

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION

on **Monday the 3rd day of October 2022 at 7.30 pm**

Signed. *C A Shaw*
Clerk

To: All Councillors

A G E N D A

1. Apologies
2. Minutes of meeting held on 5th September 2022
3. Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality*
4. **PUBLIC OPEN FORUM**
 - 1 Police Report
 2. Parishioners questions
 - 3 County/ District Councillor Reports
 4. PTLO/ Tree Warden reports
5. Matters arising-

i) Rectory Lane finger post	ii) Tree lights/Lighting 2 nd Dec
ii) Trimley interchange	iv) VG drop post
v) EAONE/THREE vi) Speeding signs	vii) Discovering Suffolk update
viii) Dog bins	ix) Solar Farm
6. Administrative matters
 - i) Remembrance Sunday
 - ii) Ease the Squeeze
 - ii) Correspondence
7. **ANNUAL FINANCE & GENERAL PURPOSES COMMITTEE MEETING**
 - i) Financial reports
 - ii) Salaries
 - iii) Financial Budget 2023/24 Precept
 - iv) 2022/20223 S137 Grants distribution
 - v) Financial correspondence
8. Planning (attached)
10. Environmental
 - i) Correspondence.
11. Recreation Ground
12. SALC
13. Other Correspondence (attached)
14. Matters for inclusion in future Agenda
15. Date of next meeting:- Monday 14th November 2022 at 7.30pm.

CORRESPONDENCE

Matters arising

221013	P Mulcahy per SCC	Fwd: RE7814 - Enhanced finger post, Kirton	`circ	
221055	P Mulcahy	RE: circE7814 - Enhanced finger post, Kirton/Trimley	rdbt	
221015	SCC	Invoice from Suffolk County Council 9522418.		
220995	Clerk/D Jacobs	Re: KIRTON & FALKENHAM PC - LOCALITY BUDGET		
221046	G Walker to MR(DC)	Fwd: PC - LOCALITY BUDGET APPLICATION		dj/mp 2
emails				
221011/49	District Councillors	LOCALITY BUDGET	circ	3 emails
220987	D Jacobs to Turnock	K&F Parish Council - Christmas Tree Lights	gw	
221002	D Jacobs to GW	Fwd: RE: K&F Parish Council - Christmas Tree Lights	mp/gw	
221045	Turnock	Delivery note for tree lights /invoice	gw/dj	
221031	P Lickert	Speeding	circ	
221054	J Beer	RG dog bins		

Administration

220966	SALC per ESC	Ease the squeeze	circ
221022	SCC	Solar Together Suffolk	
221051	Pensions Regulator	Re-enrolment etc update	

F & GP

221032	G Walker	Finance reports on web site	circ
221061	G Walker	Draft K&F PC budget for F&GP Committee	circ
221027	BHIB	BHIB Renewal Confirmation - LCO02350 -	
220981	Elizabeth Hospice	Newsletter/ Christmas cards	
220978/96 /13	G Walker	Unity authorisations please	5 emails

Planning

221056	ESC	Initial consultation designing support health and well-being 5/11
221010	M Richardson	FW: Saved search results and Tracked Applications have been updated
221050	M Richradson	FW: Saved search results and Tracked Applications have been updated

Environmental

220999	SCC	Greetings from your Area of Outstanding Natural Beauty 🙌
221012	SCC	AONB Grants now open
221017	SCC	Coasts and Heaths promotional posters
221047	SCC	News from the AONBs

Recreation Ground

221037	J Beer	Play area inspection report	pl
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SALC

220985	SALC	NEWS BULLETIN - 5th September 2022	
221021	SALC	NEWS BULLETIN - 12th September 2022	circ
221036	SALC	NEWS BULLETIN - 20th September 2022	
221044	SALC	NEWS BULLETIN - Suffolk Community Awards	
220222/41	NALC	NEWSLETTER	
220996	SALC	TRAINING BULLETIN - 7th September 2022	
220997	NALC	STAR COUNCIL AWARDS 2022	
221005	SALC	Operation London Bridge Guidance/ Information	circ
221020	SALC	HM Queen's death updated guidance	circ
221025	SALC	H M Queen Elizabeth II - website and social media image changes	
221016	SALC	Tributes in your local community	
221006	NALC	CHIEF EXECUTIVE'S BULLETIN	
221030	NA:LC	CHIEF EXECUTIVE'S BULLETIN	

