

KIRTON & FALKENHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on Monday 12th October 2015 in Recreation Ground Pavilion

PUBLIC OPEN FORUM

PRESENT 10 Parish Councillors, Mrs S B Harvey (DC), 1 Parishioner.

1. **Police Report**

Written police report with apologies (c150901) noted 2 crimes; a fly tipping incident and damage to a residential electrical gatebox. Minutes of the Community Panel meeting on 28th September (c150858/900) and a letter from T/Chief Constable addressing concerns about attendance at PC meetings (c150869) noted. Incidents of Hare Coursing were noted.

2. **Parishioners Questions**

In response to a question the Parish Council agreed to consider the production of a future newsletter.

3. **County Councillor's Report**

None received this month.

4. **District Councillor's Report**

Mrs Harvey (DC) gave updates on the brown bin charging and it seemed likely no charges will be implemented. She urged parishioners to submit their views on the Peninsular Housing proposals and outlined the improvements to planning delegated procedures which should make public access more efficient, and on the ongoing discussions with land owners for travellers' sites across Suffolk. Her Community Enabling Budget was promoted.

5. **PTLO Report**

Nothing to report.

The chairman closed POF at 8pm and opened Parish Council meeting.

PARISH COUNCIL

PRESENT: Messrs I Cade, A P Hutton, D Jacobs, F H Last, P J Lickert, M A Paul, S W Livingstone, G J Walker (chair), Ms EY Choi, Mesdames J L Shaw, Mr P Negus (PTLO), Mrs S B Harvey (DC), 1 Parishioner.

ABSENT:

1. **APOLOGIES:**

A Covill (family illness), Mrs P M O'Brien (CC), Police

2. **MINUTES OF LAST MEETING**

The minutes of the meeting held on 14th September 2015 having been previously circulated were taken as read, approved and signed.

3. **DECLARATION OF INTERESTS**

None declared.

ACTION

4. **STREET NAME FOR TW DEVELOPMENT**

Following consultation with Parish Councillors (c150845/65/67) Clerk would submit the agreed name "The Paddocks" to SCDC. **CLERK**

5. **DEFIBRILLATOR**

Monitoring of the equipment has been set up through Councillor Colvill and an awareness session has been arranged for the 9th November (c150840/46/47/52)

6. **EAONE ON-SHORE CABLING**

Councillor Paul reported on the archeological progress which is near complete.

7. **NEIGHBOURHOOD PLAN**

Chairman attended a refreshment event when such plans were discussed. He noted it was a long process and agreed PC would not pursue for the moment.

8. **VILLAGE GREEN HEDGE**

Quotes had been sought from D Cope. Proposed M Paul, seconded J Shaw and carried that he should be instructed to cut hedge for £150 or with attention to brambles £200.

9. **CYCLISTS**

Nothing further to report and item should be omitted from future agenda.

10. **ADMINISTRATIVE MATTERS**

i) Waldringfield Bowls Club Letter seeking advice on land available in Kirton (c150853) for relocation considered, but PC not aware of any. **CLERK**

ii) Surviving Winter campaign Suffolk Community Foundation is seeking publicity for its initiative to encourage the foregoing of the winter fuel payment through newsletters (c150864); suggested letter is forwarded to Review. **CLERK**

be attended.

iv) Health & Well being Conf Event on 20th October (c150898) will not be attended.

11. **COMMITTEE REPORTS**

a) **Planning** (attached)

i) DC15/3473 54 Falkenham Road, Kirton. IC
Proposed side infill & garage conversion
Application considered; neutral view expressed.

ii) DC15/3685 Land behind 16-22 Falkenham Road (TW). IC
Details required by condition 4; footpath access
Application considered; approved in principle

Councillor Cade to provide Clerk with response to SCDC

iii) FPAAP Discussions continue between M Edgerley (SCDC0 and Councillor Cade in clarifying draft FPAAP (c150833) and notice received of forthcoming public consultation (c150861) from 19th October to 30th November.

iv) Land behind 16-22 Falkenham Road (TW) Following distribution of Violet Green flyer to all households (c150856) exchange of correspondence noted between Councillors and TW (c150872).

v) Port liaison committee Minutes of September meeting received (c150876).

vi) Heritage Housing Letter in connection with redevelopment of 1 Burnt House Lane between S Harvey (DC) & Heritage Housing (c150883) on possible footpath noted.

b) **Environment**

i) Ground maintenance Services from Norse (c150848) noted for future reference.

ii) Coastline lite Circulated to councillors (c150877).

iii) Sales of trees Two offers of trees noted and circulated (c150897/904).

iv) Road repairs Noted pot holes temporary repairs in hand and Brook Lane to be closed to repair hole.

v) Path Watch Councillor Shaw to re-examine. JS

vi) Sea Wall footpath Councillor Paul reported footpath now open

c) **Recreation Ground**

i) Review of play equipment in hand.

