

Kirton & Falkenham Parish Council

NOTICE OF MEETING

I HEREBY GIVE NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION
on **Monday the 5th October 2026 at 7.30 pm**

To: **All Councillors**

Signed *G J Walker*. Clerk

A G E N D A

- 1 Apologies
- 2 Minutes of the meeting held on 7th September 2026
- 3 Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item that could be seen as affecting their impartiality.*
- 4 **PUBLIC OPEN FORUM**
 - 1 Parishioners questions
 - 2 Police report
 - 3 County/District Councillor Reports
 - 4 PTLO report
- 5 Matters arising (All other outstanding actions have been completed)
 - i) RG substation proposal
 - ii) Cross Parish Group/Local Plan
 - iii) Felixstowe Peninsular Partnership
 - iv) Play area (inspection, repair, special needs)
 - v) Swiss Farm hedge
 - vi) Speeding; inc Correspondence requesting monitoring at exit of Bucklesham Rd
 - vii) Accessibility to the Recreation Ground
 - viii) Scout hut
 - ix) Emergency Plan
- 6 Finance
 - i) Financial and monitoring reports (on website)
 - ii) Invoices authorised: G Walker salary inc pay rise & backpay (circa £511.45); S Warrington – PC notice board refurb (£870.32); HMRC PAYE (£468.88); Clear Insurance (£1,565.75)
 - iii) Payments due for authorisation: G Walker salary (circa £500); Ext auditor (£252.00); Playquip Play area repair (£1,508.40); Village Hall CIL retained grant (£1,200); 6 month RG grant (£3,049.50)
 - iv) British Legion wreath payment (£46) plus contribution to be approved
 - v) Receipts: £1,200 Retained CIL grant (for Village Hall); 6 month Precept (£13,962)
 - vi) External audit status
- 7 Planning

DC/26/3273/FUL- Extension, 5 Alley Road, Kirton: 12th October
DC/26/3065/FUL – Extension, 66 Meadowlands, Kirton: 8th October
- 8 Environmental

Correspondence: Missing Kirton sign
- 9 Recreation Ground

Correspondence: RG Football
- 10 SALC Report
- 11 Other Correspondence/items for discussion

Correspondence: School Governor representation at PC meetings
- 12 Matters for inclusion in future Agenda
- 13 Date of next meeting:- Monday 2nd November 2026 at 7.30 pm

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Circulated Correspondence

From	Subject	Date Received
Clerk@kandf-pc.go...	School Governor representation	14:30
PlanningPolicy	Re-opening the Call for Sites	14:23
Clerk@kandf-pc.go...	Recreation ground football.	13:21
Kirsty White	SALC training bulletin 29th September 2026	Yesterday
Elma Glasgow	NSIPs Bulletin - September 2026	Yesterday
Clear Councils Enq...	Kirton and Falkenham Parish Council - Insurance Renewal - 01/10/26	Yesterday
Jack & John	Planning Forum: "The greatest planning change in a generation"	28/09/2026
Sizewell C	Sizewell C construction September Update	28/09/2026
East Suffolk Counci...	Remittance Advice: 095285 for Kirton & Falkenham PC	28/09/2026
John, lickert & plan...	Planning application	27/09/2026
John & planning@e...	planning consultation	27/09/2026
Jack Cade	RE: Playground Suppliers	23/09/2026
Jack Cade	Playground Suppliers	23/09/2026
clerk@kandf-pc.gov...	Fwd: SF0232 2025/26 AGAR Section 3 External Auditor Report	22/09/2026
Pip Alder	Agenda for Felixstowe Peninsula Community Partnership Meeting - Wednesday 30 September - 10am	22/09/2026
DEREK JACOBS	Fwd: Suffolk County Council Problem Report 80389	17/09/2026
ManagementSuppo...	September Town and Parish Forum slides & Public Access Downtime update	17/09/2026
Clerk@kandf-pc.go...	Fwd: Clear Councils - Your Local Councils Renewal Invitation	14/09/2026
Clerk@kandf-pc.go...	Re: Request regarding Solar SID Data Log – Outbound Speeding Issue in Kirton	14/09/2026
East Suffolk Counci...	Remittance Advice: 094888 for Kirton & Falkenham PC	14/09/2026
DEREK JACOBS	Play Area Inspections	11/09/2026
Clerk@kandf-pc.go...	Fwd: LCIL 2025-5 Kirton and Falkenham Village Hall Roof Insulation Project	10/09/2026
Clerk@kandf-pc.go...	PC input to K&F Review	08/09/2026
Clerk@kandf-pc.go...	Fwd: LCIL 2025-5 Kirton and Falkenham Village Hall Roof Insulation Project	08/09/2026
Chris Vest	Re: Kirton Playing Field	07/09/2026
Julia & John	Solar SID is up and running!	07/09/2026
Jenny Riddell-Carp...	Jenny's September Update	04/09/2026
Clerk@kandf-pc.go...	Fwd: New Scout hut	04/09/2026

