

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

**I HEREBY GIVE YOU NOTICE that a REMOTE meeting of the Parish Council
of the above Parish will held on
Monday the 12th day of October 2020 at 7.30 pm**

Meeting ID: To be forwarded

Password: To be forwarded

Signed C A Shaw
Clerk

A G E N D A

1. Register in and apologies
2. Minutes of Parish Council **remote** meeting of 14th September 2020
3. Declarations of interest.
4. Matters arising
 - i) SID relocation
 - ii) Rectory Lane signpost
 - iii) Felixstowe Comm workshop (201049/50, 201093)
 - iv) Litter bin (201110)
 - v) Tree inspections (201033/81)
 - vi) Finger post/fido bin
 - vii) Alley footpath hedge (201066)
 - viii) Trimley Road hedges/verges (201027/30)
 - ix) Quiet Lanes (201105)
 - x) Covid 19 emergency update
5. PUBLIC OPEN FORUM
6. Arrangements for November F&GP
7. Remembrance Sunday wreaths (201107)
8. FINANCE
 - i) Financial reports (attached) (201116)
 - ii) Pay revisions (201041)
 - ii) Insurance renewals (201057)
 - iv) Defibrillator grant (201079)
 - v) Grants, appeals/community/locality (201121)
 - vi) Correspondence
9. PLANNING (attached)
 - i) Local Plan update (201083)
 - ii) Changes to planning procedures (201046, 201104)
 - iii) Sizewell C (201034/69)
 - iv) Correspondence
10. ENVIRONMENT (attached)
see correspondence
11. RECREATION GROUND
12. SALC **see correspondence**
13. OTHER CORRESPONDENCE TO NOTE
14. Matters for future agendas
- 15.. Dates of next meeting Monday Monday 16th November 2020 by remote.

CORRESPONDENCE

Matters arising`

201049	ESC	Felixstowe Peninsular Focus Group 2 Oct	
201050	ESC	Felix Peninsula Community Partnership 7/10	
201093	ESDC	Reports for F P C Partner meeting on 07/10/20	
201033/81	ewpc	Re: TREE INSPECTIONS WITH WRITTEN REPORT	circ
201066	Pauls	Re: Date for tree work	circ
201027	R Parker to Tr St	Martin pc Road from corner app Roselea Nuseries to picnic site	circ.
201030	R ParkerFwd:	Road from corner app Roselea Nuseries to picnic site.	circ
201105	Quiet Lanes	Deadline 30 Nov for registering interest in Funding	circ
201110	D Jacobs to ESC	Fwd: Kirton and Falkenham re litter bin	circ

201107	D Kemp	Re: poppy wreaths	
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Finance

201116	G Walker	PC Finance report for Oct	circ
201041	G Walker	Re: PC Fwd: FW: New Pay Rates 2020-21	circ
201057	norris & fisher	Insurance Renewal Confirmation	circ
201079	A Tetley	Re: Defibrillator grant	
201121	Headway Suffolk	Appeal for grant	
201082	ewpc	New Invoice - Tree Inspection with Report	circ
201043	G Walker	Unity authorisations required & Salary increase	
201111	G Walker	Unity payments for authorisation please	
201089	ESC	Remittance Advice: VKIR00 ½ yr precept	
201099	KirtonPCC	A/C for printing £9.30	

Planning

201083	ESC	Adoption of Suffolk Coastal Local Plan	circ
201046	SALC	Planning white paper con supporting material	
201104	NALC	RE: Consultation on changes to planning policies	
201034	sizeweel c	Sizewell C: Project Update	
201069	Sizewell C	Sizewell C: Project Update	
201065	D Jacobs	DC/20/3378 Response	circ
201080	D Jacobs	Fwd: Re: DC/20/3378 Response updated to reflect comments	circ
201102	ESC	Planning and Building Control Newsletter	circ

Environment

201047	T Clarke	Trees Meadowlands/Rectory Lane
201060	Martin Harvey	Footpath sign Burnt House Lane
201076	Tree Council	Tree Wardening is 30 years old! ??
201097	SCC	AONB Monthly Update: Sept 2020

