

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION

on **Monday the 14th day of February 2022 at 7.30 pm**

Signed.....

Clerk

A G E N D A

1. Apologies
2. Minutes of meeting held on 10th January 2022
3. Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality.*
4. **PUBLIC OPEN FORUM**
 1. Police Report
 2. Parishioners questions
 3. County/ District Councillor Reports
 4. PTLO/ Tree Warden reports
5. Matters arising from minutes
 - i) Falkenham Notice board (22089/106)
 - ii) Rectory Lane finger post
 - v) Quiet Lanes
 - vii) Discovering Suffolk
 - ix) Community Workshop (220116)
 - ii) Trebillee oak
 - iv) VG power/tree lights
 - vi) EAONE/THREE
 - viii) Beacon risk assessment
 - x) History recorder
6. Administrative matters
 - i) Damaged verges (220090)
 - ii) Slip road to Felixstowe (220119/124)
 - iii) Queen's Jubilee (220053/83)
 - iv) Governance review (220105)
 - v) Speaker for Annual Meeting
 - vi) Correspondence
7. Finance (attached)
 - i) Financial/Monitoring reports (220127)
 - ii) Data protection update (220096)
 - iii) Internal audit/asset control (220092)
 - iv) Grants (220074)
 - v) Correspondence
8. Planning (attached)
 - i) 10 Burnt House Lane appeal (220094/98)
 - ii) Correspondence
9. Environmental
 - i) Deben Water Quality study (220104)
 - ii) Correspondence
- 10 Recreation Ground (attached)
11. SALC
12. Other Correspondence (attached)
13. Matters for inclusion in future agenda
14. Date of next meeting:- Monday 14th March 20212 at 7.30pm.

CORRESPONDENCE

POF

220062	Police Connect	Appeal for vigilance after 'heritage' post boxes stolen	circ
220051	Police Connect	Police 'part of the community'	
220058	R Kerry	DC Jan uary Report	circ

Matters arising

220089	I Cade	Re: PARISH COUNCIL FALKENHAM NB	dj	2 emails
220106	I Cade	Let's buy a noticeboard!	dj/gw/js	
220116	ESC	Felixstowe Peninsula Communities Officer Bulletin	circ	

Administration

220090	J Cole	Damage to verges at junction Church and Rectory Lanes	circ	
220119	Tr st Martin/Mary	Re: Difficulties in Joining the A14 at Junction 59	circ/tsm	4 emails
220124	Tr St Martin PC	Fwd: Difficulties in Joining the A14 at Junction 59		
220053	SCC highways	Platinum Jubilee events - Sunday 5 June 2022	circ	
220083	brunopeek	THE QUEEN'S PLATINUM JUBILEE BEACONS	circ	
220105	ESC	Community Governance Review in East Suffolk	circ	
220117	SCC	Traffic Regulation Order- Suffolk Coastal	circ	

Finance

220127	G Walker	PC Finance Reports for Feb		
220096	G Walker	Updated Data Protection, Cyber Security & Info Manag	circ	
220092	G Walker	Internal audit report & asset control		
220074	G Walker	Fwd: Suffolk County Council Remittance Advice		
220069	DAS	Acknowledgment of grant		
220070	St ElizHospice	Acknowledgment of grant		
220075	SARS	Acknowledgment of grant		
220085	CAB	Acknowledgment of gran		
220128	EAAA	Acknowledgment of grant		
220103	MAGPAS	Acknowledgment of grant		
220100	haedway	Headway Suffolk Neuro Conference 11 May		
220037	Phone co-op	Your latest bill is ready to view. £49.69		

Planning

220094	ESC	Planning Appeal Consultation - AP/21/0053/REFUSE	circ	
220098	ESC	Planning and Building Control Newsletter January 202	circ	
220041	ESC	Monitoring and Open Data Update		
220042	ESC	Neighborhood Plans review - guidance		
220079	ESC	Community Led Housing event 27th April, 2022.		
220040	aseps	SIZEWELL C/BEIS MEETING AND SZC, SPR		

Environmental

220104	Woodbridge TC	Water Quality in the Deben - invitation to participate	circ	
220131	I Cade/D Jacobs	Water Quality in the Deben - invitation to participate	circ	
220033	J Durrant	B&M Concrete / Community Woodland	circ	
220091	Tree Council	Your January Branching Out update	rb	2 emails
220095	SCC	Grants Open - Area of Outstanding Natural Beauty		
220134	ESC	FW: Winter Greenprint newsletter	circ	

Recreation Ground

220065	Charity comm	Annual Return 2021 - confirmation of receipt CRM:0049499		
220067	Charity comm	Changes made to Charity Details CRM:0049957		

SALC

220061	NALC	NEW YEAR OPEN LETTER	circ	
220132	SALC	news e-bulletin 7 February 2022	Scirc	
220031/55/82/110	SALC	news e-bulletin 10 J/17/24/31 January 2022		
220036/56/87/111	NALC	NEWSLETTER		
220049/72/102/122	NALC	CHIEF EXECUTIVE'S BULLETIN		
220046	SALC	SALC business survey - request to take part		
220054	SALC	SALC training and network e-bulletin 18 January 2022		
220093	NALC	NEW PUBLICATION		

