

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION

on **Monday the 10th day of January 2022 at 7.30 pm**

Signed. *C A Shaw*

Clerk

A G E N D A

1. Apologies
2. Minutes of meeting held on 6th December 2021
3. Declaration of interests ***Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality.***
4. **PUBLIC OPEN FORUM**
 1. Police Report
 2. Parishioners questions
 3. County/ District Councillor Reports
 4. PTLO/ Tree Warden reports
5. Matters arising from minutes.
 - i) Casual Vacancy Falkenham (211402/3)
 - ii) Casual vacancy Kirton (211338)
 - iii) Falkenham Notice Board (211354/58)
 - iv) Emergency Plan
 - v) Treebillee oak (211370/81, 211343/47)
 - vi) Verges/footways
 - vii) Rectory Lane fingerpost
 - viii) VG power supply (211331)
 - ix) Quiet Lanes
 - x) EAONE/THREE
 - xi) Discovering Suffolk
6. Administrative matters
 - i) Connected Communities (211335/75/85))
 - ii) OS Mapping (211345)
 - iii) Queen's Jubilee (211408)
 - iv) Correspondence
7. Finance (attached)
 - i) Finance and monitoring reports (211410)
 - ii) 2022/3 budget/precept
 - iii) New tree lights
 - iv) Grants
8. Planning (attached)
 - i) 21/5544 The Old Maltings, Kirton – Tree works (211369/73)
 - ii) Solar Farm (211348/53)
 - iii) Port Liaison Committee minute-s/meeting 12th May 2022 (211392)
 - iv) Correspondence
9. Environmental
 - i) See correspondence
10. Recreation Ground
11. SALC
 - i) See correspondence
12. Other Correspondence (attached)
13. Matters for inclusion in future Agenda
14. Date of next meeting:- Monday 14th February 2021in RG pavilion at 7.30pm.

CORRESPONDENCE

POF

211360 Police Connect PCC awards £73.6k to support crime reduction in the county
211342 M Richardson FW: Public EV charging points circ
211396 T Hatrick Latest Covid-19 Rail Timetable Changes circ
211352 SCC Suffolkonboard.com Newsletter - December 2021

Matters arising

211402 S Mowles Fwd: PARISH COUNCIL - Casual Vacancy
211403 S Mowles Fwd: EXT || Fwd: PARISH COUNCIL - Casual Vacancy 3 emails
211338 ESC FW: K&F PC - COUNCILLOR VACANCY
211354/58 I Cade RE: NOTICE BOARD circ 2 emails
211370/81ESC Last call to register interest in planting an oak circ 3 emails
211343 M Richardson Treebilee circ
211405 ESC RE: Treebilee, oak
211347 J Durrant Re: PARISH COUNCIL Fwd: Treebilee circ
211331 npower Welcome to npower Business Solutions gw/mp

Administration

211335 SALC per S FC Connected Communities update
211375 CAS Community Response Groups during Covid - Are You Still Available? jm/pl/mp/dj
211385 J Durrant Fw: ESC Christmas Cards and Posters
211345 PSGA Public Sector Geospatial Agreement (PSGA) Uses ic/mp/dj
211319 parish online Parish Online Newsletter - December Edition
211324 BHIB RE: Free Online Parish - Kirton & Falkenham Parish Council
211408 D Jacobs Queens Jubilee Beacon Lighting. circ 3 emails
211330 ESC RE: Register of Electors 2022 - Parish Clerks 2 emails

Finance

211410 G Walker Jan PC Finance reports are on website circ
211395 SCC Grants - opening for applications January 2022
211401 SCC Locality Budget Grant - Reminder 2 emails
211406 S Harvey Contribution to Nassau Trust acknowledgement
211411 G Walker Re: POPPY APPEAL
211365 headway suffolk Winter Newsletter
211390 SCDF Suffolk Coastal Disability Forum
211386 SALC SALC subscriptions
211409 G Walker Unity authorisations required

Planning

211369 ESC DC/21/5544/TCA The Old Maltings Ash Trees removal circ
211373 R Brunt DC/21/5544/TCA circ
211348 K Riddell Letter re road access to proposed 124 acre solar farm at Bucklesham circ
211353 J Durrant Letter re road access to proposed 124 acre solar farm circ
211392 Felixstowe ports Local Authority Liaison Meeting Minutes 25.11.2021 circ
211326 ESC DC/21/5319/FUL 10 Burnt House Lane – new dwelling circ
211379 J Needs Proposed development 10 Burnt House Lane circ
211341 aspse COPY OF LETTER TO SECRETARY OF STATE FOR BE circ
211374/98 sizewell C Parish Emler December 2021

Environment

211349 Tree Council Your December Branching Out update circ
211359 naturalengland Felixstowe Ferry to Bawdsey update
211393 SCC News from the AONB

