

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION

on **Monday** the **14th** day of **November 2022** at **7.30 pm**

Signed *CA Shaw*
Clerk

A G E N D A

1. Apologies
2. Minutes of meeting held on 3rd October 2022
3. Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality.*
4. **PUBLIC OPEN FORUM**
 1. Police Report
 2. Parishioners questions
 3. County/ District Councillor Reports
 4. PTLO/ Tree Warden reports
5. Matters arising
 - i) Rectory Lane finger post (221096)
 - ii) Tree lighting 2nd December
 - iii) Speeding signage
 - iv) EAONE THREE
 - v) Dog bins
 - vi) Ease the Squeeze (221115, 221131,)
 - vii) Back Road junction
 - viii) Trimley interchange
6. Administrative matters
 - i) Felixstowe Community Partnership (221205)
 - ii) Correspondence.
7. Finance (attached)
 - i) Finance and monitoring reports (attached) (221097)
 - ii) Salaries (221213)
 - iii) Precept (221200, 221183)
 - iv) Finger post grants (221105, 221214)
 - v) Quiet Lanes (221134)
 - vi) Christmas tree trimming (221235)
 - vii) Eastern Angles production (221147)
 - viii) Correspondence
8. Planning (attached)
 - i) DC/22/4163 Russells Farm, Falkenham
Change of use for dog grooming parlour
 - ii) Correspondence
9. Environmental
 - i) A14 slip Road (221093)
 - ii) Back Road dog bin (221102, 21117, 221138/40/43)
 - iii) Correspondence
10. Recreation Ground
11. SALC
 - i) Area Forum (221136/52)
 - ii) LN5E (rev) Parish Council meetings & POF
12. Other Correspondence to note (attached)
13. Matters for inclusion in future Agenda
14. Date of next meeting:- Monday 12th December 2022 at 7.30pm.

CORRESPONDENCE

POF

221160	Police Connect	Show of strength as rural officers target hare coursers	circ	
221231	Police connect	PCC selects Rachel Kearton as proposed CC candidate	circ	
221210	N Richardson	How can I help?	circ	
221185	transport east	Rural Mobility Survey	circ	
221181/	R Brunt	Oak Tree at 1 Burnt House Lane	mp/esc	4 emails
221184	R Brunt per ESC	Fwd: Proposed TPO Bucklesham Road Kirton.	scc/mp	
221186	SCC	Suffolk County Council Problem Report 00376430		

Matters Arising

221096	P Mulcahy	FW: RE7814 - Enhanced finger post, Kirton	dj/gw/mp	
221114	D Jacobs	URGENT PLEASE READ: Ease the squeeze	circ	13 emails
221115	Pearson/D Jacobs	Warm room scheme		
221167	D Jacobs per ESC	Fwd: RE: Ease the squeeze	circ	
221234	M Richardson	Further funding on offer to help ease cost of living pressure	circ	
221203	SALC	Ease The Squeeze Campaign	circ	2 emails

Administration

221205	SALC	Community Partnership - Felixstowe Peninsular	ac	
221109	ECC	Letter from East Suffolk Services	circ	
221212	petitions.net	SCC maintenance petition	circ	

Finance

221097	G Walker	K&F PC Finance report is on website	circ	
221213	NALC	Local Government Pay Claim 2022/23: Pay offer accepted	gw/counc	2email
221200	ESC	Council Tax Precept 2023/24- (submit by 27th January 2023)	gw/counc	2 email
221183	ESC	Election Estimates	gw/mp	
221105	ESC	Enabling Communities Budget - Decision	gw/dj/mp	
221214	ESC	F: Enabling Communities Budget - Decision	dj/gw/mp	3 emails
221134	quietlanes	Quiet Lanes Suffolk - Arrangements for payment of Parish Contr	js/mp/gw	
221235	D Jacobs	Thinking out VG Christmas Tree trimming £360	circ	
221147	I Cade	Eastern Angles - Booming Voices financial loss		
221207	M Richardson/ESC	£2.75m funding agreed for levelling up in East Suffolk		
221157	ESC	Neighbourhood CIL Payments –October 2022	circ	
221198	Plusnet	Your bill is ready to view £37.39		
221177	CAB	Citizens Advice East Suffolk Quarterly Report	circ	
221099	EACH	Newsletter		
221123	St Eliz Hospice	Thank a nurse who meant a lot to you		
221174	Headway	Headway Suffolk		