SALC

201042	SALC	FW: covid 19 regulations
201044	SALC	online councillor training
201062	NALC	CORONAVIRUS UPDATE
201063/90	SALC	e-bulletin dated 21/28 September/
201072	SALC	FW: Update to NHS Test and Trace
201086	SALC	forum summary notes: 23 September 2020
201074	SALC	Area forum: Suffolk Coasts and Heath report
201084/106	NALC	CHIEF EXECUTIVE'S BULLETIN
201094/101/115	NALC	REBUILDING COMMUNITIES
201103	SALC	Online Budgeting training
201120	SALC	FW: Information Request from Clerks

OTHER CORRESPONDENCE

201029	M Gilam	Wedding on the 27th of September	
201039	G Walker to MG	Fwd: Wedding on the 27th of September	circ
201031	SCC	Have your say on division boundaries	circ
201032	ESC	Pre-lockdown green collections set to restart	circ
201037	onesuffok	FREE Making Every Contact Count (MECC) Training	
201045	CAS	Network News Opportunities galore!	
201053	CAS	ACRE information sheet v.6	circ
201054	Highways Agency	UPDATE: A14 J58-J62 EB and WB resurfacing	circ
201056	NALC	CHIEF EXECUTIVE'S BULLETIN	
201058	CAS	ACRE appendices_18-9-20	circ
201059	Sizewell Sizewell C	Apprenticeships Update	
201064	Sizewell C	Community Newsletter - September	
201068	A Hutton	Fwd: Felixstowe Peninsula Community Partnership	
201070	SALC	RE: CLERK'S NETWORKING	
201071	J Beer	Fwd: Date for tree work	
201073	CAS	Village Hall news_22_9_20	jb
201075	M Allen	FW: Covid-19 Bulletin 23/09/2020	
201077	M Allen	FW: Chancellor's announcement	
201078	ESC	2020 Virtual East Suffolk Community Partnership Forum	ah/ec/mp
201085	TASC	Virtual Screening of the documentary	circ
201088	Waldringfield pc	RE: Speed Gun	ciirc
201092	Scottish Power	E A ONE site access removal - Park Lane	
201096	SCDF	Suffolk Coastal Disability Forum	
201098	Planning Inspectorate	FW: Registration for project The Sizewell C Project	circ
201100	R Brunt	Re: PARISH COUNCIL Fwd: Speed Gun	
201108	SCDF	Suffolk Coastal Disability Forum	
201109	D Jacobs	PC Meeting Environment Report	
201112	CAS	Village Hall news_02_10_20	
201113	CAS	Community Response Group – Bulletin	
201114	CAS	Now with Correct Group Update Link - Sorry!	

KIRTON & FALKENHAM PARISH COUNCIL

Minutes of Parish Council Meeting held remotely by Zoom video conference on Monday 10th August 2020 at 7.30 pm

1. **PRESENT:** Messrs J Fothergill, A P Hutton, D Jacobs, P J Lickert, M A Paul (chairman), Ms EY Choi, Mesdames G J Walker (RFO), Mr R Brunt (Tree Warden), 4 Parishioner. Apologies had been received from I Cade, R J Osborne, J Durrant, E A Colvill, T Hatrick

2. **MINUTES OF LAST MEETING**

The minutes of the meeting held remotely on 10th August 2020 having been previously circulated were taken as read, approved and signed by the Chairman.

3. **DECLARATION OF INTERESTS**

Nothing new declared..

ACTION

4. **MATTERS ARISING**

i) **SID** Councillor Jacobs had circulated latest statistics for July and August. (c201085); observance appeared to have declined during summer months. Repositioning to Falkenham Road ongoing.

ii) **Rectory Lane signpost** SCC had responded to Councillor Jacob's complaint (c200889) apologising for delay and promising action. **SCC**

iii) **Felixstowe Comm workshop** Councillor Hutton awaiting contact. With regard to the sub-committee attendance (c200957). Next meeting will held on 7th October (c200989),

iv) **WI tree** WI secretary had written (c200892) expressing disappointment that PC had rejected proposal to placing a tree on the VG. Clerk to respond explaining its support but the reluctance to have it on the VG. **CLERK**

v) **Community Shop** Nothing to report.

vi) **Tree inspections** Proposed A Hutton, seconded D Jacobs and carried that quotation from EWP Consultancy (c20933/43) to report on VG/RG trees for £249.00 +vat and quotation from Pauls to lift canopies on Alley Road FP (c200945) for £490.00 + vat be accepted. **EWP**
PAULS

vii) **Finger post/fido bin** Fallen post with fido bin at Bucklesham Road/ Splash Lane junction reported to SCC/ESC (200952) and authorities will action, **SCC**
ESC