Recreation Ground

211329 J Beer Play area inspection report

SALC

211340/87SALC news e-bulletin 13 December 2021/ 20 December 2021 circ
211320 SALC training and network e-bulletin 7 December
211327/55 NALC NEWSLETTERS
211368 NALC CHIEF EXECUTIVE'S BULLETIN
211394 SALC Survey - Local Support & Help sent on behalf of Colla
211361 SALC RE: Connected Communities update

OTHER CORRESPONDENCE

211351	Police Connect	Trimley St Mary - theft from vehicles	circ	
211399	D Aitchenson	FW: POPPY APPEAL	gw/mp	
211328	Tr St Martin PC	FW: Re speeding traffic	dj	6 emails
211334	R Kerry	Report for December	circ	
211336	CAS	Village Hall News_10Dec21_New restrictions	circ	
211350	G Walker	PC - COUNCILLOR VACANCY – circulations	4 emails	
211356	CAS	Urgent need for vaccine volunteers	circ	
211357	ESC	Advice and guidance for the wearing of face coverings	circ/jb	
211377	M Richardson	Free transport for covid vaccinations	circ	
211382	J Durrant	Fwd: Free transport for covid vaccinations	circ	2 emails
211322	Police Connect	12 arrests made in knife crime operation		
211323	Police Connect	Felixstowe – Appeal to trace missing teenage girl		
211332	Police Connect	Police incident in Felixstowe		
211333	Police Connect	Parcel security		
211339	Police Connect	Theft from a car in Trimley St Mar		
211384	Police Connect	Felixstowe – Appeal to trace missing teenage girl		
211389	Police Connect	Felixstowe - Appeal in dog cruelty probe		
211404	Police Connect	Felixstowe - Police appeal after damage to car		
211362	Parish Online	2021 Wrap-Up		
211346	Phone Co-op	Your latest bill is ready to view £40.13		
211337	J March	Re: Fwd: Casual Vacancy Period Expired - Falkenham		
211371	ESC	Enforcement Complaints		
211400	one life suffolk	OneLife Suffolk have moved address!		
211325	I Cade	Public Sector Geospatial Agreement (PSGA) -		
211364	cloudyit	Your Monthly Digital Digest from CloudyIT		
211366	CAS	News Season's Greetings from CAS!		
211367	CAS	ACRE Covid update_16Dec21		
211372	SCDF	Suffolk Coastal Disability Forum		
211376	D Jacobs to Channing	Re: Re speeding traffic		
211383	CAS	Village Hall News_20Dec21		
211397	SALC	Help is at hand this Christmas		
211391	tree council	Merry Christmas from The Tree Council 🎅		

KIRTON & FALKENHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on Monday 6th December 2021 at 7.30 pm in the Recreation Ground Pavilion

PRESENT: Messrs I Cade, D Jacobs, P J Lickert, M A Paul (chairman),
Ms EY Choi, Mesdames J Durrant, J L Shaw, Mr G J Walker (RFO),
Mr T Hatrick (PTLO).

1. **APOLOGIES:** J Fothergill, E A Colvill, Mr R Brunt (Tree Warden), Mrs P Mulcahy CC),
R Kerry (DC), Mr M Richardson(DC)

2. MINUTES OF LAST MEETING

The minutes of the meeting held on 6th December 2021 having been previously circulated were taken as read, approved and signed by the chairman.

3. DECLARATION OF INTERESTS

Nothing new declared.

4. PUBLIC OPEN FORUM

Police Report None received.

Parishioners Questions Nothing raised

County Councillor's Report No report received

District Councillor's Report Written reports of the 5th November from the District Councillors (211216) circulated and noted. Changes to CIL, additional community funding, a new youth project and current consultations were highlighted.

PTLO Report M Hatrick reported on changes to the frequency of buses from the end of October.

Tree Warden Report A written report from Mr Brunt noted that he had notified the woodland Group regarding the free tree offer who were trying to contact ESC.

5. Covid 19 emergency Proposed D Jacobs, seconded P Lickert and carried, that with the rear window of the room, the corridor door and main door to the hall car park being kept open for the duration of the meeting, were satisfactory conditions to satisfy health and comfortable working conditions.

ACTION

6. MATTERS ARISING

- i) Rectory Lane finger post Await response from SCC.

PM/SCC

- ii) Verges/Footways Following approaches from a parishioner, Trimley St Martin PC had responded to questions about the footways to

Trimley School and lack of action from SCC (211219). Councillors supported her views (211219) but agreed there was little else could be done in the current financial situation

iii) Quiet Lanes Updates received (211289/98) but did not concern the council's application.

