

PARISH OF KIRTON & FALKENHAM
NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a **REMOTE** meeting of the **Parish Council** of the above Parish will held
on
Monday 11th day of January 2021 at 7.30 pm

Meeting ID: To Follow
Password:

Signed C A Shaw
Clerk

A G E N D A

1. Register in and apologies
2. Minutes of Parish Council **remote** meeting of 16th November 2020
3. Declarations of interest.
4. Matters arising
 - i) Rectory Lane signpost (201342)
 - ii) Quiet Lanes (201310/27, 201311/40 /84/427, 201464)
 - iii) Footpath signs (201391)
 - iv) Community Workshops (201320, 201402, 2013/39/67/94/98, 201414)
 - v) VG/RG land registration
 - vi) WI Memorial Tree
 - vi) Covid 19 update
5. **PUBLIC OPEN FORUM**
6. Police
 - i) Trimley roundabout accident (201338, 201376, 201382)
 - ii) Police funding (201479 /80)
7. Tree planting
 - i) Kirton allotments (201466)
 - ii) Tree planting (201369/74)
8. Finance(attached)
 - i) Financial reports (attached)
 - ii) Precept (201482)
 - iii) Community Grant (201308449)
 - iv] Locality Budget (201335, 201344/47)
 - v) Grants (201295/416)
 - vi) Financial correspondence
9. Planning (attached)
 - i) Local Plan update
 - ii) Planning applications
 - 1) 20/4612/FUL Bramble Barn Back Road Falkenham
Erection of first floor rear balcony
 - 2) DC/20/5258/FUL Avalon 1 Alley Road, Kirton
Proposed Side Extensions with new roof creating loft accommodation
 - iii) Port Liaison Committee meeting (201396, 201405)
 - iv) EAONE/THREE
 - v) Sizewell C (201452, 201302/4)
 - vi) Reeve Lodge (201348, 201381/87)
 - vii) Correspondence
10. Environment
 - i) Dog fouling/bins (201469) I
 - i) Falkenham Road flooding (201417)
 - iii) Correspondence
11. Recreation Ground
 - i) Annual Return
12. SALC **see correspondence**
13. Matters for future agendas
- 14.. Date of next meeting Monday 15th February 2021 by remote.

CORRESPONDENCE

Matters arising`

201342	D Jacobs	Rectory Lane finger post	
201310/27	M Rampton/jJShaw	Quiet Lanes query	
201311/40	/84/427	Quiet Lanes Suf	Volunteers Welcome Zoom - 7pm Wed 25 Nov
201464	D Jacobs	Traffic count/speed for Back and Brook Lanes	circ
201391	SCC	Kirton Footpath 41 - 295129 (update)	
201320	FPCP	Small Grant Scheme	
201402	ESC	Grant Programmes FPCP ah/ey	
201367/94/98	ESC	Reports for FPCP meeting on 10/12/2020	circ
201439	ESC	Reports meeting on 10/12/2020	
201414	ESC	Change of date to 18th February for FPCP	

Police

201338/57	Police connect	Cyclist dies following collision in Trimley St Martin	circ
201376	R Osborne/counc	RE Cyclist dies following collision in TSM	
201382	Tr St Martin PC	RE: Fatal accident on Trimley Roundabout mp	
201479	Police	PCC's proposals for the policing element of the council tax	circ
201480	Police	CC proposes more officers for county through policing precept	circ

Trees

201466	Durant	Kirton Allotments	circ
201369	Sicon Foundation	Tree planting initiative - New email	
201374	R Brunt	Tree planting initiative - New email	gw
201303/33	Tree council	Join us online for our National Tree Week/ National Tree Week	

Finance

201380	G Walker	Dec Finance reports now available	
201482	ESC	Town/Parish Council Precept Request 2021/22	circ
201308449	Tr St Martin Sch	Trimley St Martin school IT support/ Acknowledgement of grant	
201335	P O'Brien	Locality budget for 2020/21	gw/dj/mp
201347	Counc	RE: PARISH COUNCIL Fwd: locality	
201344	J Shaw	Re: parish council quiet lanes	
201295/416	MAGPAS	Some things never change/ Acknowledgement of grant	
201356/83/400/470/457		CAB/DAS/Homestart/SARS/EAAA	Acknowledgement of grants
201377	G Walker	Unity authorisations please	

Planning

201316	ESC	DC/20/4261/FUL	circ
201370	ESC	DC/20/4740/FUL	circ
201444	ESC	DC/20/4612/FUL	circ
201396	Bidwells Trimley Estate	Report and Minutes	circ
201405	Port of Felixstowe	Minutes of the LALC Meeting 30.11.20	circ
201452	Sizewell C	EN010012 – The Sizewell C Project	circ
201302/4	Sizewell C	Consultation on changes	circ
201348	S Harvey	Land adjacent to Reeve Lodge, Consult	circ
201381/87J	Fothergill	RE- REEVE LODGE CONSULTATION/response	circ
201453	ESC	Land Adjacent To 86 Meadowlands, Kirton	circ
201397	natural England	Coast Path - Felixstowe Ferry to Bawdsey	circ
2201390	ESC	Consult on ways to conserve /enhance the historic environment	circ
201440	ESC	Planning Policy Consultation Database	
201448	Sunnica	Sunnica Energy Farm: statutory consultation	

