

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:

THE RECREATION GROUND PAVILION

on **Monday** the **28th** day of **November 2016** at **7.30 pm**

Signed.....
Clerk

A G E N D A

PUBLIC OPEN FORUM

1. Police Report (c161123)
2. Parishioners questions
3. County Councillor's Report
4. District Councillors' Reports (c161088)
5. PTLO report

PARISH COUNCIL MEETING

1. Apologies
2. Minutes of meeting held on 19th October 2016
3. Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality.*
4. Matters arising
 - i) Village Green/roadside verges
 - ii) Falkenham footpath sign/notice board (c161124)
5. **Finance & General Purposes Committee meeting (agenda attached)**
6. Church lane width (c16127)
7. Community Emergency Plan (c161129)
8. Administrative matters (see correspondence)
9. Acceptance of written Committee Reports
 - a) Planning (attached)
 - i) 2 notified Planning applications DC16/4354, DC16/4709
 - ii) FPAAP (c161011, c161020)
 - iii) 1 Burnt House Lane (c161016/54/140)
 - iv) Call for sites (c161016/54)
 - v) EAONE/THREE (C160963/70/81/102/105/132/138)
 - vi} Correspondence
 - b) Environmental (see correspondence)
 - c) Recreation Ground (attached)
10. SALC Report
11. Other Correspondence (attached)
12. Matters for inclusion in future Agenda
13. Date of next meeting:- Monday 9th January 2017 in the R G Pavilion at 7.30pm.

CORRESPONDENCE

Police

161123 Suffolk Police Suffolk Local Policing Review (circ)

Matters arising

161124 P & S Austerfield Missing and damaged footpath signs
161127 I Cade Church Lane width
161129 P Lickert Community Emergency Plan (circ)

Administration

161041 SALC/SCC FW: Highways Matters - Edition 9 (circ)
161073 SALC/SCC FW: Have your say on new Highways Maintenance Operational Plan
161061 SALC/SCC Message to Parishioners - NHS Health Checks review
161130 I Cade Eastern Angles

Planning

161011 S Harvey FW: Footpath link from Durilda Green to TW site Kirton (circ)
161020 P O'Brien/SCC Back Rd gully and repairs
161016/54 S Harvey No 1 Burnt House Lane/My Objection (circ)
161140 S Harvey Commuted sum for affordable housing in Kirton (circ)

161044 M Edgerley/est suffolk RE: Call for Sites

{161070 Scottish Power/Aken meet RE: East Anglia THREE Other Environmental Info mp
{161081 Lt Bealings Re: East Anglia THREE Other Environmental Info mp
{161102 Bawdsey PC Message from Bawdsey regarding Scottish Power Wind (circ)
{161105 dj/ic/sf/mp Re: Message from Bawdsey regarding Scottish Power Wind (circ)
{161132 Lt Bealings PC Offshore Windfarm Project Management Documents (circ)
(161138 Scottish Power Windfarm Project Management Documents

161023 SCDC/GW/IC Referral of Planning Application - DC/16/3842/FUL (circ)
161115 SALC/NALC LAIS1394 Neighbourhood Planning Bill (circ)
161126 eastsuffolk Have your say on new 'super district' council (circ)
161042/43/112 Hutchinsons Ports Liaison Committee Meeting Minutes 06.10.16
161017 Felixstowe port Felixstowe Branch Line Public Information Event (circ)
161062 EDF October Parish Update dj
161116 Sizewell C November 2016 Newsletter
161107 EDF energy Sixewell Updated Statement of Community Consultation Published (circ)

Environment

161071/76 J Tingle/DJ Additional dog waste disposal boxes
161096 CAS Surviving Winter 2016
161121 eastsuffolk FW: Need free support during a power cut?,
161029 Tree Council Tree Guardian Update
161053 SCC AONB Monthly Update: SCH Pcs

Recreation Ground

161064 D Jacobs Fence at TW entrance for comment (circ)
161066 M Paul/I Cade/D Jacobs Re: Fence at TW entrance for comment (circ)
161074 I Cade/D Jacobs/SH RE: Fence at TW entrance for comment (circ)

SALC

161139 SALC Suffolk Coastal Area Meeting 12 December 2016
161027/86 SALC Annual Report/AGM reminder (circ)
161047 SALC SALC Services: Payroll & Internal Audit
161059 SALC Local Government Finance Settlement Consultation
161100 SALC FW: Event Planning Workshop
161022 SALC **NEW SALC COURSE**
161134 SALC Lobbying: Allowances

