

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION

on **Monday** the **6th** day of **December 2021** at **7.30 pm**

Signed. *C A Shaw*

Clerk

To: All Councillors

A G E N D A

1. Apologies
2. Minutes of meeting held on 1st November 2021
3. Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality.*
4. **PUBLIC OPEN FORUM**
 - 1 Police Report
 2. Parishioners questions
 - 3 County/ District Councillor Reports
 4. PTLO/ Tree Warden reports
5. Matters arising
 - i) Rectory Lane finger post
 - ii) Verges/footways (211199/201/219)
 - iii) Quiet Lanes
 - iv) Emergency Plan
 - v) EAONE/THREE
 - vi) Falkenham NB
 - vii) Lorry Route Review
 - viii) VG power supply (211252)
 - ix) Discovering Suffolk
 - x) Play area maintenance
6. Administrative matters
 - i) Casual Vacancies (2) (211211/59)
 - ii) Community Workshop (211240/45)
7. **ANNUAL FINANCE & GENERAL PURPOSES COMMITTEE MEETING**
 - i) Financial reports
 - ii) Salaries
 - iii) Financial Budget 2021/20/Precept
 - iv) 2021/2022 S137 Grants distribution (211234/65/68/80)
 - v) Defibrillator pads
 - v) Financial correspondence
8. Planning (attached/211189/203)
10. Environmental
 - i) Trees (211227/250/26)
11. Recreation Ground
12. SALC
13. Other Correspondence (attached)
14. Matters for inclusion in future Agenda
15. Date of next meeting:- Monday 10th January 2022 at 7.30pm.

CORRESPONDENCE

Police

211255 Police Connect Home Security Advice

Matters arising

211199 S Harvey Fwd: Suffolk County Council Problem Report 00341014
211201 Tr St Martin PC RE: Suffolk County Council Problem Report 00341014 circ
211219 Tr St Martin PC E: Suffolk County Council Problem Report 00341014
211252 E—ON We're moving you to npower Business Solutions

Administration

211211 ESC Casual Vacancy Period Expired - Falkenham
211259 ESC RE:K &F PC - COUNCILLOR RESIGNATION
211240 ESC Felixstowe Peninsula Communities Officer Bulletin
211245 SALC Forthcoming F community partnership meeting 2nd Dec
211229 SCC SCC releases video as part of A Smarter Suffolk project
211248 CAS Village Hall News_22Nov21 circ

F&GP meeting

211234 SARS Grants to community organisations
211265 MAGPAS Keep us flying this Christmas! 
211268 bsevc Appeal for grant
211280 EEA Children's Hospice Will you help support a family through grief?
211192 ESC Consultation: Local Council Tax Reduction Scheme (LCTRS)
211194 E-on Price changes
211197 G Walker to SA:LC Asset values for grant based purchases 2 emails
211202 SALC to G Walker RE: Asset values for grant based purchases circ
211225 ESC Consultation on the Draft E S Community Infrastructure Levy (CIL)

Planning

211189 ESC DC/21/4925/FUL 51 Meadowlands Link playroom
211203 ESC DC/21/1575/ARM Lorry Park

Environment

211247 G Channing Automatic speed sign
211227 Tree Council Your November Branching Out update
211250 Tree Council How are you celebrating National Tree Week?
211261 ESC Treebilee Letter to Parish and Town Councils 2511212
211230 ESC News from ESC: Help improve air quality in your home this winter
211270 ESC Avian Influenza in Wild Birds - Update

Recreation Ground

211218 Charity Commission Your annual return for RG is due on 31 January 2022.

SALC

211220 SALC Weekly e-bulletin
211215 NALC CHIEF EXECUTIVE'S BULLETIN circ
211233 NALC CHIEF EXECUTIVE'S BULLETINS
211223 NALC NEWSLETTERS
211224 SALC East Suffolk North area forum - 22nd November
211228 SALC Training and network bulletins
211276 SALC news e-bulletin 29 November 2021
211277 SALC training and network e-bulletin 30 November 2021