5 **Public Open Forum**

Nothing raised at this point

6.. **FINANCE**

i) **Financial reports** RFO had not circulated reports for August as they remain

do not differ significantly from those for July.(c200936).

ii) Community/Locality budgets Clerk had contacted CC and DC; responses awaited.

iii) Insurance renewal Proposed J Shaw, seconded J Fothergill and carried that insurance renewal with Norris & Fisher (c200941/1020) for £1043.71 now including RG outdoor table tennis table valued at £700 is approved. **GW**

iv) Pay scales New pay scales had been advised from SALC (c200996) and RFO has under review.

v) Reserves update RFO confirmed these had been given to Councillor Cade at last meeting.

7. **PLANNING** (attached)

i) Local plan Following receipt of Inspector's report, approval by ESC awaited.(c200999) Issues on lorry parks arising from Brexit outcome noted.

ii) Planning Regulation Changes Proposed J Shaw, seconded E Choi and carried that statement highlighting need for security of Local Plan prepared by Councillor Cade (200959) be submitted to Government copied to NALC. **CLERK**

iii) Planning applications Following considered.

DC20/3277 Bramble Barn, Back Lane, Falkenham
Conversion of roof space to habitable accommodation.

Councillors had no comments to make on this application

DC20/3378 Land adjacent 86 Meadowlands/Opposite 21 Church Lane
Construction of detached dwelling.

The Chairman opened the discussion to parishioners present.

The general con-census was to object to the proposals concerning size, loss of privacy, access, incompatibility with surroundings, vehicle access/parking. Covenants restricting use and development rights appeared to be in dispute. Agreed Council would object to proposals. Councillor Fothergill put forward a provisional response for consideration by the Councillors for comment and submission to ESC.

**JF
CLERK**

8. **ENVIRONMENT**

i) VG metal detecting Councillors were not in favour of granting a request (c200905/7) through a parishioner to carry out Metal Detecting over the Village Green; said parishioner agreed to pass that decision back to the enquirer..

ii) Consultation on Coastal Adaption The Council had no views on these proposals (c200977).

iii) Trimley Road overgrowth Agreed report should be made to SCC highways about the condition of hedge growth along Trimley Road. Mr Parker of Trimley St Martin offered to approach Clerk of Trimley St Martin

PC to pursue trimming of overgrowth on approaches to Trimley interchange.

9. **RECREATION GROUND** (attached)

10. **PTLO REPORT** (attached)

11. **SALC**

i) Area forum Remote meeting on 23rd September (c200917/72) will not be attended

ii) Covid 19 e bulletins As appropriate circulated.

iii) Community Halls Guidance from CAS noted and circulated as appropriate (c200944).

12. **OTHER CORRESPONDENCE**

Other correspondence as listed on the agenda noted.

13. **MATTERS FOR INCLUSION IN FUTURE AGENDA**

Christmas tree lights, F & GP meeting, Park Lane litter bin.

14. **DATE OF NEXT MEETING**

Monday 12th October by remote facility

There being no further business the meeting closed at 9.10 pm.

Signed.....

Chairman

Date.....

REPORTS

PLANNING

		PC	ESDC
<u>Existing applications</u>			
20/1860/OUT	Land Off Howlett Way Trimley St Martin Phased construction of up to 340 dwellings	Object	
20/2914	6 Church Lane Kirton IP10 0PU Rear and side single storey extension	No Objection	
20/3052	Land between 30 and 34 Rectory Lane Kirton Proposed new chalet bungalow on windfall site on land between No 30 and No 34 Rectory Lane.	Agree Access ?	
20/3277/FUL	Bramble Barn, Back Road, Falkenham Conversion of existing roof space to habitable accommodation, and insertion of dormer and velux roof windows to rear slope, with associated work	No Objection	
20/3378	Land adjacent 86 Meadowlands/Opposite 21 Church Lane Construction of detached dwelling.	Object	

New applications

None

ENVIRONMENT

Village Green and Recreation Ground Tree Inspection

The tree inspection has been completed and there is one urgent action which requires attention. This relates to T22 in the recreation ground a Horse Chestnut which is showing advanced signs of decay. The recommendation is that it is felled as soon as possible. Attached is a quote for £480 plus VAT, which we reclaim, to undertake this work. **Proposal** The work is carried out as per the quote

Missing Litter Bin (Park Lane)

Ongoing. I've written to ESC to ask them what they know about it.