OTHER CORRESPONDENCE

220071	Police Connect	150 arrests made during Christmas campaign
220080	Police Connect	Ram raid at supermarket in Brandon
220077	Police Connect	Last chance to have your say on PCC proposals
220086	google	Change saved passwords found online dj 2 emails
220060	Charity commission	final reminder to submit your annual return jb
220118	N Power	Feedback on your migration to npower Business Solution
220120	SCDF	Suffolk Coastal Disability Forum Jan minutes, 5th April
220121	ESC	FW: Quick round up for Greenprint Forum members 4 February
220125	proludic	Order your new 2022 Proludic catalogue
220126	N Power	Energy market update
220129	On-life suffolk	Monthly Newsletter
220115	RBL	Planting a Tree for the Jubilee
220123	J Beer	RG Report for February
220114	OS	Ordnance Survey: Are we delivering what you need?
220044	ESC/SALC	INVITATION: "Bringing Ideas to Life"Comm Ptn 25 Mar
220047	Comm Action Suffolk	Funding & Development Update
220034	G Walker toESC	Council Tax Base and Precept 2022/23

KIRTON & FALKENHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on Monday 10th January 2022 at 7.30 pm in the Recreation Ground Pavilion

PRESENT: Messrs I Cade, D Jacobs, P J Lickert, M A Paul (chairman), Ms EY Choi, Mesdames E A Colvill, J Durrant, J L Shaw, Mr G J Walker (RFO), Mr T Hatrick (PTLO), R Kerry (DC) and 2 parishioners.

1. **APOLOGIES:** J Fothergill, Mr M Richardson(DC) , Mr R Brunt (Tree Warden),
2. **MINUTES OF LAST MEETING**

The minutes of the meeting held on 6th December 2021 having been previously circulated were taken as read, approved and signed.

3. **DECLARATION OF INTERESTS**

Nothing new declared.

4. **PUBLIC OPEN FORUM**

Police Report None received

Parishioners Questions Nothing raised.

County Councillor's Report None received.

District Councillor's Report Mr Kerry (DC) spoke on the difficulties facing ESC in meeting the requirements of the Carbon Neutral target, particularly as regards funding from rental income. At the request of Mr Richardson (DC), consideration was given to the future provision of Electric Car Charging Points in the village. The Council questioned the need and where they might be sited; but will keep the matter under review.

PTLO Report Mr Hatrick reported that there had been no changes to local services, but noted changes to rail services and timing of Park & Ride services.

Tree Warden Report Nothing reported except circulated input to recent TPO planning applications.

ACTION

5. **MATTERS ARISING**

i) Casual Vacancies No requests having been submitted for elections for the Falkenham and Kirton vacancies, (212402/338) proposed J Shaw, seconded J Durrant and carried that Mr Steven Mowles be co-opted to the Falkenham vacancy. Proposed A Colvill, seconded P Lickert and carried that Mr Geoffrey Christian be co-opted to fill the Kirton vacancy. Both parishioners being present, Acceptance of Office Declarations were signed and they were welcomed to the Council by the Chairman. Mr Christian agreed to serve on the Environment committee. **CLERK**

ii) Falkenham NB Proposed J Shaw, seconded P Lickert and carried that the Option 2 notice board at £278 + VAT (211354/58) be purchased to replace the existing Falkenham NB. At the request of the RFO, Clerk, I Cade and **C'K/IC/DJ**

D Jacobs liaise to establish banking details for the order.

iii) Emergency Plan Councillor Lickert confirmed update nears completion

iv) Trebillee Oak Clerk confirmed that the Council has registered an interest in an oak sapling; (211370/81/211343347) a location yet to be decided. Suggested John Beer be approached.

v) Verges/footways Noted some progress had been made in cutting verges and shrubbery along Trimley Road towards Trimley interchange .

vi) Rectory Lane fingerpost No progress.

SCC

vii) VG power supply On going.

NPower/DJ

viii) Quiet Lanes On going.

ix) EAONE/THREE Councillor Paul reported on delays due to further trial holes.

x) Discovering Suffolk On going; Councillor Durrant had agreed to assist Councillor Jacobs.

DH/JD

6. ADMINISTRATIVE MATTERS

i) Community Response Group Councillor Durrant reported that Christmas cards, made available through ESC, (211375) had been circulated to the most vulnerable parishioners.

ii) OS mapping The Clerk reported that through the BHIB insurance the Council had a licence to print OS maps (211345). He was following up an option through "ParishOnline" to produce an asset register based on mapping (211324).

iii) Queen's Jubilee beacon lighting Councillor Jacobs had updated and circulated the Risk Assessment (211408) which had been circulated; agreed approval to be made at next meeting, Councillor Durant recorded that she would be attending a village meeting preparing activities for the celebration.

COUNC

iv) Register of Electors The Clerk had been given access to the Full Register for Kirton and Falkenham (211330).

