

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION

on **Monday** the **25th** day of **November 2019** at **7.30 pm**

Signed.....
Clerk

To: All Councillors

A G E N D A

PUBLIC OPEN FORUM

Please note that since one or more Councillors have declared interests in the SCDC call for sites consultation, any questions related to this raised during the POF will not be responded to until the appropriate point in the agenda

1. Police Report
2. Parishioners questions
3. County/ District Councillor Reports
4. PTLO/ Tree Warden reports

PARISH COUNCIL MEETING

1. Apologies
2. Minutes of meeting held on 28th October 2019
3. Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality.*
4. Matters arising
 - i) Grit bins ii) Dog fouling iii) SID ii) EAONE/THREE
 - iii) Schools consultation iv) Village Green v) White Horse
 - vi) Christmas tree lighting vii) Innocence Lane hedge
 - vii) Community Workshop event viii) Meadowlands/Church Lane land
5. Administrative matters
6. Finance (attached)
 - i) Financial/Monitoring reports (c191261 circulated)
 - ii) Salaries
 - iii) Precept (c191195. c191197)
 - iv) Locality/Community budgets (c191258)
 - v) Correspondence
7. Planning (attached)
 - i) Draft Local Plan update (c191253) circ
 - ii) Fakenham Road ENF/2019/0260 (c191218/25, c191222/28, c191234) circ
 - iii) DC/19/4093 Lazy Acre, Falkenham circ
Erection of new garage to replace existing
 - iv) Correspondence
8. Environmental correspondence
9. Recreation Ground
 - i) Fence hole
- 10.. SALC correspondence
11. Other Correspondence to note (attached)
12. Matters for inclusion in future Agenda
13. Date of next meeting:- Monday 6th January 2020 in the R G Pavilion at 7.30pm.

CORRESPONDENCE

Police

191210	east suffolk	Felixstowe ASB Meeting - Mins	circ
191217/21	T S Martin PC	FW: PCSO Provision	circ
191264	Tr St Martin PC	RE: FW: PCSO Provision	circ

Matters arising

191238/41/44	D Jacobs to SCC	Grit Bin Refill	
191248	P Lickert	Recreation ground dog fouling signs	circ
191200	J Fothergill	Local School	circ
191189	D Jacobs	Village Green hedge	
191188	Tr St Martin PC	RE: Innocence House	circ
191196/203	SCC	FW: SCC Problem Report 00253432/Report Location	circ

Finance

191195	G Walker	Revised budget	circ
191197	eastsuffok	Town/Parish Council Precept Request 2020/21	circ
191258	P O' Brien	RE: community grant	
191260	namesco	Renewals due on your names.co.uk account 2/01	
191251	Headway	Update from Headway Suffolk	
191246	The Phone Co-op	Broadband October £40.06	

Planning

191265	SPS	DC/19/3998/FUL response comments	circ
191253	I Cade	Extract of update on Local Plan status	circ
191218/25	M Allen	FW: REF ENF/2019/0260/Cond	circ
191222/28	P O'Brien/SCC	FW: REF ENF/2019/0260/Cond	circ
191234	SCC/P O'Brien	ENF/2019/0260/COND	circ
191191	Felixstowe Port	LALC Meeting Minutes 17.10.19	circ
191255	TASC	screening of the film The Nuclear Trap 2nd Feb	
191259	solohousing	Solo Housing	

Environment

191193	AONB	Monthly Update for October:	
191249	green issues	FW: Inter-newsletter round-up November 2019	

SALC

191247	SALC	The Local Councillor e-newsletter	circ
191199	SALC	Latest SALC E-bulletin 31 October 2019	circ
191233	NALC	CHIEF EXECUTIVE'S BULLETIN	circ
191198//1254	NALC	CHIEF EXECUTIVE'S BULLETIN	
191204	SALC	AGM - Tuesday 26 November 2019	pl

OTHER CORRESPONDENCE TO NOTE

191183	J Fothergill	Sizewell C	circ
191186	Boundary Commision	Have your say on council ward boundaries	circ
191190	Police Connect	Suffolk PCC public meeting – South area/Ipswich	30 th October
191224	Police Connect	19 Appeal to return stolen property	
191232	Police Connect	Fail to stop RTC - Felixstowe	
191205	P O'Brien	School travel policy implementation review outlined today	
191240	ES Found Trust	Working together with NHS Foundation Trust	
191194	G Walker	Oct Pay slip	
191256	graham.co.uk	A120 Pellens Corner Weekly Traffic Bulletin	
191187	R Kerry	DC November News	circ
191209	Therese Coffey	MP Newsletter - October 2019	circ
191235/45	east Suffolk	Rough Sleeper Count 2019	circ
191192	CAS	Village Halls and Community Buildings Newsletter:	
191229	CAS	Members newsletter Suffolk Village Halls & Community	
191202	Snape PC	NETWORKING & INFORMATION EVENING - MONDAY 11 NOV	
191212/16LC		NALC NEWSLETTER	
191214	Clerks councillors direct	October edition	
191219	Charity Commission	Election Special	jb/ac
191223	EELGA	e-bulletin	
191226	east Suffolk	Notice Of Election - Parliamentary Election	12 Dec
191231	P O'Brien	Info attached to Nov report re A 12	
191236	norse	Suffolk Fly tipping Campaign	
191237	SCDF	Suffolk Coastal Disability Forum	
191239	S Harvey/Ian Wilson	Lighting the Kirton Christmas Tree	
191243	SCC	Fraud Awareness Week 2019	
191252	east Suffolk	Election Notices - Suffolk Coastal constituency	
191255	TASC	Screening of the film The Nuclear Trap	2nd Feb