OTHER CORRESPONDENCE

211209	Police Connect	Criminal damage in Trimley St Martin	
211213	Police Connect	Clubgoers asked to remain vigilant this weekend	
211231	Police Connect	Suffolk Police supports week of action to tackle knife crime	
211236	Police Connect	Man jailed for burglary/theft offences	
211244	Police Connect	Man sentenced for sexual offences against children	
211262	Police Connect	S Constabulary pledges support to White Ribbon Day campaign	
211263	Police Connect	Car sales scam in Felixstowe & Barrow	
211249	I Cade	Ventilation and PC meetings	3 emails
211266/73	J Fothergill	RE: Ventilation and PC meetings	
211193	G Walker	Payslips	
211196	G Walker	Unity authorisations please	3 emails
211232	The Phone Co-op	Your latest bill is ready to view. £41.80	
211214	CAS	Funding & Development Update	
211210	aespc	Invitation to meet lead government official on Sizewell C, 29 November	circ
211257	SCC	Nominations open for AONB awards	ac/jf
211260	SCC	News from the AONB	
211188	M Paul/D Jacobs	Beacon circ	4 emails
211195	SALC	FW: Items of Interest for Councils	
211198	Southwold PC	Climate Change Forum - Saturday 13th November 2021	
211204	SALC per SCC	Suffolk Neighbourhood Watch Association	
211205	highways england	A14 closure November to March	
211208	J Durrant	Chat benches, Free Trees & Xmas Lights	4 emails
211212	cloud IT	Clerk's Tech Forum - Free Virtual Summit - Tuesday 30 November, 10am	
211217	M Richardson	Bonfires	
211226	SCC	Suffolkonboard bus timetable updates – Park & Ride	
211242	SCDF	Suffolk Coastal Disability Forum	
211243	CAS	News Christmas and self care!	
211256	CloudyIT	Your Monthly Digital Digest from CloudyIT	

KIRTON & FALKENHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on

Monday 1st November 2021 at 7.30 pm in the Recreation Ground Pavilion

PARISH COUNCIL

PRESENT: Messrs I Cade, J Fothergill, P J Lickert, M A Paul (chairman), Mesdames E A Colvill, J Durrant, J L Shaw, Mr T Hatrick (PTLO), Mr R Brunt (Tree Warden), Mr M Richardson (DC).

1. **APOLOGIES:** D Jacobs, Ms EY Choi, G J Walker (RFO), Mrs P Mulcahy CC), R Kerry (DC),

2. MINUTES OF LAST MEETING

The minutes of the meeting held on 1st November 2021 having been previously circulated were taken as read, approved and signed.

3. DECLARATION OF INTERESTS

Nothing new declared.

4. ADRIAN HUTTON

The Councillors observed a minute reflective silence in memory of the recent deaths of Councillor Adrian Hutton and the village blacksmith, Alec Jacob; both much respected members of the community. The former had served on the Council since 2011 and latterly had particularly represented the Council on the Felixstowe Community Partnership. Alec Jacob would be particularly remembered for the Village Sign he crafted for the Village Green.

5. PUBLIC OPEN FORUM

Police No report received, consultation on new police and crime plan (211140) noted.

Parishioners Questions Nothing raised.

County Councillor's Report Mrs Mulcahy (CC) in a written report was continuing to pursue the renewal of the Rectory Lane junction finger post and highlighted the county's current position on Sizewell C and the Lorry Route plan review.

District Councillor's Report A written reports had been received from the Ward DC's. Mr Richardson (DC) had made an exhaustive study of the wall issue on Falkenham Road and together with the Councillors, it was agreed no further action was realistic He answered questions on the recent review document on food waste and composting.

PTLO Report Mr Hatrick made reference to driver shortages which had on occasions affected services and temporary changes to services 75/77/X77.

Tree Warden Report Mr Brunt had noted the offer of 150 trees and would follow that up, in particular with the Woodland Group.

ACTION

6. MATTERS ARISING

- i) Rectory Lane finger post Still awaiting response from SCC **SCC**
- ii) Verges and footpaths Concerns still remain over tree overhangs on Trimley Road to Trimley interchange, suggested joint action with Trimley St Martin PC be pursued. **CLERK**
- iii) Quiet Lanes On-going, following update of 26th September (211093).
- iv) Emergency Plan Councillor Lickert presented quotations for leaflet distribution (211093). Agreed he should accept that from Flyer Press for £48.
- v) Falkenham NB Councillor Cade would report further at the next meeting, **IC**
- vi) EAONE/THREE Councillor Paul reported that the closure of the compound was on-going and should shortly be complete.
- vii) Play Area Maintenance Councillor Lickert had this in hand with the volunteers.
- viii) History Recorder Agreed new recorder, Julie Kilby, should be invited to a future PC meeting **CLERK**

