

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION
on **Monday** the **1st** day of **November 2021** at **7.30 pm**

Signed. *C A Shaw*

Clerk

A G E N D A

1. Apologies
2. Minutes of meeting held on 20th September 2021
3. Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality.*
4. **Adrian Hutton RIP**
5. **PUBLIC OPEN FORUM**
 1. Police Report
 2. Parishioners questions
 3. County/ District Councillor Reports
 4. PTLO/ Tree Warden reports
6. Matters arising
 - i) Rectory Lane finger post
 - ii) Verges/footways
 - iii) Quiet Lanes
 - iv) Emergency Plan
 - v) Falkenham NB
 - vi) EAONE/THREE
 - vii) Play area maintenance
 - x) History Recorder
7. Administrative matters
 - i) Councillor resignation/vacancies
 - ii) Festival of Suffolk
 - iii) Queen's Jubilee/beacon
 - iv) Community Workshop/"chat benches"
 - v) Tree lighting 3rd December/electrical certificate
 - vi) Remembrance Sunday 14th November
8. Finance (attached)
 - i) Financial/Monitoring reports
 - ii) Covid grant surplus
 - iii) Insurance
 - iv) Defibrillator maintenance
 - v) Community Woodland
 - vi) Precept 2022/23- (submit by 28th January 2022) circ
10. Planning (attached)
 - i) Land opposite 84 Meadowlands – sewage pipe.
 - ii) Falkenham Road wall
 - iii) Planning applications
 - iv) Lorry Route Map Review in Suffolk
11. Environmental
 - i) Discovering Suffolk
 - ii) Cop26 message from East Suffolk Council
12. Recreation Ground
 - i) Charity Commission News
13. SALC Report
14. Other Correspondence (attached)
15. Matters for inclusion in future Agenda
16. Date of next meeting:- Monday 6th December 2021 at 7.30pm in RG pavilion

CORRESPONDENCE

POF

211140	Suffolk Police	PCC consultation on new Police and Crime Plan	circ
211157	ESC	Cop26 message from East Suffolk Council	corc
i21094	R Kerry	Report	circ

Matters arising

211036	Quiet lanes Suffolk	Latest Update from the QLS Team - 25 Sept
211093	P Lickert	Fwd: FW: quotation for news letters
211126	R Osborne	Re: FISH AND CHIP VAN/ RG MAINTENANCE
211034	SLHC	SLHC Recorder for Kirton

Administration

211062	R Osborne	Resignation - R.Osborne	
211099	ESC	Casual Vacancy Notice	
211026	SALC	Festival of Suffolk - Invitation to Chair of council	
211046//61	Tr St Martin PC	FW: The Queen's Platinum Jubilee Beacon's 2 nd June	
211050	SALC	Felixstowe peninsular community partnership	
211080/96D	Jacobs to UK netwk	Maintenance	circ
211054	D Jacobs	VG lights	

Finance

211107	G Walker	Oct PC Finance reports are on website	circ
211018	G Walker	Community Fund surplus	circ
211129/30	G Walker/SCC/	Re: Covid grant 208232	circ
211133G	Walker to S Harvey	Re: Covid grant 208232	circ
21102538BHIB		New Business Documents - Policy No. LCO02350	circ
211066	BHIB	Free Online Parish - Kirton & Falkenham PC	
211035	Comm Heartbeat	Membership renewal £26	
211128	J Durrant	Community Woodland Grant	circ
211156	ESC	Precept 2022/23- (submit by 28th January 2022)	circ
211148	ESC	October 2021 Neighbourhood CIL Funding	circ
211042	ESC	VKIR004 for Kirton & Falkenham PC £11,073	
211101	Phone Co-op	Your latest bill is ready to view. £45.11	
211053	G Walker	Unity authorisations please	circ

Planning

211079	N Dunn A	Letter of concern re K&F sewerage pipes	circ
211111	AW	RE: Land Adjacent To 86 Meadowlands	circ
211127	M Richardson	RE: PC Re: FW: REF ENF/2019/0260/Cond	circ
211087	ESC	DC/21/4599/TPO Old Rectory, Kirton - Tree work	circ
211019	ESC	DC/21/4204/FUL 54 Falkenham Road rear ext	circ
211037	M Paul	Re: SOLAR FARM	circ
211040	M Paul	Re: ADASTRAL PARK	
211081	concillio.com	Brightwell Lakes - virtual briefing	circ
211146	SCC	Lorry Route Map Review in Suffolk	circ
211150	highwaysengland	National Highways' Route Strategies Launch	circ
211022	KATCAG	Parking Pandemonium on the Peninsulacirc	

Environment

211109	SCC	RE: Discovering Suffolk Risk Assessments & Instal	circ
211113	D Jacobs	Discovering Suffolk	circ
211157	ESC	Cop26 message from East Suffolk Council	circ