Other correspondence

161015	I Cade	Draft PC response to SCDC Request for Sites	(circ)
161035	eastsuffolk	Flying exercise at MoD Woodbridge 3 Nov	(circ)
161069	eastsuffolk	Event 19th November 2016 and Greenprint Forum News	
161055	SCDC	Invitation to annual budget event	
161088	S Harvey	November 2016 District Cllrs Report.	(circ)
161028	S Harvey	FW: Suffolk Coastal District Council office furniture	
161093	S Harvey	My November report link for the Main modifications	(circ)
161052	east suffolk	Winter preparedness Workshop - 9th Nov	
161103	eastsuffolk	Cancellation Notice - Winter Preparedness Workshop	
161113	ncsgroup	FW: Invitation to our Tree Warden Winter Get-Together	
161034	eastsuffolk	Rural Housing Conference 24 November	
161019	CAS	CAS Awards evening "onesuffolk" website service	
161079	CAS	Supporting Haverhill "Excellent" CAS training courses	
161039	CAS	Annual Review 2015-6: Another busy and successful year!	
161120	CAS	Volunteer Suffolk New training courses for 2017	
161056	SPS	Suffolk Review Autumn edition	(circ)
161040	SALC	Provisional Clerks Information and Networking Agenda	
161092	G Walker	Re: Beacon	
161057/90/95		D Tonge/etc Re: Beacon	
161082	CAS insurance	RE: Kirton & Falkenham Beacon	
161075	S Crossley	Re: Beacon	
161031	Suff Comm foundation	Grants Update - November 2016	
161036	eastsuffolk	Christmas in Felixstowe	
161037	Country alliance	Tick tock, tick tock - last chance to nominate	
161038	SCC	Year of Walking Autumn Update	
161050	HMRC	Employer support on Pay As You Earn (PAYE)	
161058	HMRC	Employer support this November from HMRC	
161087	EALGA	LGA e-bulletin	
161089	HMRC	Help us make a difference to you and your business	
161099	HMRC	Hurry – don't leave it too late to join	
161104	HMRC	Successful Receipt of Online Submission	
161065	Charity Commission	Charity Commission News - Autumn 2016	
161068	Broxap	Clean it up...	
161072	Clerk's councils direct	November issue	
161108	SALC	Art boards for sale from Snape Village Hall	
161110	G Walker	Fwd: Kirton Christmas Tree	
161114	S Community Found	The High Sheriff's Awards 2017	
161122	Pension Regulator	Are you prepared for your staging date?	

KIRTON & FALKENHAM PARISH COUNCIL

**Minutes of Parish Council Meeting held on
Monday 19th October 2016 at 7.30 pm in the Recreation Ground Pavilion**

PUBLIC OPEN FORUM

PRESENT 10 Parish Councillors, Mrs P O'Brien (CC), Mrs S B Harvey (DC) and 13 Parishioners.

1. **Police Report**

Nothing received; web site to September showed no reported incidents. Councillor Shaw reported on a "suspicious" character who had been met around the village, which had been reported to the police.

2. **Parishioners Questions**

The parishioners present expressed serious concerns about a sent circular about possible development of land opposite Park Lane by Trinity College. Councillor Cade explained this had arisen from SCDC district wide advertisement for further sites to cover a 10 year period to meet the government's demand for a further 11,000 units. The Council had become aware of this at a recent meeting of the Port Liaison Committee and is one of numerous sites, particularly in the Trimleys, being put forward. Following discussion the Chairman observed that Council would eventually be advised of any changes to the local plans, and as with the FPAAP the Council would keep parishioners informed. Following complaints about the security of the fencing between the Recreation Ground and the new TW development, a letter from TW on plans to improve fencing and gating was read out.

3. **County Councillor's Report**

Mrs O'Brien gave an update on the Devolution proposals; a 54% majority favoured devolution and similarly for an elected mayor. The latest information on broadband and the proposals for Blue Light property sharing was reported. Councillor Hutton alleged that broadband in Kirton now up to capacity. Mrs O'Brien agreed to raise with SCC the problems with repairs to Back Road and to expedite repairs to a drain cover in Back Lane.

She would get Mr King (SCC) to telephone chairman on the continuing concerns over verge cutting.

4. **District Councillor's Report**

Mrs Harvey reported on the progress of a merger of SCDC and Waveney DCs and an on-line consultation will be available from 1st November to 12th December. Updates were given on refurbishment of Deben Pool and Leisure centre. Reports of fly tipping should

be phoned to 444000, and she noted the Women on Wheels event and the AONB meeting in Kirton. SCDC expect to move to its new premises by early December. A request to light the beacon for a filming project had been agreed with the Parish Council and the appropriate safety matters will be addressed. An update on the footpath from through to Durilda Green clarified that it would be of hoggin construction and SCDC would hold a contribution for future maintenance. She will be raising with the planning authority questions raised about the proposals for redevelopment of 1 Burnt House Lane.