7. FINANCE

i) Financial and Monitoring reports The RFO presented reports to 4th January 2022, which having been verified by Councillor Jacobs were accepted and signed by the Chairman.

ii) 2022/3 budget and precept Proposed P Lickert, seconded J Shaw and carried that a precept of £23,206 be request.

GW

iii) New tree lights Councillor Jacobs asked that additional/renewal of lights for the Christmas tree should be considered. Agreed he should research options and report at next meeting.

DJ

iv) Grants

a) AONB Report on past projects (211395), included information on grants for 2022.

b) Locality Budget RFO had given update to SCC on grant for VH improvements (211401) which are nearing completion.

c) Community grants Acknowledgments received from Nassau Trust (211406), RBL (211411). Appeals noted from Headway (211365), SC Disability Forum (211390).

v) Banking Authorised payments

RBL/grant £200 D Jacobs/expenses £23.00

C A Shaw/salary £345.60 G Walker/salary £86.80

8. **PLANNING** (attached)

i) Applications considered

a) DC/21/5544 The Old Maltings, Kirton
Removal of Ash tress etc

The Council agreed that there were no grounds for objection but concerns should be lodged on the ongoing work on trees on this development and a request that consideration should be given to tree replacement.

b) DC22/0006, Woodlands, Falkenham
Removal/work on Ash trees
The Council had no comments to make on this application

c) DC/21/5319 10 Burnt House Lane
Demolish existing bungalow and erect new dwelling
By Remote the Council objected to the proposals on over development and out of keeping with surroundings

ii) Solar Farm Council noted responses for adjacent parishes (211348/53) raising concerns over access.

iii) Port Liaison Committee Minutes of last meeting (211392) circulated or information; next meeting 12th May 2022.

iv) Sizewell C Comments from aespa and Sizewell C (211341/74/98) noted.

9. **ENVIRONMENT**

i) Tree Council Circulars with Tree Warden (211349).

ii) Deben pathway Update on Felixstowe Ferry to Bawdsy from Natrural England (211359) noted.

iii) AONB Newsletter received (211393),

10. **RECREATION GROUND**

i) Play Area Annual Inspection report (211329) received.

ii) Defibrillator Councillor Lickert had_ looked into including its machine in Council's maintenance agreement but was not viable

11. **SALC REPORT**

News bulletins as appropriate circulated for information (21134087).

12. **OTHER CORRESPONDENCE**

Other correspondence as listed on the agenda noted

13. **MATTERS FOR INCLUSION IN FUTURE AGENDA**

VG power/lights, Alley Road/Falkenham Road verge, Notice board, History Recorder visit, Oak tree location.

14. **DATE OF NEXT MEETING**

Monday 14th February 2022 in the Recreation Ground Pavilion at 7.30 pm

There being no further business the meeting closed at 8.55 pm.

Signed.....

Chairman

Date.....

PLANNING REPORT

	PC	ESC
<u>Existing applications</u>		
20/1860/OUT Land Off Howlett Way Trimley St Martin Phased construction of up to 340 dwellings	Object	
21/1775/FUL Croft Farm, Innocence Lane Kirton Conversion of existing barns to residential	No comment	
21/5319 10 Burnt House Lane, Kirton Demolish existing bungalow, and erect new 1½ storey self build dwelling	Object overdevelop visual amenity	Refused
21/5544/TCA The Old Maltings , Kirton Ash trees removal etc	Concerns over future	Refused
22/0006/TPO Woodlands, Falkenham. Reduce crowns of 5 Ash Trees	No comment	

New applications

AP/21/0053/REFUSE 10 Burnt House Lane, Kirton
Planning Appeal Consultation_

RECREATION GROUND REPORT

I can't believe this is the first report since February 2021 !!! Time flies !!

Pavilion : Football back in full action. We have no senior teams playing this season, so the changing rooms are not getting much use at the moment. There are regular booking for Pilates on a Monday, Circuits on a Wednesday and the local beekeeping group every month. Unfortunately, the Holly Blossom Early Learning classes have now finished. Bookings for big events in the summer are returning this year. We have the Scouts car boot, the Kirton 5 mile race, the Radio group car boot and Suffolk day in June. There are plenty of hand sanitisers in the building and extra cleaning equipment in the kitchen. The corridor and toilet floors are going to have a 'deep clean' on February 15th.

Play-Area Peter Lickert has kindly set up a group of parent helpers to look after the play area. There are 5 involved including Peter. A rota has been established to carry out the weekly inspections and update the 'app' set up by Derek Jacobs. The last play inspection done in November was again quite successful, with NO high risk items identified. The new 'group' are looking into sorting out some of the medium/low risk items.

Fitness Equipment / Zip wire : Apart from needing a painting overhaul, this equipment is still functioning well.

Ground : Having had a falling out regarding our hedge cutting, we are looking for somebody else to do this work. Please contact me if you know anybody who might be interested. A lot of work was carried out on the football pitches during the summer. They are now in very good condition.
John Beer February 2022