Environment

201469	H Read	Dog waste bins	
201417	D Jacobs	Fwd: SCC Problem Report 00298644	

Recreation Ground

01332	J Maclauchlin	Kirton recreation ground	
201385	Charity Commission	Annual Return 2020 - confirmation of receipt	
201352	J Beer	Land registry – FF grant	circ

SALC

201292	NALC	REBUILDING COMMUNITIES	circ
201298/359/423/443	SALC	e-bulletin dated 16 November 2020	circ
201309/86	NALC	CHIEF EXECUTIVE'S BULLETIN	circ

OTHER CORRESPONDENCE TO NOTE

201378	G Walker to RBL Fwd: poppy wreaths	circ
201409	Phone Co-op Broadband November £43.43	circ
201421	G Walker RE: Unity authorisations please	gw/mp
201424	D Jacobs Village Hedge £173	circ
201296	Police Connect Suffolk Police support Road Safety Week	circ
201436	CAS Updated ACRE guidance: Village Halls_	circ
201437	T Coffey Thérèse Coffey MP - Newsletter	circ
201407	Police Connect Theft of a boat – Woolverstone	circ
201307/14/18	lexisnexis Order Confirmation # AB000111	
201467	G Walker Re: PC Fwd: Order Confirmation # AB000111	
201336/463	G Walker Nov pay slip/Dec Pay slip	
201373	Norse A/C for VG grass cutting £509.84	
201434	G Walker/M Paul Re: P C BANK STATEMENTS	
201468	Choice stationary 6 Colour/blackprint cartridges £10.04	
201321	ESC Fwd: Rotting meat in Kirton	
201331	londonhearts Parish and Town Councils £200 grant	
201353	AONB Monthly Update: Nov 2020 C&Hs	ic/dj
201455	SCC AONB Monthly Update December	
201365	ESC Register of Electors 2021	gw/mp
201389	ESC Planning and Bldg Control Newsletter Dec	

KIRTON & FALKENHAM PARISH COUNCIL

Minutes of Parish Council Meeting held remotely by Zoom video conference on Monday 16th November 2020 at 7.30 pm

1. **PRESENT:** Messrs I Cade, J Fothergill, A P Hutton, D Jacobs, P J Lickert, R J Osborne, M A Paul (chairman), Ms EY Choi, Mesdames E A Colvill, J Durrant, J Shaw, G J Walker (RFO), Apologies had been received from Mr R Brunt (Tree Warden), Mr T Hatrick (PTLO).

2. **MINUTES OF LAST MEETING**

The minutes of the meeting held remotely on 12th October 2020 having been previously circulated were taken as read, approved and signed.

3. **DECLARATION OF INTERESTS**

Nothing new declared.

ACTION

4. **MATTERS ARISING**

i) SID relocation Councillor Jacobs had this in hand; remove from agenda. **CLERK**

ii) Rectory Lane signposts Response awaited for SCC. Clerk to nudge. **CLERK**

iv) Litter bins Nothing further to report and appeared to have been resolved.

v) Community Workshops Councillor Hutton will attend meeting in December. **AH**

vi) Footpath signs Clerk had written to SCC (201273/74) asking if posts can be provided. Response awaited. Councillors Paul and Jacobs to liaise in identifying fallen and damaged posts. **MP/DJ**

vii) Hedges and verges Concerns continue to be raised about hedges around Trimley roundabout approaches.

vii) Quiet Lanes Councillor Shaw had completed and returned the application forms (201187/90, 201257) confirming registration of Back and Brook Lanes. Trimley St Martin had expressed an interest in that part of Brook Lane in its Parish. **JS**

viii) Covid 19 update Clerk circulates update circulars as appropriate.

ix) RG/VG land registration Fairweather had sought update (201194) to assist RG grant application. Response awaited.

5. **PUBLIC OPEN FORUM**

A parishioner in Guston Gardens had also raised concerns about rats (201288) but the Council took the view that this was the responsibility of the individual householder. Councillor Jacobs and Mr Beer had also not seen any evidence of rats on the Recreation Ground.

Written reports had been received from the County and District Councillors which had been circulated. Mrs O'Brien (CC) gave an update of the Council's actions during the crisis, highlighting tree planting investment, response to Sizewell C consultation, working with the HSE, and the roll out of vehicle charging points. Melissa Allen (DC) had forwarded details of 3 current consultation by ESC which had been circulated and noted.

6. **LALC MEETING**

Clerk and Councillors Cade and Jacobs will attend teams meeting on 30th November.