5. **PTLO Report**

Nothing to report.

The chairman closed POF at 9.05pm and opened Parish Council meeting.

PARISH COUNCIL

PRESENT: Messrs I Cade, A P Hutton, D Jacobs, F H Last, P J Lickert, M A Paul, G J Walker (chair), Ms EY Choi, Mesdames J L Shaw, E A Colvill, Mrs P M O'Brien (CC), Mrs S B Harvey (DC), 1 Parishioner.

1. **APOLOGIES:**

S W Livingstone (business), T Hatrick , Suffolk Police.

2. **MINUTES OF LAST MEETING**

The minutes of the meeting held on 19th September 2016 having been previously circulated were taken as read, approved and signed.

3. **DECLARATION OF INTERESTS**

Councillor Paul registered interests on items 8 (ii) and 8 (iii). Agreed he should absent himself from discussions on the former, but his views on the latter would be welcomed.

ACTION.

4. **MATTERS ARISING**

i) Local Service Survey Agreed Clerk and Councillor Lickert should liaise **PL/CLERK** and forward a response.

ii) Quiet Lanes Agreed should be shelved for the moment.

iii) Falkenham footpath signs Ongoing. **DJ**

iv) Village Green verges Ongoing **DJ**

v) Footpath TW to Trimley Road As reported by DC.

vi) One Suffolk website Clerk to action transfer (c160937/10/14).

CLERK

5. **REMEMBRANCE SUNDAY** Clerk to collect wreaths from British Legion; Councillor Last agreed to present at Kirton and Councillor Shaw to arrange that at Falkenham. **CLERK**

6. **CHRISTMAS TREE** Replacement still under consideration. Agreed lighting -up ceremony to be on Friday 2nd December, with collection to go to AgeUK Suffolk . Jean Walker to be asked to provide music, Councillor Jacobs to arrange sound and lighting, Councillor Walker to arrange refreshments within a budget of £100.

7. **ADMINISTRATIVE MATTERS**

i) SCDC budget meeting Event on 28th November (c160911) will not be attended as it conflicts with PC meeting.

ii) eastsuffolk database Clerk had updated council's entries (c160935).

8. **COMMITTEE REPORTS**

a) **Planning** (attached)

i) Planning applications

a) DC16/3842 Cartway Cottage, Falkenham
Replacement of dwelling
Agreed objection on grounds of unsuitability. Councillor Cade to provide response for approval.

IC/CL'K

b) DC16/3903 4 The Maltings, Kirton
Crown work and felling to 9 trees.
Agreed no comment except request to see it is undertaken properly.

CLERK

c) DC16/4005 Grange works, Falkenham Road, Kirton
Change of use, agricultural to storage for landscape materials
Agreed objection on grounds of creeping industrialisation;
Councillor Walker to provide response for approval.

GW/CL'K

d) DC16/4240 1 Burnt House, Lane
Install wrap around wall insulation. Demolish rear store and chimney.
Council had not been advised of intentions to refurbish and make for private let and oppose loss of social housing. Question the future of remainder of the site, the cost of refurbishment and suggest the

GW/CL'K

commuted sum from Malting development could be used towards the work. Agreed objection and suggest Council has other proposals. Councillor Walker to provide response for approval. Councillor Jacobs to discuss options with Councillor Kerry.

DJ

ii) FPAAP Councillor Paul left meeting during items ii), iii) and iv) under a “declaration of interest”.

Consultation documents on modifications received that day and circulated (c161009) but nothing appears to affect Kirton.

iii) Port Liaison committee Councillors Cade and Walker gave further reports on port developments and issues; there was no reduction of interest in Innocence Farm development.

iv) Call for Sites Agreed a response should be submitted setting out Council’s view that Kirton had satisfied its allocation. Councillor Cade to prepare draft response.

IC/CL’K

v) EAONE/EATHREE Modifications to Requirement 29 of EA1 order (c160951) and hearings on EA3 (c160909/64) circulated and noted. EA1 expected to start in March. Ongoing problems with duct allocations and width of trenching noted.

vi) Sizewell C September update letter (c160947) noted.

vii) TPO planning notices Reply from P Ridley (SCDC) had referred issue to other officer (c160930); no response to date.

SCDC

b) Finance (attached)

i) Budget monitor/Community projects (attached)

ii) Falkenham notice board In hand.