KIRTON & FALKENHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on Monday 25th October 2019 at 7.30 pm in the Recreation Ground Pavilion

PUBLIC OPEN FORUM

PRESENT 8 Parish Councillors, RFO, PTLO, Tree Warden, District and County Councillors and 2 parishioners.

1. **Police Report** A proposal that Parish Councils might employ a PCSO was not supported; the cost could not be justified without a large increase in precept, even if the salary could be shared among a number of Councils.
2. **Parishioners Questions** The clearance of the land believed in the ownership of 86 Meadowlands had been brought to the attention of the Council, which was not aware of any planning proposal, but agreed the matter should be monitored as it was understood to be community land
3. **County Councillor's Report** Mrs O'Brien (CC) highlighted in her report, concerns over the Ipswich Northern Bypass, axing of bus services and transport issues connected with Sizewell C. She noted the consultation on changes to County Boundary Divisions and Councillor numbers, and her chairing of the Police Crime Panel, which had considered its precept and its Annual Report, noting initiatives on Caring about Victims and road safety; there was also a Community Budget of £800 to spend.
4. **District Councillor's Report** Mrs Allen's DC report noted that the new Felixstowe Leisure Centre had been given the go ahead, the Foxhall planning proposal had been withdrawn, various housing initiatives were recorded and she appealed for ideas on which to spend her community budget. She was particularly asked to take up, on the Council's behalf, the enforcement issue on the wall erected outside 34 Falkemham Road, to which it could not get a response.
5. **PTLO Report** Mr Hatrick had nothing new to report.
6. **Tree Warden Report** Mr Brunt reported that the reverting branch on the VG tree had been removed.

PARISH COUNCIL

PRESENT: Messrs J Fothergill, A P Hutton, P J Lickert, M A Paul (chairman), Ms EY Choi, Mesdames E A Colvill, J Durrant, J L Shaw, Mr G J Walker (RFO), Mr T Hatrick (PTLO), Mr R Brunt (Tree Warden), Mrs P M O'Brien (CC), Mrs M Allen (DC) and 2 Parishioners.

1. **APOLOGIES:**

I Cade, D Jacobs, R J Osborne, R Kerry (DC)

2. **MINUTES OF LAST MEETING**

The minutes of the meeting held on 9th September 2019 having been previously circulated were taken as read, approved and signed.

3. **DECLARATION OF INTERESTS**

A Colvill recorded an interest in the planning application concerning 27 Bucklesham Road.

ACTION

4. **MATTERS ARISING**

i) Grit bins The new bins in Falkenham and refurbished bins in Kirton had been put in place (c191030, c191049). A request would be sent to SCC to have them filled/topped up.

ii) Dog bins The new dog bin adjacent to Paddock Close is in place and consideration of more prominent notices continues (c191031). Sample notices from Keep Britain Tidy (c191125/36) had been passed to Councillor Lickert.

iii) SID The device had been moved to a position on Bucklesham Road opposite Park Lane. The latest results (c191069) showed 2-3% were recorded exceeding the limit.

iv) EAONE/THREE Councillor Paul reported that road surface repairs to Park Lane and its entry would take place during nights in November. The compound is being removed.

v) School consultation Councillor Fothergill said there was nothing new to report.

vi) GDPR G Walker confirmed that registration had been confirmed and overpayment sorted (c191094).

vii) VG maintenance Study of historical maps suggested that the triangle of land opposite the forge was part of the Village Green and therefore in Parish ownership (c191021). The question arose of whether a way-leave should be sought from Open Reach for the fibre cable box thereon. Agreed Land Registration of VG should be investigated first.

CLERK

5. **REMEMBRANCE SUNDAY** The Clerk had acquired from RBL 2 wreaths for presentation at Kirton & Falkenham churches, Mr F Last had agreed to do that at Kirton as usual and Councillor Shaw would arrange that for Falkenham.

6. **CHRISTMAS TREE LIGHTS** Agreed this would be on Friday 6th December. **CLERK**
G Walker would arrange refreshments as usual with an agreed budget of £100. **GW**
Clerk would arrange for Jean Walker to accompany the carols. Lighting and sound would be provided. Collection to be divided between St Elizabeth Hospice and EACH.

7. **WHITE HORSE SALE** There was nothing to report currently.