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Minutes of the Parish Council Meeting held in the Recreation Ground Pavilion on Monday 7th September 2026 at 7.30pm

Present: Cllrs J Fothergill (JF), (chair), J Durrant (JD), M Paul (MP), P Lickert (PL), J Shaw (JS), D Ward (DW), D Jacobs (DJ), A Colvill (AC), G Walker (Clerk); T Hatrick (PTLO); County Cllr P Mulcahy; District Cllr M Ninnmey; 14 members of the public.

Item No.	Comments	Action
1.	Apologies District Cllr L Reeves; Cllrs J Cade (JC), J Sheeran (JonS) & L Bullard (LB)	
2.	Minutes of last meetings The minutes of the Parish Council Meeting held on 6 th July 2026 having been previously circulated were taken as read	
3.	Declaration of interests None registered	
4.	Public Open Forum The meeting kicked off with a presentation by RAYNET. The organisation provides emergency radio communications services, for example where normal services are sparse or unavailable. Most recently they provided support for the duration of the Dunwich Heath fire emergency. The presentation slides are on the PC website at www.kandf-pc.gov.uk/news-2/raynet-presentation/ <i>Parishioners questions:</i> There was much discussion during Public Open Forum concerning the plans for the Christmas Tree. This was discussed as part of the meeting (see 5 viii). There was public concern and subsequent discussion about the proposed redevelopment at 68 Falkenham Rd. The main observation being that there appears to be a lack of information relating to precise dimensions, closeness to boundaries, and possible impact on neighbours. This was discussed during the meeting (see 7 i) A small group has been set up at the request of the PC to look at the future options for the Playground on the Rec (Emma Evans, Helen Case, Sarah Camplin). There will be a public consultation meeting on Saturday 26th September, between 10am and 12 noon, at the Pavilion on the Recreation Ground. Additionally, there are QR codes located at the playground if anyone wishes to provide input. <i>Police report:</i> No report received <i>County Councillor's report:</i> Cllr Mulcahy advised that the Local Government Reorganisation (LGR) for Suffolk has been put on hold by central Government, and she expected any work on LGR to be shelved, and any work that had previously been put on hold in anticipation of LGR would recommence. She expressed the opinion that the Mayoral election was now in doubt, however that District Council elections would take place in May 27. She added that the County Council is trying to balance the available budget more towards Highways and public transport (affecting around 95% of population), whereas approximately 80% of the	