Recreation Ground

211104	Charity Commission	Charity Commission News
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SALC

211056	SALC	East Suffolk south area forum: 30 September 2021	circ
211139	NALC	NEW PUBLICATION - website accessibility	circ
211144	SALC	ES Joint Forum - ESC Planning Protocol	circ
211095	SALC	New SALC member portal	
211142	NALC	NEWSLETTER – remote meeting survey	circ

OTHER CORRESPONDENCE TO NOTE

211102	ESC	Supporting our Communities through winter 2021-22	
211136	Right at Home	The Right Care	
211120	G Hemsworth	Transit Vans Parking on Falkenham Rd	
211131	D CapeyRe:	Rats in the children's playground circ	
211024	Police Connect	Suffolk's roads & armed policing team up with Specials	circ
211133	Tree Council	Your October Branching Out update	
211043	ESC	Community Officer Bulletin	
211052	onelifesuffolk	Welcome to the OneLife Suffolk Newsletter!	
211105	SPS	Suffolk View Autumn edition	
211134	Scottish Power	Our East Anglia HUB, COP26 and the race to Net Zero	
211041	SALC	Queen's Green Canopy – Suffolk	
211088	SALC	Using your website as an effective communication tool	

KIRTON & FALKENHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on Monday 20th September 2021 at 7.30 pm in the Recreation Ground Pavilion

PRESENT: Messrs A Hutton, I Cade, P J Lickert, M A Paul (chairman), Ms EY Choi, Mesdames E A Colvill, J L Shaw, Mr T Hatrick (PTLO), M M Richardson(DC)

1. **APOLOGIES:** D Jacobs, J Durrant, J Fothergill, R Osborne, G J Walker (RFO), Mr R Brunt (Tree Warden), R Kerry (DC),

2. **MINUTES OF LAST MEETING**

The minutes of the meeting held on 2nd August 2021 having been previously circulated were taken as read, approved and signed.

3. **DECLARATION OF INTERESTS**

Nothing new registered.

4. **PUBLIC OPEN FORUM**

Police No report received. Proposals for policing element of council tax (211011) noted

Parishioners Questions Question raised about fish and chip van access to VG, but Councillor Osborne had reported on 29th September that it would close for the winter.

County Councillor's Report None received

District Councillor's Report The newly elected Michael Richardson (2110873) was welcomed by the Chairman and Councillors. Following a discussion on the import of new guidance on Food Waste disposal, he agreed to investigate the anomalies. A written report had been received from Richard Kerry (DC) (210873).

PTLO Report Mr Hatrick confirmed his circulated report (210936) that there had been no major changes: although the school buses were now available to the public. From September buses will no longer travel Back Road/Falkenham Road.

Tree Warden Report Nothing to report; Tree Council circular (210848) forwarded.

ACTION

5. **MATTERS ARISING**

i) Rectory Lane finger post Response still awaited from SCC/CC

SCC/CC

ii) Verges and footways Trimley Road verges and hedges appeared to have been trimmed by SCC. Concerns continue to be raised about the approaches to Trimley Roundabout from Roselea Nursery onwards. Liaison with Trimley St Martin PC suggested. Visibility from A14 slip road to Trimley is an on-going problem.

iii) Quiet Lanes Nothing new to report following publication of notices.

iv) Emergency Plan Councillor Lickert reported that quotes are being obtained for a flyer to be distributed to all households either directly or through the Review. **PL**

v) Falkenham Notice Board Councillor Cade introduced 3 options (c211097) and would research further on fixing dimensions and options.

vi) Kirton History Recorder Nothing had been received from the HR secretary Councillor Colvill had registered an interest.

vii) EAONE/THREE Councillor Paul confirmed that the latest date for the resurfacing of Park Lane (210842/49) was 29th September.. Drilling under the Deben River was going well.

ix) Play Area maintenance Names to assist with this had been passed to Councillor Osborne. The rats problem reported by a neighbour was not seen as an issue to the Play Area.

6. ADMINISTRATIVE MATTERS

ii) Community Workshop Councillor Colvill would attend the next meeting on 23rd September (210994) in place of Councillor Hutton. Councillor Hutton asked that the Chat Benches initiative (210924/64) be preferred to the next agenda.

ii) Women's Cycle Tour Noted that the Tour would pass through the village on 9th October (210843).

iii) Queen's Jubilee Kirton Church had enquired (210975) whether the Council had any plans to celebrate; Clerk to reply, not so far. Chairman noted that he had responded to the Lord Lieutenant's initiative. **CLERK**

7. FINANCE

i) Finance/monitoring reports The RFO having supplied reports for August and to the 8th September (210862/942), were accepted, verified by Councillor Choi and signed by the Chairman.