Planning

221197	ESC	DC/22/4163/FUL – Russells Farm Dog Grooming Parkour	circ	
221192	ESC per SALC	East Suffolk Planning - survey update	circ	
221124	Sizewell c	Sizewell C Project Update – October 2022		
221168	Ip CoC	Is Nuclear Power the Answer?		
221161	M Richardson	Saved search results and Tracked Applications		

Environmental

221093	R ParkerFW:	A14 Slip Road	circ	
221102	Trimley St Martin PC	Query	dj/js	3 emails
221138/40/43	D Jacob/JS	Re: PARISH COUNCIL Fwd: Re: Query		
221117	Tr St Martin clerk	REE: Query	dj/js/mp/pl	2 emails
221236	M Richardson	Pardon the weeds we're feeding the bees!	circ	
221150	ESC	FW: recycling week - 17-23 Oct		
221108	ESC	FW: Greenprint Forum autumn newsletter		
221098	SCC	Greetings from your Area of Outstanding Natural Beaut		
221166	SCC	News from the AONBs		
221112	SCC	New volunteering opportunities in the AONBE		

SALC

221136/52	SALC	SALC area forums - November 2022	pl	
221094/202	NALC	NEWSLETTER		
221111/132/58/180	NALC	CHIEF EXECUTIVE'S BULLETIN		
221119/139/1762/188	SALC	NEWS BULLETIN - 10th October 2022		
221122	SALC	FW: Suffolk Climate Emergency Board Short Survey		
221170/131	SALC	East Suffolk Council Ease The Squeeze Campaign	circ	
221172/194	SALC	SALC training bulletin 25th October 2022		
221173	NALC	NEW PUBLICATION election report		

221159	P Bernard	Moving - Information request		circ	
221191	ESC	Asset of Community Value/Right To Bid Presentation			
221130	ESC	Rural England Prosperity Fund: stakeholder engagement		circ	
221206	ESC	New Byelaws in respect to Skin Piercing			
221195	Pension Regulator	Take action now: workplace pensions re-enrolment			
221106	SCC	£357,000 of climate and nature friendly support provided to farmers			
221113	Tree Council	Celebrating National Hedgerow Week 10-17 October			
221126	SALC	CALLING ALL CLERKS - request to assist SALC			
221211		NALC WHITE RIBBON DAY		circ	
221104	K & F website	Ease the Squeeze	circ		
221090	HEART	Council Defibrillator Grant			
221091	CAS	Training and Events Newsletter: 4 October 2022			
221107	CAS	News Cost of Living, Suffolk Community Awards, Vac			
221156	CAS	Newsletter 21 10 2022			
221179	CAS	Fundraising Suffolk 2022 Conference			
221190	CAS	Training and Events Newsletter (1 November 2022) CAS staff			
221092	parish on line	Parish Online Newsletter #34			
221100	ANON	Twisted Oaks Bike Park			
221116	DAS	FW: Official opening of new 'DAS - East Suffolk' office			
221118	cloud it	Key to Hassle-Free Hybrid Working:			
221121	J March	Village Green Parking - 19th Nov 2022		pl/dj	2 emails
221163	M Bowell	Parking on green.	pl	2 emails	
221171	P Lickert	Re: Parking on green.			
221127	BHIB	Fireworks Guidance			
221216/28/75	suffolkonboard	Suffolkonboard bus timetable updates			
221133/208/209	M Richardson	FW: Saved search results and Tracked Applications			
221155	SCC	FW: S & N County Council developing skills newsletter			
221178	SCDF	Suffolk Coastal Disability Forum			
221182	facebook	Trimley and 7 others are new group suggestions for you			
221189	SCC	Your Suffolk InfoLink record needs updating			
221199	DCs	Monthly Report		circ	4 emails
221089	G Walker	Unity authorisations required		2 emails	
221103	Police Connect	Police are looking for Special people			
221110	Police Connect	Don't ignore hate crime, say police			
221125	Police Connect	Suffolk Neighbourhood Watch Association message			
221129	Police Connect	Twenty-four people arrested in county lines week			
221142	Police Connect	Suffolk Police support national road safety campaigns			
221145	Police Connect	Felixstowe - theft of a catalytic converters			
221151	Police Connect	Over 250 offences detected during operation using HGV supercab			
221165	Police Connect	Felixstowe – Cyclist dies after RTC			

KIRTON & FALKENHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on Monday 3rd October 2022 at 7.30 pm in the Recreation Ground Pavilion

PARISH COUNCIL

PRESENT: Messrs G Christian, D Jacobs, J Fothergill, P J Lickert, S. Mowles, M A Paul (chairman), Mesdames E A Colvill, J L Shaw, Mr G J Walker (RFO), Mr T Hatrick (PTLO), and 1 parishioner.