iv) Emergency Plan Councillor Lickert confirmed letter had been circulated to households; he would investigate reports of missed addresses. **PL**

v) EAONE/THREE Councillor Paul reported on contractual difficulties that were delaying completion and start of EATHREE

vi) Falkenham Notice Board Councillor Cade gave an update (c211283/90) on the options for a replacement board. Councillor Shaw would investigate the options for accommodating the footpath map at either A4 or A3 size and report back to the next meeting. **IC/JS**

vii) Lorry Route review The Clerk would look into the survey and consider whether comment should be made regarding the absence of A140 and A12 from the map. **CLERK**

viii) VG Power supply Refurbishment and safety work will be completed in the new year (211252). Noted that supply is now with Npower Business Solutions (211302). The tree had been lit on the 3rd December in the presence of some 200 parishioners and children. Congratulations were expressed to the organisers of the event and the White Horse pub who had supplied the refreshments It was understood some £350 had been raised for charity. Councillor Jacobs intimated that new lights would need to be bought before next Christmas. **DJ**

ix) Discovering Suffolk Councillor Jacobs awaits further updates. **DJ/SCC**

x) Play Area maintenance The Annual Inspection had been carried out on 3rd December by David Bracey Playground Inspections (211329); no high or medium risks had been identified.

7. **ADMINISTRATIVE MATTERS**

i) Casual vacancies The vacancy created by the resignation of Ryan Osborne having been advertised and no request for an election had been received (211211) the Council is required to co-opt. The Clerk had notified ESC of the vacancy arising from the death of Councillor Hutton and notices of an election would be posted shortly. **ESC**

ii) Community Partnership Councillor Fothergill having agreed to be the Council's delegate, attended the meeting on 2nd December, noting the draft Walking and Cycling Strategy Consultation and raising the issue of the Trimley St Martin footbridge over A14 (211240/45).

iii) Village Halls The latest news bulletin from CAS (211248), containing

updated Covid regulations, circulated

8. **ANNUAL FINANCE& GENERAL PURPOSES COMM. MEETING**

i) Financial reports (attached) Mr G Walker (RFO) presented accounts to the 16th November which were accepted and approved

ii) Salaries In anticipating the budget for 2022/23, RFO suggested an increase of 4%.

iii) 2022/23 Budget/Precept RFO presented a draft budget for 2022/2023 leading to a proposal of £23,286 which, following discussion, agreed should be deferred for final approval at the January meeting.

iv) Section 137 grants for 2021/22 The following were agreed:

£200 to each of

GW

Disability Advice service
EA Children's Hospice
Suffolk Accident Rescue
Felixstowe CAB

St Elizabeth Hospice
MAGPAS
Royal British Legion
EA Air Ambulance

iv) Defibrillator pads and battery Proposed I Cade, seconded D Jacobs and carried that an annual maintenance contract of £126 be taken up.

GW

v) Asset Register Following questions raised at audit and advice from SALC (211197/202) Clerk and RFO would discuss format and revision of the asset register in the new year.

GW/C'K

vi) Banking Authorise payments

G Walker/salary	£87.00	C A Shaw/salary	£345.60
C A Shaw/expenses	£263.49	HMRC	£324.40
C A Shaw/salary	£345.60	G Walker/salary	£86.80
Nassau Trust/grant	£230.50	P Lickert/expenses	£42.58

vi) CIL The Clerk would circulate the draft ES Community Infrastructure Levy consultation (211225) for comment

CLERK

9. **PLANNING**

i) Applications considered

a) 21/4925 51 Meadowlands

Link detached garage and store with playroom
By remote, the Council had no comments to make.

b) 21/1575 Lorry Park
Proposals had been granted.

10. **ENVIRONMENT**

i) Tree planting Various proposals for planting trees to celebrate Queen's COUNC
jubilee in June 2022 (211261) particularly of an oak tree noted for
consideration of "expression of interest".

ii) Tree Council Newsletters (c211227/230) circulated to Tree Warden.

iii) Bird Flu Updated advice (c211270) noted.

11. **RECREATION GROUND**

No report received.

12. **SALC REPORT**

i) Circulars Bulletins and newsletters as appropriate circulated.

13. **OTHER CORRESPONDENCE**

Other correspondence as listed on the agenda noted.

14. **MATTERS FOR INCLUSION IN FUTURE AGENDA**

Christmas tree lights, Precept/budget

15. **DATE OF NEXT MEETING**

Monday Monday 10th January 2022 in the Recreation Ground Pavilion at
7.30 pm

There being no further business the meeting closed at 9.20 pm.

Signed.....

Chairman

Date.....

PLANNING REPORT

		PC	ESC
<u>Existing applications</u>			
20/1860/OUT	Land Off Howlett Way Trimley St Martin Phased construction of up to 340 dwellings	Object	
21/1775/FUL	Croft Farm, Innocence Lane Kirton Conversion of existing barns to residential	No comment	
21//3327	Solar Farm	Object Land /habitat loss	EI not Required
21/4925	51 Meadowlands, Kirton Link detached garage and store with playroom over	No Comment	Granted
<u>New applications</u>			
21/5319	10 Burnt House Lane, Kirton Demolish existing bungalow, and erect new 1½ storey self build dwelling	Object overdevelop visual amenity	
21/5544/TCA	The Old Maltings , Kirton Ash trees removal etc		