ii) Audit reports External Audit had been received (211006/13) and proved satisfactory subject to qualifications regarding risk assessment reviews and Public Rights notification during 2021/22. Proposed I Cade, seconded J Shaw and carried that the report be accepted and their invoice for £240 is approved. **GW**

iii) Insurance renewal The Council considered 2 quotations for renewal; one from the current insurer, NorrisFisher (210911/46) and one from BHIB. (210922//36). That from latter being considered more appropriate to a Parish Council, proposed P Lickert, seconded I Cade and carried, that BHIB 3 year option including cover for CCTV and safety surfacing be accepted in the sum of £1163.71. **C'K/GW**

iv) Covid Grant The RFO had pointed out (210951) that some £230 of the grant remained unspent and sought ideas for its disposal. Only suggestion t put forward was to defray some of the expenses incurred in implementing the the emergency plan. **C’K/GW**

v) Banking Authorised payments

C A Shaw/salary	£345.60	G J Walker/salary	£86.80
BHIB/insurance	£1163.71	Littlejohn/audit	£240.00
RG/grant	£2393.00		

vi) Energy Price changes EON had advised (210850) of corporate changes which may affect the un-meterd supply on the Village Green.

8. **PLANNING**

i) Applications considered

a) DC/21/3327 Solar Farm

The Council objected to the proposals on the grounds of its massive scale, and if built this prime agricultural land will be lost forever. It will have a huge visual impact on the environment because the land is not flat The impact on wildlife will be huge. There is a further potential for a danger to road users from glare from the solar panels.

b) DC/21/4002/3/4/5 Land to south of Adastral Park, Approval of reserved matters. **CLERK**

The council objected to the proposals having severe reservation about generated traffic that will put utmost strain on an already over capacity road network which relies on the main arterial roads (A12/A14) to allow cars and HGV’s to travel to and from work etc. This is a peninsular, so alternative routes are unavailable as Ipswich is very quickly gridlocked. Noise, light and construction dust pollution will have a massive effect on wildlife and existing homeowners in what is a tranquil area. All surface water will inevitably flow into the Mill River and surrounding watercourses leading to potential flooding downstream.

c) DC/21/3987 6 Church Lane, Kirton Small SS rear side extension **CLERK**
The Council had no comments to make on these proposals.

d) DC/21/3291 4 Rectory Lane Kirton **CLERK**
Severance of existing garden and erection of 2 storey dwelling.
The Council, by remote, had no comments to make on the revised proposals.

ii) Planning/Building Control September newsletter (210932) from ESC circulated and noted.

iii) 30-32 Falkenham Road The issue of the Enforcement Order on the wall built in front of this property was raised with DC M Richardson who **CLERK**

offered to follow up with ESC. The Clerk would forward the relevant papers.

9. **ENVIRONMENT**

i) AONB Available grant funding (210874) noted .

ii) Rats and Recreation Ground Agreed this is not an observable problem on the RG and Clerk would respond. **CLERK**

10. **RECREATION GROUND**

Nothing to report.

11. **SALC REPORT**

i) Area meeting Councillor Lickert would be attending the meeting on 30th September.

ii) Circulars NALC/SALC bulletins circulated as appropriate for information

12. **OTHER CORRESPONDENCE**

Other correspondence as listed on the agenda noted

13. **MATTERS FOR INCLUSION IN FUTURE AGENDA**

Finger post, Emergency Plan, Notice board, EAONE, Wall, Play Area maintenance, F & GP, Tree lighting 3rd December, Wreaths for Remembrance Sunday, Fish van for December 3rd.

14. **DATE OF NEXT MEETING**

Monday Monday 1st November 2021 in the Recreation Ground Pavilion at 7.30 pm

There being no further business the meeting closed at 9.35 pm.

Signed.....

Chairman

Date.....

REPORTS

PLANNING

		PC	ESC
<u>Existing applications</u>			
20/1860/OUT	Land Off Howlett Way Trimley St Martin Phased construction of up to 340 dwellings	Object	
21/1775/FUL	Croft Farm, Innocence Lane Kirton Conversion of existing barns to residential	No comment	
21/3291	4 Rectory Lane, Kirton Severance of existing garden and erection of 2 storey dwelling	No comment	Granted
21/3874	70 Meadowlands, Kirton Rear extension and alterations	No comment	Granted
21/3987/FUL	Breakaway 6 Church Lane Kirton Small SS rear extension (already built)	No comment	Granted
21/4002/3/4/5	Land To The South And East Of Adastral Park Approval of reserved matters etc etc	Object Traffic/drainage	
21//3327	Solar Farm	Object Land /habitat loss	
<u>New applications</u>			
21/4599/TPO	The Old Rectory, Kirton Tree work on rear boundary		