OTHER CORRESPONDENCE

220982	P Mulcahy	PARISH COUNCIL MEETING CC REPORT	circ	
220988	J Durrant	The Maltings - DC/22/3162/TPO)	circ	6emails
221009	J Durrant	With Great sadness	circ	
221018	Felixstowe orts	Port Strike 27 September - 5 October	circ	
220991	M Richardson	search results and Tracked Applications have been updated		3 emails
220998	SCC	FW: Suffolk and Norfolk County Council developing skills newsletter		
221001	CAS	News Youth Focus Conference, Suffolk Action Week, Vacancies		
221004	M Richrdson	Re: Remembrance Sunday 2022		
221007	Scottosh Power	Traffic Management at Waldringfield Road		
221008	ESC	CIL Charging Schedule Hearing: Notification of Hearing session		2 emails
221019	Scottish Power	Sunday working at Kirton - Update		
221026	S Comm Found	Community Wellbeing Project		
221029	Cloudyit	Your Monthly Digital Digest from CloudyIT		
221042	Cloudyit	Free Webinars with CloudyI		
221034	SCC	RE: Ease the squeeze		3 emails
221035	DAS	Official opening of new 'DAS - East Suffolk' office13/10		
221038	CAS	Funding & Development Update September 2022		
221043	SCC	More than £25,000 of funding available for community projects		
221048	suffolkon board	Suffolkonboard bus timetable updates		
220980	Clerks/Councils Direct	September edition		
220979	Police Connect	Suffolk Neighbourhood Watch Association letter		
220983	Police Connect	Face to face Specials recruitment event		
220984	Police Connect	New joint police & fire station opens in Ipswich		
220990	Police Connect	Your Police Your Say - Chief Constable and PCC public meetings		
221023	Police Connect	'Your Police Your Say' public meeting dates announced		
221024	Police Connect	Specials recruitment event rescheduled		
221039	Police Connect	Felixstowe robbery charge		

KIRTON & FALKENHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on Monday 5th September 2022 at 7.30 pm in the Recreation Ground Pavilion

PRESENT: Messrs I Cade, G Christian, D Jacobs, J Fothergill, P J Lickert, S. Mowles, M A Paul (chairman), Ms EY Choi, Mesdames E A Colvill, J Durrant, J L Shaw, Mr G J Walker (RFO), Mr T Hatrick (PTLO), Mr R Brunt (Tree Warden), Mrs P Mulcahy CC).

1. **APOLOGIES:** R Kerry (DC).

2. **MINUTES OF LAST MEETING**

The minutes of the meeting held on 25th July 2022 having been previously circulated were taken as read, approved and signed.

3. **DECLARATION OF INTERESTS**

Nothing raised

4. **PUBLIC OPEN FORUM**

Police Report Congratulations on Inspector's report (220924) noted.

Parishioners Questions Nothing raised.

County Councillor's Report Mrs Mulcahy's Report had been circulated (220982); she had feedback to report on the finger post which would be discussed later in the meeting.

District Councillor's Report Their report (220962) had been received and circulated

PTLO Report Mr Hatrick had no updates to report.

Tree Warden Report Apart from concerns over TPO trees subject to work at the Maltings, he had nothing to report.

ACTION

5. **MATTERS ARISING**

i) Tree lights Councillor Jacobs had obtained a firm quotation from Turnock (220940). Proposed J Fothergill, seconded E Choi and carried that the colour of the bulbs should be white. Proposed I Cade, seconded D Jacobs and carried that new strings of lights at a cost of £2038 + VAT be purchased **DJ/GW**

ii) Rectory Lane finger post Mrs Mulcahy had obtained a firm quotation from SCC to replace the finger post at junction (220944) at a cost of £2346.60, to which she generously proposed to make £1200 available from her Community Budget. This allowed the Council to avoid additional VAT/overheads. The Council would be responsible for the outstanding £1146.60. Proposed D Jacobs, seconded E Choi and carried that this quotation is accepted and CC instruct SCC to proceed. Grant assistance from the District Councillors will also be sought. ESC and the District Councillors had indicated (220904/11) a favourable response. **CC/C'K**

iii) Speeding Statistics had shown that while a significant number of vehicles exceed the limit (**220842**) this was not excessive . Councillor Lickert had circulated (**22084**) notes on a SALC seminar on this issue, noting the restrictions that apply in seeking police action. In a subsequent Note (**220886**) he drew attention to the regulations on repeater signs and doubted whether any police action is possible.

iv) VG drop post Councillor Lickert has this in hand.