7. **ANNUAL FINANCE & GENERAL PURPOSES MEETING**

i) Financial reports RFO having circulated financial/monitoring statements to 9th November (201259), had been verified by Councillor Choi, were accepted and signed by the Chairman.

ii) External report The Annual Return and been signed off by the Auditors PKF Littlejohn (201241) with no qualification and was accepted by the Council. RFO had posted the appropriate notices. Mr Walker (RFO) was congratulated on a successful submission.

iii) Salaries Appropriate adjustments to the salaries of the Clerk and RFO were approved and agreed that the UK Living Wage is adopted in determining the Clerks salary.

iv) Financial budget 2021/22/Precept The RFO had circulated a draft budget with the financial reports, broadly applying a 2% increase, leading to a proposed £22,156. Agreed this proposed budget been accepted as interim precept for review at the January 2021 meeting. The Precept letter ((201206) had been received from ESC for response in early February 2021.

v) Grants for 2020/21 The following agreed.

GW/C'K

CAB	£200	Headway	£200
SARS	£200	MAGPAS	£200
EAAA	£200	Homestart	£200
DAS	£200	EACH	£200
RBL (wreaths)	£200		

A total expenditure of £1800

vi) Community Grant Councillor Jacobs had negotiated a use for the grant to supply Kirton children at the Primary School to assist with internet access, Agreed that Councillors Jacobs, Durrant and RFO liaise to arrange payment.

DJ/JD/RFO

vii) 12th edition of Local Government Admin. Agreed Clerk could order a copy from LexisNexis at a discounted cost of £119.99.

CLERK

viii) Defibrillator grant Agreed payment should have been made to Mrs Hayden (2001152/61) and Councillor Lickert will contact her and report back to RFO.

PL/GW

ix) Accessibility requirement for PC website RFO proposal that Suffolk Cloud offer (201212) to “clean up” our web site at a cost of £70 is approved.

RFO

x) Banking Authorised payments

Clerk's expenses	£254.38
Clerk's salary	£345.60
RFO salary	£86.80
Audit fee	£240.00
Tree work	£600
Hedge work	£588

9. **PLANNING** (attached)

i) Local Plan Nothing new to report.

ii) EAONE/THREE Revisions to access alongside The Limes, Falkenham C/20/4172/FUL, accepted without comment.

iii) Sizewell C The latest consultations briefings noted (201264); Councillors confirmed wish to be circulated with updates.

iv) Local Validation List Document (201171) but principally dealt with criteria for submitting applications.

v) Planning Policy consultation Proposals from ESC ((201176) noted; Councillor Cade had submitted a response.

vi) Affordable Housing consultation Supplementary planning documents (201260) from ESC noted but no response proposed.

vii) Boundary changes proposals Boundary Commission's proposals (201223) noted but no response proposed.

10. **ENVIRONMENT**

i) Tree Council newsletter Promotion from Tree Council (201203) on school orchards tree planting policy passed to R Brunt (tree warden).

ii) Speed gun Ms Tyler had replied to Waldringfield PC (201211) that she had the gun

iii) W.I. memorial tree A site on vacant grassland, just inside the entrance to the Recreation Ground Play Area from Paddock Close, had been identified as a suitable position. WI to be informed. Councillors Jacobs and Osborne agreed to organise planting.

**CLERK
DJ/RO**

11. **RECREATION GROUND** (attached)

i) Play Area Annual Inspection Inspection was carried out on 12th October by Eastern Play Services (201256); see attached RG report.

ii) Ball netting RG is seeking a grant from the Football Foundation (201186/91) for safety netting; approach being made through Fairweather to expedite Land Registration.

iii) Outdoor Playing Space funding Council had supported application for funding from ESC (201201/4) for outdoor table tennis table.

12. **SALC**

e bulletins from SALC as appropriate circulated.

13. **OTHER CORRESPONDENCE TO NOTE**

Other correspondence as listed on agenda noted.

14. **MATTERS FOR INCLUSION IN FUTURE AGENDA**

Precept

15. **DATE OF NEXT MEETING**

Monday 11th January 2021 via zoom facility at 7.30 pm

There being no further business the meeting closed at 9.17 pm.

Signed.....
Chairman

Date.....

REPORTS

PLANNING

		PC	ESC
<u>Existing applications</u>			
20/1860/OUT	Land Off Howlett Way Trimley St Martin Phased construction of up to 340 dwellings	Object	
20/3378/FUL	Land adj 86 Meadowlands/Opposite 21 Church Lane Construction of detached dwelling. (REVISED PLANS)	Object No Improvem't	Granted
20/4172	Junction to east of the Limes, Falkenham Improvements to an existing access and use of existing track to access to drill etc etc	No comment	Granted
<u>New applications</u>			
20/4261/FUL	Lavender Cottage Back Road Falkenham Retrospective permission sought for retention of existing first floor balcony to rear of property (following enforcement notice ref : ENF/20/0386/COND) and new cartlodge to front of property.	No comment	
20/4612/FUL	Bramble Barn Back Road Falkenham Erection of first floor rear balcony		
20/5258/FUL	Avalon 1 Alley Road, Kirton Proposed Side Extensions with new roof creating loft a accommodation		