7. ADMINISTRATIVE MATTERS

- i) Council vacancies Following the resignation of Councillor Osborne (211062) the vacancy is being advertised (211109). If no nominations arise before 4th November the Council will be required to co-opt. Agreed notification of vacancy, following the death of Councillor Hutton, would be postponed until a later date **CLERK**
- ii) Festival of Suffolk The Council had no plans for this at the present time
- iii) Queen's Jubilee Agreed the beacon will be lit for this occasion. Councillor Paul will confirm risk assessment with Councillor Jacobs. **MP/DJ**
- iv) Community Workshop Councillor Fothergill offered to be a delegate to the next meeting in place of Councillor Hutton. the offer of "Chat Benches" through the Community Workshop would not be pursued for the VG, but the offer might be taken up by another village organisation which Councillor Durrent offered to pursue, which was accepted. **JD**
- v) Tree lighting It was agreed that current circumstances prevented the Council from resuming the traditional lighting ceremony, although the tree would be lit-up on 3rd December. It was open to any other village organisation to arrange an event on that date. Councillor Jacobs updated the situation regarding the safety certificate/replacement of the pole box; it awaits on-going action from UK Power Networks after Christmas before D Cox can make the necessary connections.

vi) Remembrance Sunday The Clerk had obtained wreaths from Royal British Legion for presentation at the service at Kirton and Falkenham churches on 14th of November.

8. **FINANCE**

i) Financial and monitoring reports Reports to the 13th October (211107) having been verified by Councillor Jacobs were signed by the Chairman and accepted.

ii) Covid grant surplus Following agreement with Suffolk Community Foundation (211130) the surplus of £230.50 had been made over to the Nassau Trust (211135) towards raised beds on the allotments.

iii) Insurance Cover through BHIB confirmed (211054).

iv) Defibrillator maintenance Councillor Lickert proposed that 2 packs of pads be purchased for White Horse device at a cost of £126; agreed to refer to F & G P meeting. He would check on the status of the Pavilion device

FGP

PL

v) Banking Authorised payments

Woodland group/grant	£100	GW Zoom	£43.17
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C A Shaw/salary	£345.60	G Walker/salary	£86.80
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D Cope/drain clearance	£34		
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vi) Precept Precept letter for 2022/3 received from ESC (211156); refer to F&GP. Final payment of precept for 2021/22 received (2111042); £11,073

F&GP

9. **PLANNING**

i) Land opposite 84 Meadowlands Concerns of a parishioner about sewer pipe running through this new development (2111079) was raised and investigated through ESC and AW (211111). Agreed all appropriate action taken.

ii) Applications considered

a) DC/21/4599 The Old Rectory, Kirton
Boundary tree work
The Council, by remote, had no comments to make

CLERK

b) DC/21/4204 54 Falkenham Road, Kirton
Rear extension
The Council had no comments to make on these proposals

CLERK

c) DC/2147 Workshop and premises, Back Road, Kirton
Change of use from agriculture to storage
The Council had no comments to make on this proposal which appeared to be a re-submission on time.

CLERK

iii) Lorry Route Map review Council had no comments to make other than to note that A12 and A140 north of Ipswich do not figure.
Would be considered more fully at next meeting

10. **ENVIRONMENT**

i) Discovering Suffolk Councillor Jacobs had had a project update from SCC (21103/13) that plaques had gone to print and he was appealing for assistance.

11. **RECREATION GROUND**

Nothing reported other than the Charity Commission newsletter (211104), which had been forwarded.

12. **SALC REPORT**

i) Area meetings Councillor Lickert had attended meeting on 30 September but not the joint forum.

ii) Circulars Circulars as appropriate circulated.

13. **OTHER CORRESPONDENCE**

Other correspondence as listed on the agenda noted.

14 **MATTERS FOR INCLUSION IN FUTURE AGENDA**

Vacancies, Quiet lanes, Notice board, Verges etc., Emergency Plan, Lorry route review, Discovering Suffolk

15. **DATE OF NEXT MEETING**

Monday 10th January 2022 in the Recreation Ground Pavilion at 7.30 pm

There being no further business the meeting closed at 9.20 pm.

Signed.....
Chairman

Date.....

REPORTS

PLANNING

		PC	ESC
<u>Existing applications</u>			
20/1860/OUT	Land Off Howlett Way Trimley St Martin Phased construction of up to 340 dwellings	Object	
21/1775/FUL	Croft Farm, Innocence Lane Kirton Conversion of existing barns to residential	No comment	
21/4002/3/4/5	Land To The South And East Of Adastral Park Approval of reserved matters etc etc	Object Traffic/drainage	Granted
21//3327	Solar Farm	Object Land /habitat loss	
21/4599/TPO	The Old Rectory, Kirton Tree work on rear boundary	No Comment	Granted
<u>New applications</u>			
21/4204	54 Falkenham Road, Kirton Rear extension	No Comment	Granted
21/2147	Workshop and premises, Back Road, Kirton Change of use from agriculture to storage	No Comment	Granted
21/4925	51 Meadowlands, Kirton Link detached garage and store with playroom over	No Comment	