1. **APOLOGIES:** I Cade, Ms EY Choi, Mrs J Durrant, R Brunt (Tree Warden), Mrs P Mulcahy CC), R Kerry (DC), M Richardson(DC)

2. **MINUTES OF LAST MEETING**

The minutes of the meeting held on 3rd September 2022 having been previously circulated were taken as read, approved and signed by the Chairman

3. **DECLARATION OF INTERESTS**

Nothing new declared.

4. **PUBLIC OPEN FORUM**

Police Report None received.

Parishioners Questions A complaint was voiced about the practice of drivers executing U-turns at the Back Road/Trimley Road junction during the school run. The Council recognised the dangers, particularly on visibility and consideration will be given to asking the head teacher to write to parents about the problem.

County Councillor's Report In a written report Mrs Mulcahy had made significant progress with SCC and Highways England on issues concerning safety and visibility at the Trimley Interchange, and action was promised. The move of the Register Office to Endeavour House and the deadlines for school place applications were noted.

District Councillor's Report A written report highlighted the "Ease the Squeeze"

PTLO Report Mr Hatrick had nothing new to report.

Tree Warden Report Mr Brunt had nothing to report apart from having had discussions with ESC Tree Officer over certain aspects of tree work on TPO at the Maltings.

ACTION

5. **MATTERS ARISING**

i) Rectory Lane finger post Mrs Mulcahy having obtained a quotation from SCC to replace the post (221013) and secured a 50% grant, proposed D Jacobs, seconded J Shaw and carried that the order (221015) be placed with SCC and the outstanding balance of £1146.60 be paid. Applications for further grant assistance (220995/1046) have been lodged with the District Councillors who have acknowledged the request (2211011/49).

GW/SCC

ii) Christmas Tree Lights The new lighting strings and associated equipment

had been ordered and delivered (220987/1002/45) and Pauls tree services had been advised.

iii) Trimley Interchange Mrs Mulcahy had reported (221055) that following representations to Highways England had raised orders to clear vegetation from the Felixstowe to Trimley slip road and the direction sign on Kirton Road during October.

HE

iv) VG drop post Agreed damaged post to be left as it is and monitored.

v) EAONE/THREE Councillor Paul had little to add to previous reports.

vi) Discovering Suffolk Councillor Jacobs confirmed matter is finished and can be closed.

vi) Speeding signs Councillor Lickert had made an assessment of the state of the 30 mph repeater signs having been made it was agreed these findings should be put to SCC.

CLERK

vii) Dog bins Problems in getting bins emptied had been addressed with ESC with limited success and will continue to be monitored. Staff shortages appeared to be the problem.

6. ADMINISTRATIVE MATTERS

i) Remembrance Sunday The Clerk had ordered the wreaths for presentation at village churches.

ii) "Ease the Squeeze" Councillor Jacobs had attended the ESC team briefing on the 27th September (220966) covering the cost of living assistance available; a link had been put on the website and Facebook. Councillor Colvill introduced a similar exercise during a recent Community Workshop seeking options to establish Warm Rooms in Parishes. Time being short for responses (12th October), Councillors would consider possibilities in Kirton.

7. FINANCE

Annual F & GP meeting

i) Financial reports The RFO presented financial and monitoring reports to 19th October (221032) which were verified and signed by Councillor Jacobs.

ii) Salaries RFO had used the inflation figure of 10%, but this would depend on the national figure which has yet to be determined.

iii) Financial Budget/ Precept for 2023/4 RFO presented budget proposals for 2023/24 (221061). He proposed an overall increase of 5.14%, highlighting increase in maintenance reserves to cover the cost of tree lights and a similar decrease in professional services reserves. Proposed D Jacobs, seconded J Shaw and carried that a precept of £24,547 be requested.

GW

iv) S137 grants for 2022/3

Agreed grants of £200 should be made to the following totalling £1850, which

included the £50 choir donation; apart from EA Air Ambulance to receive £250.