8. **ADMINISTRATIVE MATTERS**

i) Community Workshops Event at Felixstowe Golf Club on the 7th November EY (c191070/148) would be attended by Councillor Young.

ii) Suffolk electoral review The consultation on changes to County Boundary Divisions and Councillor numbers by the Boundary Commission (c191070/148) noted.

9. **FINANCE & GENERAL PURPOSES COMMITTEE ANNUAL MEETING**

i) All Councillors present were members of the committee.

ii) Financial reports (attached) G Walker (RFO) presented income/payments and monitoring reports to 21st October, which were accepted, confirmed by Councillor Young and signed by the chairman.

ii) Salaries G Walker (RFO) presented a budget assessment for proposed salaries for the Clerk and RFO commencing 1st April 2020 related to SCP scales. Agreed these should be ratified at the next meeting.

iv) Financial budget for 2020/21 G Walker (RFO) presented a draft budget for coming financial year leading to a provisional precept of c£21,792, representing an 8% increase. Agreed this should be ratified at the next meeting.

v) 2018/19 grants Grants totalling £1000 were agreed to the following.

CAB	£200	SARS	£100
MAGPAS	£200	EA Air Ambulance	£200
Headway	£100	Home Start	£100
Blossom Appeal	£100		

vi) <u>Invoices</u>	TSM Clerk's services	£131.35	Trimley St Martin PC
	Dog Bin	£234	Norse
	Grit bin	£378.58	tanks direct
	Poppy Wreaths	£50	RBL (approved to exceed £40 billed)

vii) Banking Councillor A Colvill should still register as signatory to Barclays

viii) Precept Final instalment of £10,068.50 received (c191082).

ix) Insurances Renewal through Norris & Fisher confirmed (191134).

10. **PLANNING** (attached)

i) Draft Local Plan Nothing to report pending inspectors report.

ii) 34 Falkenham Road wall The Clerk had been unable to receive a response from East Suffolk on this enforcement issue and as reported above (c191053) had been referred to Mrs Allen (DC) to follow up.

iii) Historic planning The Historic Environment Supplementary planning consultation document (c191090) having been circulated were noted.

iv) Sizewell Mrs P O'Brien's response to the stage 4 consultation (c191144) particularly commenting on transport, noted. Councillor Fothergill had attended a Stage 4 Consultation meeting noting handouts from various pressure groups as well as EDF (c191183). The Anglian Energy Planning is a group examining the cumulative impact of energy projects in East Suffolk. Theberton and Eastbridge Action Group on Sizewell are against Sizewell C & D on environment effects. Beyond Nuclear 2019 is against nuclear power altogether, as is Together Against Sizewell C as planned. He had written a personal response supporting the rail-led transport strategy, disagreeing with the use of Innocence Farm and suggesting more use of the sea route.

iv) Planning applications

i) Considered *DC19/3998 Swiss Farm, Falkenham Road, Falkenham
Conversion of existing pool building to a
residential dwelling*

Objections to be made due to the loss of garden space which is considered detrimental to the setting of a listed building and access issues give concerns.

11. **ENVIRONMENT**

i) Innocence Lane hedging Following correspondence from Trimley St Martin PC (c191048/1158) the Clerk had written to SCC to support its request that action is taken to get the hedge cut back for safety reasons. **SCC**

ii) Community Safety Partnership Councillor Lickert would attend event on 9th December. **PL**

12. **RECREATION GROUND** (attached)

Noted that hole on eastern boundary still not filled; Clerk to write to owner for action. **CLERK**

13. **SALC**

i) September and October bulletins (c191041/88/133) circulated

ii) AGM Councillor Lickert will attend on 26 November

iii) Area forum Notes of Waveney area meeting on 2nd September circulated.

14. **OTHER CORRESPONDENCE**

Other correspondence as listed on the agenda noted.

15. **MATTERS FOR INCLUSION IN FUTURE AGENDA**

Dog bins, SID, EAONE/THREE, VG/ RG registration, White Horse, Christmas lights, Locality budgets.

16. **DATE OF NEXT MEETING**

Monday 25th November 2019 in the Recreation Ground Pavilion at 7.30 pm

There being no further business the meeting closed at 9.45 pm.

Signed.....

Chairman

Date.....

COMMITTEE REPORTS

PLANNING

PC

SCDC

Existing applications

DC/3615	Croft Farm, innocence Lane, Kirton Conversion, alteration & extension, to link the barns and create single residential property. (re-submission)	No comment	Refused
DC/3657	Little Acre, Church Lane, Kirton Proposed extension & alteration to garage	no comment	Granted
DC/3739	Mole End, 27 Bucklesham Road, Kirton Remove existing shed and construct garden room	drainage ?	Granted
DC/3998	Swiss Farm, Falkenham RoaSA, Falkenham Conversion of existing pool building to a residential dwelling	detrimental to listed bldg access?	

New applications

DC//4093	Lazy Acre, Falkenham Erection of new garage to replace existing
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