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	budget currently goes towards social services (adult social care, SEND services etc). <i>District Councillor's report:</i> Cllr Ninnmey said that the planning process was being changed such that decisions relating to developments of under 10 housing units would be made by planning officers, and no longer the Planning Committee. There is a Planning Forum on 16th September which will enable Parish Councils to gain a better understanding of current thinking. <i>Public Transport Liaison:</i> Nothing to report	
5.	Matters arising i) Substation on RG: The solicitor's invoice (£571) remains unpaid despite chasing. ii) Cross Parish Group: Minutes from meeting the meeting on 7th July have been circulated. JF ad DJ to attend the Planning Forum on 16th September; in particular the Cross Parish Group would like to understand the degree to which the long term development of large housing developments will be managed collectively with respect top key infrastructure and services. iii) Felixstowe Peninsular Community Partnership: No update. AC advised that she is stepping down from the interface role. It was agreed to open the scope for representation beyond the Parish Council, with an article proposed for the K&F Review. iv) Play area: In terms of the current playground equipment, emergency fixes have been made to the climbing frame, and a replacement log has been procured to replace a damaged item, for installation shortly. The Council are still in discussion with suppliers to determine the long-term options, as well as identifying possible funding options. The new Working Group is gathering input on options, although it was agreed that the correct title for the Group should be used such that it doesn't imply that correspondence is official Parish Council correspondence. v) Swiss Farm Hedge. Awaiting assistance from Cllr Ninnmey as to the best way to address this. vi) Bus shelter and notice board repair: The planned refurbishment of the bus shelter and notice boards on the Village Green have now been completed. vii) Speeding: The new solar powered SID (Speed Indicator Device) has been installed at the Bucklesham end of the village, with favourable reports received. The site proposed for the SID on Trimley Road has been approved, awaiting installation of a pole, with purchase of the second SID approved at the meeting. viii) Xmas tree replacement: After consideration it was decided to retain the tree for the long term, acknowledging that it's unlikely that Christmas tree lights will be able to extend to its full height, especially since it could eventually grow to 30-40m. Consideration will be given to planting another tree for possible future use. ix) Accessibility to the Recreation Ground: This is in hand with the Blacksmith. It was agreed to not replace the barriers onto Alley Rd until the modifications have been completed. x) Scout hut: Still awaiting a response from the Scouts as to their	AP1/06.26/ Clerk AP1/09.26/ AC AP2/09.26/ DJ

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	chosen legal representative xi) Planning subcommittee ToRs: These will be written when required xii) Innocence Lane/Back Road roundabout proposal: It was agreed not to progress this proposal as it was felt unsuitable for a country road. Previous applications have been rejected.	
6.	Finance i) Financial and monitoring reports (on website) ii) Invoices authorised: G Walker salary (July & Aug - circa £495x2); G Walker – mileage expenses for audit (£35.20); D Jacobs – Bus shelter materials (£73.58); D Cope hedge cut (£180); D Cope – Bus shelter repair/paint (£325) iii) Payments due for authorisation: G Walker salary inc pay rise & backpay (circa £593); S Warrington – PC notice board refurb (£870.32) iv) External audit status: The Clerk reported that correspondence since 10th August from the auditor had been found in the email spam folder. All queries have now been responded to, awaiting confirmation from the auditor.	
7.	Planning i) DC/26/2951/FUL: Orchard Halt, 68 Falkenham Road, Kirton: It was agreed to comment on concerns over lack of dimensional information and the possibility of impact on neighbours (being overlooked for example). There were also concerns that the revised plans hadn't been shared beforehand with immediate neighbours in order that the proposal might progress more satisfactorily for all concerned. ii) DC/26/2055/FUL solar farm at Land East of Bucklesham Village: No comment	
8.	Environment Nothing to report.	
9.	Recreation Ground Nothing to report.	
10.	SALC Report Nothing to report.	
11.	Other correspondence of note Nothing to report.	
12.	Matters for inclusion in future agenda RG substation proposal; Cross Parish Group/Local Plan; Felixstowe Peninsular Partnership; Play area; Swiss Farm Hedge; Speeding; Xmas tree replacement; Accessibility to the Recreation Ground; Scout hut; Emergency Plan	
13.	Date of next meeting: 5th October 2026	
	There being no further business the meeting closed at 9.50pm. Signed..... Chairman Date.....	