MAGPS	Suffolk Accident Rescue	EA Children's Hospice
Headway	St Elizabeth Hospice	S Disability Forum
Home start	EA Air Ambulance	Royal British Legion (wreaths)

v) Insurance BHIB had confirmed renewal of insurance for 2022/23 (221027).

vi) Banking Authorised payments

Clerk/salary/Sept	£369.14	RFO/salary/Sept	£89.50
SCC/Finger post	£1146.00	RG/½ yr grant	£2488.50
Clerk/salary/Oct	£369.14	RFO/salary/Oct	£88.30
HMRC/PAYE	£342.80	D L Cope/Grit bin rp	£30.00
Labelcraft/NB plaque	£44.47	Turnock/Tree lights	£2245.60
D L Cope/Grit bin rp	£60.00		

8. PLANNING (attached)

i) Applications considered

a) DC/22/3659 6 Burnt House Lane, Kirton
Proposed extension to side of property
The Council had no comments to make

b) DC/22/2558/FUL The Old Dog, Falkenham
Modifications to earlier application
The Council had no comments to make

ii) Consultation on planning health and welfare Initial consultation (221056) noted.

9. ENVIRONMENT

i) Bus shelter Councillor Jacobs reported that the rotting wood on the side of the bus shelter has been replaced, an excellent repair in oak (pic attached). The rot was more widespread than anticipated but the repair was still completed within budget.

ii) Falkenham notice board The NB has now been completed with the addition of a nameplate(pic attached)

iii) SID with the help of councillor Lickert, Councillor Jacobs resorted that the devices has been relocated to the Bucklesham Road entrance to the village.

10. **RECREATION GROUND**

ii) Annual Inspection The Plat Area annual inspection report had been received (221037) with only minor issues

11. **SALC REPORT**

i) Area meeting Councillor Licket reported that the recent forum had been cancelled.

ii) NALC/SALC bulletins and circulars circulated as appropriate.

12. **OTHER CORRESPONDENCE**

Other correspondence as listed on the agenda noted.

13. **MATTERS FOR INCLUSION IN FUTURE AGENDA**

Finger post, Tree lights, Speeding, Trimley interchange

14. **DATE OF NEXT MEETING**

Monday 14th November 2022 in the Recreation Ground Pavilion at 7.30 pm

There being no further business the meeting closed at 8.49pm.

Signed.....
Chairman

Date.....

REPORTS

TREE WARDEN

1. The Cedar Tree at Falkenham Hall.

I received a call on this one about a fortnight ago to the effect that chainsaws were working on it. Upon visiting and conversation with Paul's Tree services, the contractor concerned, it transpired that he was shaping the top and cutting out dead wood on the request of the Owner, who originally apparently was intending for more drastic measures. The work has been carried out tidily and the shape and condition is now acceptable. The tree itself is not TPO'd.

2. Scots pine in Kirton Churchyard.

Paul Negus called me about a week ago asking for my comments on this tree. He said that he had received a report that the condition of the tree was not safe and really should be taken down. I advised that as the tree was on Church land he should refer the matter to the Diocese, and obtain a Faculty for work recommended. The Diocese Tree officer would probably have input.

3. Oak Tree at 1 Burnt House Lane/Bucklesham Road.

This has already been referred to the Clerk and Chairman. In essence, I received a request from the current Owner/Developer of the site (Richard Harper, Logistic Planning) enquiring clarification as to the ownership, as part of pre sale contract enquiries, of the Oak Tree on the Bucklesham Road frontage. I conveyed to him that my records, from exchanges in 2019/20 with the ESC Tree Officer Nick Newton, opinioned that as the tree was set in the verge it was likely SCC Highways, and the tree was in good condition. I then floated the thought that the tree should be TPO'd, but Nick Newton said that he could not serve an application for such on a fellow LA. My supplementary to him was then to whom would we report any apparent unauthorised chain saw activity on the tree in the future. His response was "in the first instance to SCC Highways....." (his punctuation!).

PLANNING

		PC	ESC
<u>Existing applications</u>			
20/1860/OUT	Land Off Howlett Way Trimley St Martin Phased construction of up to 340 dwellings	Object	
AP/21/0053/REFUSE	10 Burnt House Lane, Kirton Planning Appeal Consultation	No comment	
22/0687/Ful	1 Grays Orchard, Kirton Single storey side extension	No comment	
22/2125/FUL	The Cottage, Falkenham. Provision of swimming pool..	No comment	
22/3162	The Maltings, Kirton, Tree work and possible felling of elm tree.	Object	

New applications

22/4163	Russel Farm, Falkenham Change of use for dog grooming parl
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