JS

iii) Invoices Agreed the following invoices are approved.

CLERK

CAS	PC insurance renewal £923.93	(J Beer/Clerk had clarified RG equip cover)
SPS	Membership renewal	£30

iv) Broadband Invoice from Phone Co-op for £45.88 (Sept) noted. (c160990)

v) Precept 2nd half of precept and precept grant (c16920) received from SCDC.

vi) Grants Request from DAS (c160931) noted and referred to F&GP.

F&GP

vii) Banking Barclays had advised (c160956) that interest rate to be reduced to 0%. Community a/c statement Aug -Oct received (c160982).

viii) Employee pensions Update from Regulator (c160903) noted by Clerk.

c) Environment

i) Beacon Request from S Harvey/S Crossley to light the beacon for a filming **GW/CL'K**

presentation (c160924/25) supported and agreed. Clerk and Chairman to clear insurance and risk assessments once date notified. Will not be a public event.

ii) Footway Request of S Harvey to SCC (c160936) to clear pavement from Kirton to School noted.

iii) Stour/Orwell project Appeal for support (c160945) circulated and noted.

iv) AONB September newsletter (c160942) circulated and noted.

v) Emergency Planning Latest newsletter (c160955) noted by Councillor Lickert.

d) Recreation Ground

Nothing to report apart from fencing issues dealt with earlier

9. SALC REPORT

i) AGM Not likely to be attended; documents circulated (c160915/76).

10. OTHER CORRESPONDENCE

Other correspondence as recorded on the agenda noted.

11. MATTERS FOR INCLUSION IN FUTURE AGENDA

FAPPA, Quiet Lanes, Footpath Sign, Verges, Christmas tree replacement/lighting, F&GP.

12. DATE OF NEXT MEETING

Monday 28th November 2016 in the Recreation Ground Pavilion at 7.30 pm

There being no further business the meeting closed at 10.30 p.m.

Signed.....
Chairman

Date.....

COMMITTEE REPORTS

PLANNING

		<u>PC</u>	<u>SCDC</u>
<u>Existing applications</u>			
DC/16/3231	Land rear 16 - 22 Falkenham Rd, Kirton Variation on conditions on occupation	Object on road/safety issues	
DC/16/3404	Conversion of barn & stables to dwelling (outline)	Density?	Granted
DC/16/3402 Granted	56 Falkenham Rd, Kirton Ss front extension with porch structure & detached garage	No comment	
DC/16/3842 Granted	Cartway cottage, Falkenham Replacement of dwelling	Object Referral	
DC/16/3903	4 The Maltings, Trimley Rd, Kirton T1,T2,T3,T4,T7 crown work T5,T6,T8,T9 fell	No comment	Granted
DC/16/4005	Grange works, Falkenham Rd, Kirton Change of use; agricultural to store for landscape materials.	Object, over industrialism	
<u>New applications</u>			
DC/16/4240	1 Burnt House Lane, Kirton Install wrap around external wall insulation Demolish rear store & Chimney	Object, more information?	
DC/16/4354	Methodist Church, Kirton Construct link for disabled WC access	No comment	
DC/16/4431	Lazy Acre, Falkenham Rear and side extension		

ENVIRONMENT

Nothing reported

RECREATION GROUND

Pavilion :

Still waiting for the floor tiles to be re-laid in lady's toilet after flood problem. CCTV to be upgraded early in December.

Play-Area :

Still waiting for a quote from Steve J for a new gate to the play area which will be fitted opposite the existing one. TW will be paying for this. The problem of only having one gate to the play area has been highlighted for years in the play area inspection report (relates to possible bullying and intimidation !!!). Much painting has been done but we have now run out of time as winter is here and it is really too damp/wet for the paint to dry. There are a few bits and pieces to complete in the spring. 3 sets of parents have taken responsibility to maintain the edges of the safety surfacing.

Just for the record, they are Cara Barker and family, Jamie Redband and family and Johnny Goodhand and Family. An application has been made to SCDC to obtain sufficient S106 funds to pay for the new equipment due in March/April 2017.

Fitness Equipment / Zip wire :

Paintwork touching up on the fitness equipment will now have to wait until the new year.

Ground :

TW have now 'close boarded' the new paddock style fence, and have continued it to the path and across the other side. Dogs and children cannot now 'escape' from the area so easily. Although they did say they were going to block this entrance completely until they leave in August 2017, for some reason, they have not done this. Derek, the PC member taking responsibility for the new entrance, and myself have been discussing options for gates to be put in in the fence gap where the path is.

