75	21205	
24																	
25	Current Account (Barclays + Unity) ^	5,252.62	*														
26	Forecast Current Account	10,583.68															
27	Reserve Deposit (Barclays Premium)	16,962.51	*														
28	Forecast Total	27,546.19															
29																	
30	* Per Bank Reconciliation Report Apr 2020																
31	^ Less payments plus receipts not banked																
32																	
33	Mar-21	GJW v1															

KIRTON AND FALKENHAM PARISH COUNCIL BUDGET 2020 -2021

30/04/2020

Inflation assumption 2%

EXPENDITURE

EXPENDITURE		2019/20	2020/21	f/c to y/e	Notes	2021-22
		Budget £	Budget			
ADMINISTRATION						
	Salaries inc PAYE	7031	7216		As per Oct 19 review	7360.32
	Stationery/post/telecoms	500			Inc in Expenses	
	Mileage	75			Inc in Expenses	
	VG Electricity	35	36			37
	Publicity	250	0			250
	Insurance	1100	1067			1150
	Membership SALC,CAS,SPS	575	575			595
	Audit	131	750		External Audit req	260
	Councillor Expenses	100	451			400
	Training	210	39			150
	Miscellaneous	72	1980			2000
	Accounting & Website fees	257			Inc in Misc	
	Election fees reserve	300	0			
	Professional Fees reserve	500	500		To build reserves	500
			1500		Total	1500
ENVIRONMENTAL SERVICES						
	Grass cutting	450				
	Hedges/trees	200				
	Repairs/Maintenance reserve.	500	500		To build reserves	500
GRANT EXPENDITURE						
	Comm Infrastructure Levy	0				0
	Loc Grant / Comm En Fund	0				0
GRANTS OUT(£137)						
	General Pool	1600	1600			1650
	Community Projects	0	300			0
	Recreation Ground	4600	4692			4800
	GENERAL RESERVE	0				0
TOTAL EXPENDITURE		18486	21205.32			21152.32

INCOME

GRANTS IN

INTEREST TOTAL INCOME	SCC Locality Grant	0	0		0	2019/20	Precept	5%
	SCDC Enabling Grants/Other	0	0		0	2020/21		5%
	Other grants/collection	160	0		160			
	CIL	0	0		0			
		50	50		100			
		210	0		260			

TOTAL EXPENDITURE	18486	21205		21152.32
LESS TOTAL INCOME	210	0		260
TOTAL PRECEPT REQUIRED	18276	21205		20892.32

RESERVES

(uncommitted)

01/04/2020	£22,215
ADD	
VAT Refund	£585
	£22,800
LESS	
Grants	£3,300
Election	
Specialist Fees	
Maintenance	£2,000
Contingency	£0
	£17,500
Recommended 3 to 12 months of turnover which is	
	£4,500 to £18,000

KIRTON AND FALKENHAM PARISH COUNCIL BUDGET 2021-2022

30/04/2020

Inflation assumption 2%

EXPENDITURE

ADMINISTRATION

Salaries inc PAYE
Stationery/post/telecoms
Mileage
VG Electricity
Publicity
Insurance
Membership SALC,CAS,SPS
Audit
Councillor Expenses
Training
Miscellaneous
Accounting & Website fees
Election fees reserve
Professional Fees reserve

ENVIRONMENTAL SERVICES

Grass cutting
Hedges/trees
Repairs/Maintenance reserve.

GRANT EXPENDITURE

Comm Infrastructure Levy
Loc Grant / Comm En Fund

GRANTS OUT(s137)

General Pool
Community Projects
Recreation Ground

GENERAL RESERVE

TOTAL EXPENDITURE

INCOME

GRANTS IN

SCC Locality Grant
SCDC Enabling Grants/Other
Other grants/collection
CIL

INTEREST

TOTAL INCOME

TOTAL EXPENDITURE

LESS TOTAL INCOME

TOTAL PRECEPT REQUIRED

2020/21	f/c to y/e	2021/22	f/c to y/e
Budget		Budget	
7216	6379	7315	
36	0	0	
0	9	9	
1067	1043	1200	
575	642	655	
750	180	184	
451	454	463	
39	0	0	
1980	1216	1240	
0		0	
500		1000	
1500	2873	2930	
500	0	500	
1600	1900	1600	
300	857	300	
4692	5951	4786	
21205	21503	22182	

Notes

As per Oct 20 review

Inc in Expenses

Inc in Expenses

end of 3-year term

Inc in Misc

To build reserves

Total

To build reserves

RESERVES	
(uncommitted)	
01/04/2021	£27,546
ADD	
VAT Refund	£300
	£27,846
LESS	
Grants	£3,300
Election	
Specialist Fees	£9,000
Maintenance	£2,500
Contingency	£0
	£13,046
Recommended 3 to 12 months of turnover which is	
£4,500 to £18,000	

Forecast

Estimate

2019/20	Precept	£20,137	5.3%
2020/21		£21,205	5.0%
2021/22		£22,167	4.34%

21205	21503	22182	
0	15	15	
21205	21488	22167	