PL

v) Joint Pc engagement re Innocence Farm on-going. Councillor Cade had received fro M Richardson (DC) (**220904**) an update on the status of the next Local Plan.

vi) Discover Suffolk On-going

DJ

vii) Dog/grit bins Church Lane dog bin has been renewed; new bin on Park Lane installed.

viii) Solar Farm Nothing to report

ix) EAONE/THREE On-going

x) Trimley interchange Mrs Mulcahy had taken up the issue of visibility with SCC and would raise again.

PM

6. ADMINISTRATIVE MATTERS

i) MP report The newsletter from Mrs Coffey (**220947**) had been circulated to Councillors

7. FINANCE

i) Finance and monitoring reports The RFO presented reports to 5th August (**220885**) which were verified and signed by Councillor Jacobs

ii) The RFO had responded to the SAAA Communication (**2210910**) to record intention to remain with centrally appointed external auditor.

iii) Insurance Renewal documents from BHIB for 2023/23 had been received (**220955**) and accepted, being on a fixed term agreement.

GW

iv) Pension Regulations Clerk had received reminder from Pension Regulator (**220874**) of review in December 2022

CLERK

v) Grants News letter (220981) received fro St Elizabeth Hospice

F&GP

vi) Banking Authorised payments

G W Walker/Aug salary £86.80 C A Shaw/Aug salary £345.60

HMRC/tax £324.40 G W Walker/Sept salary £87.00

C A Shaw/Sept salary £345.60

8. **PLANNING** (attached)

i) Applications received

a) DC/22/3162/TPO The Maltings, Kirton

Work on roots of oak tree for pool and possible felling of elm tree.

The Council had strong objections to this application. No arborologist report was evident for the elm tree and pruning of oak tree roots most unwise.

Tree warden to discuss with ESC tree officer

**CLERK
RB**

9. **ENVIRONMENT**

i) SCC highways contract The Council and Councillors had responded in support of the petition of Tattingstone SCCouncillor (220895) to restore highway maintenance in-house.

ii) Grit bins D Cope has carried out repairs to bins on VG and Village Hall D Cope to be instructed to reposition bin at Church/Rectory Lane junction.

DJ

iii) Footpaths Temporary closure of FP 17 and 18 (220862) in during September and October noted.

iv) Glass collections Disruption of glass collections (220973) due to depot fire noted.

v) Bus shelter Repairs expected to be undertaken later this month

10. **RECREATION GROUND** (attached)

i) Memorial trees Concerns over WI and Jubilee trees(220861) due to drought conditions this summer, had been resolved by the help of volunteers; tress now in leaf.

11. **SALC REPORT**

i) Area forum Councillor Lickert will attend September meeting

ii) NALC/SALC bulletins and newsletters circulated as appropriate.

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12. **OTHER CORRESPONDENCE**

Other correspondence as listed on the agenda noted

13. **MATTERS FOR INCLUSION IN FUTURE AGENDA**

Christmas tree lighting 2nd December, Remembrance Sunday, F & GP meeting

14. **DATE OF NEXT MEETING**

Monday 3rd October 2022 in the Recreation Ground Pavilion at 7.30 pm

There being no further business the meeting closed at 8.46 pm.

Signed.....
Chairman

Date.....

PLANNING REPORT

		PC	ESC
<u>Existing applications</u>			
20/1860/OUT	Land Off Howlett Way Trimley St Martin Phased construction of up to 340 dwellings	Object	
AP/21/0053/REFUSE	10 Burnt House Lane, Kirton Planning Appeal Consultation	No comment	
22/0687/Ful	1 Grays Orchard, Kirton Single storey side extension	No comment	
22/2125/FUL	The Cottage, Falkenham. Provision of swimming pool..	No comment	
22/1816/VLA	Land behind 34 Falkenham Road, Kirton Variation of legal agreement; footpath Paddock Close to Durilda Green	No comment	
22//1962/CLP	1 Croxton Close, Kirton Certificate of Lawful Use (Proposed) – Alteration to the rear roof to create a dormer and an alteration to instate a pitch roof of the existing g	Objection	REFUSED?
22/2144/FU	4 Park Lane, Kirton Single storey side extension	No Comment	Granted
DC22/3162	The Maltings, Kirton, Tree work and possible felling of elm tree.	Object No report	
<u>New applications</u>			