12. **FINANCE & GENERAL PURPOSES COMMITTEE ANNUAL MEETING**

i) Clerk's salary Agreed Clerk's salary for 2016/7 should be increase by £82 to £4202 pa.

ii) Income & expenditure Clerk presented accounts to 30/9/2015 (attached)

iii) Cheques written since September meeting

SCDC	£150	Election expenses
SALC	£12	Briefing course
C A Shaw	£274.40	Clerk's salary
HMRC	£68.60	PAYE

iv) Income since last meeting:-

SCDC	£7,705.43	2 nd ½ year precept and grant
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v) Project List and Budget Monitor (attached) Proposed Parent & Toddler budget should be increase to £500 and the Woodlands Play Pal IT budget be deleted.

vi) Expenditure forecast for 2016/17

Clerk's salary/PAYE	4202
Subscriptions	600
Electricity	30
Insurances	1600
Miscellaneous (audit broadband etc)	800
Clerk Concillor expenses	450
Training	300
Grants 137 Comm projects	1300
Publicity	305
Environmental Services	1615
Reserves	
Community Projects	4000
RG Grant/Vat Refunds	4500
Total	£19702

vii) Annual Grants for 2015/6

Disability Advice Service	£100
Avenues Group	£200
CAB (Felix)	£200
Headway	£100
SARS	£200
Suffolk Age Concern	£100
Magpas	£200
Ipswich Hospital Sunrise app	£100
Ipswich Hospital Ward Sign	£100
St Elizabeth Hospice)	
St Eliz Hosp Kitchen Cloche)	£200
Homestart	£100
EA Air Ambulance	£200

Total £1800

viii) Correspondence

a) PC insurance Renewal documents received from CAS/Zurich (c150871) **C’K/GW** Clerk had requested defibrillator be added to quotation; producing a quotation £654.16. In addition the new goal facility (£6000) needs to be added which is estimated will raise quotation to around £738. Agreed Clerk and Chairman can agree accept this when received.

b) Grants Request received from MAGPAS (c150896), confirmation of grant sums (c150871), acknowledgement from A Hayden for Defibrillator grant (c150919).

c) Banking Deposit and Community a/c statements to Oct. received (c150905).

ix) Invoices

Proposed D Jacobs , seconded J Shaw and carried that the invoices

SPS	£25	(annual subscription (c150895))
CAS/Zurich	cf738	(PC insurance (c150871))
SCDC	£150	(Election fee)

are approved

x) Remembrance Sunday

Clerk will collect Wreaths from British Legion to pass to Councillor Last for presentation at Kirton and Councillor Shaw for presentation at Kirton.

xi) Christmas tree lighting

Agreed to hold on 4th December with a budget up to £100 for refreshments. **C’K/GW/DJ** JeanWalker to be asked to play the accordion for the carols, Councillor Jacobs to arrange lighting and sound, Mr Harvey to liaise with school and dedication.

xii) Audit Effectiveness Review

Clerk, Chairman, vice-Chairman and a Councillor to carry out before end of financial year.

13. **SALC REPORT**

Notices received on

Area meeting (c150828/34) on 21st September
AGM (c150870) on 12 November
Suffolk Coasts and Heaths report

14. **OTHER CORRESPONDENCE**

Other correspondence as listed on the agenda noted.

15. **MATTERS FOR INCLUSION IN FUTURE AGENDA**

FPAAP, Newsletter, Play equipment repair, EAONE.

16. **DATE OF NEXT MEETING**

Monday 23rd November 2015 in the Recreation Ground Pavilion at 7.30 pm

There being no further business the meeting closed at 10.32 pm.

Signed.....
Chairman

Date.....

