

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION

on **Monday the 25th day of July 2022 at 7.30 pm**

Signed *CA Shaw*
Clerk

A G E N D A

1. Apologies
2. Minutes of meeting held on 13th June 2022.
3. Declaration of interests
Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality.
4. **PUBLIC OPEN FORUM**
 - 1 Police Report
 - 2 Parishioners Questions
 - 3 County Councillor's Report/District Councillor's Report
 - 4 PTLO/Tree Warden reports
5. Matters arising
 - i) Rectory Lane sign (220699/703,220713)
 - ii) Dog bins (220759)
 - iii) Falkenham NB
 - iv) Tree lights
 - v) Quiet Lanes
 - vi) Footpaths
 - vii) EAONE/THREE(2208011/3)
 - viii) Solar Farm
 - ix) VG post
6. Administrative matters
7. Joint PC and Innocence Farm (220750)
8. Speeding traffic(220797)
9. Finance (attached)
 - i) Finance and monitoring reports (220768)
 - ii) Audit (220700)
 - iii) Correspondence
10. Planning (attached)
 - i) Planning applications
 - ii) LAC meeting (220715/771)
 - iii) Planning survey (228002)
 - iv) Correspondence
11. Environmental (see correspondence)
12. Recreation Ground
13. SALC
14. Other Correspondence (attached)
15. Matters for inclusion in future Agenda
16. Date of next meeting:- Monday 5th September 2021 at 7.30pm.

CORRESPONDENCE

POF

220736	Police Connect	Vehicle security reminder for Ipswich & South Suffolk	circ
220818	Police Connect	Message from PCC - Chief Constable leaving Suffol	kcir
220680	SCC	Save the day - Rural Transport Conversation Friday 22 July 2022	
220735	suffolk on board	Suffolkonboard bus timetable updates service 170	

Matters arising

220699	D Jacobs	Finger post meeting	circ
220703	P Mulcahy	Finger post	dj
220713	P Lickert	10% Off Heritage Way Finding	circ
220759	ESC	RE: KIRTON DOG BIN	
2208011/3	Scottish Power	New Road Layout Signage Removal - Further Update	

Administration

220723	E Learning Alli	Cambridge Maths School: Consultation	circ	
220746	Tr St Martin PC	Re: Very Sad News	circ	4 emails
220733	Bruno Peake	Thank you your participation in The Queen's Platinum Beaconcirc		
220819	SALC	FW: Short Term Holiday Lets Policy Consultation Briefing		
220750	I Cade	Joint PC and Innocence Farm	mp	3 emails
220797	Durrant per LL	Re: Speeding drivers through Kirton village		2 emails

Finance

220768	G Walker	July KFPC Finance report	circ
220700	G Waker	Exemption certificate – K&F Parish Council 2021/2	circ
220675	Magpas	Update from Magpas Air Ambulance	
220781	ESC	Publication of the Statement of Mods to the draft CIL	

Planning

220000	esc	DC/22/1962/CLP1 Croxton Close, Certificate of Lawful Use	circ
220784	ESC	DC/22/1816/VLA land behind Falkenham Road; footpath	cir2
220798/805	S Harvey	Re:- DC/22/1816/VLA	
220716	ESC	DC/22/2144/FUL 4 Park Lane side extension	circ
220715	Felixstowe Port	Port of Felixstowe LALC Meeting 23 June 2022	ic/dj
220771	Felixstowe Port	Local Authority Liaison Committee (LALC) Meeting Mins	circ
220802	SALC	SALC SURVEY planning process	irc
220696	ESC	Old Cases Project and Public Access Notifications	circ
220710	ESC	Consult on small scale housing – ends 5pm 5th August 2022	circ
220695	ESC	3rd October 9-1 - NP.s Self Builders and planning policy	
220788	ESC	Submission of the Draft East Suffolk CIL Charging Schedule	

Environment

220734	Tree Council	Ancient trees, exciting opportunities + lots of good news	rb
220740	SCC	News from the AONBs	
220752	SCC	Coast and Heaths AONB - Coast & Estuary Wardens	
220776	Coast & Heaths	Greetings from your Area of Outstanding Natural Beauty	

SALC

220731	SALC	SALC AGM - Wednesday 20 July 2022	circ
220690	SALC	news e-bulletin 13 June 2022	circ
220720	SALC	news e-bulletin 20 June 2022	circ
220815	SALC	News e-bulletin 18 July 2022	circ
220742/72//93		SALC News e-bulletins	
220684/738/711/62/87/809	NALC	CHIEF EXECUTIVE'S BULLETIN	
220694/724/44/06	SALC	training and network e-bulletins	
2220701	NALC	NEWSLETTER	
220780	NALC	NEWSLETTER	
220705	NALC	DEMENTIA SURVEY	
220707	SALC	Suffolk Community Awards 2022 - NOMINATIONS NOW OPEN	
220741	SALC per E Anstree	Disseminated Question for a Com Gov Research Project	gw
220745	SAKC per J Mills	dissertation questionnaire: Workplace bullying dissertation	

OTHER CORRESPONDENCE2

20763	plusnet	Your bill is ready to view £37.39		
220766	G Walker	Unity authorisations please		3 emails
220704	TASC	Event Saturday 2nd July 2022: Sizewell C		
220688	onlifesuffolk	Update regarding the OneLife Suffolk Contract		
220767	ESC	Public Access Notification – DC/21/4002//3/ARM		
220810	ESC	Public Access Notification - DC/21/4005/ARM		
220698/727/785	Sizewell C	C - Updates		
220737	SALC	Sizewell Stakeholder Group representative		
220739	Sizewell C	Q2 Newsletter Update		
220778	Sizewell C	Sizewell C permits public cons Helping to raise awareness		
220794	Sizewell C	ZOOM MEETING RE SIZEWELL MONDAY 18 JULY AT 6 PMP		
220704	TASC	Event Saturday 2nd July 2022: Sizewell C		
220678	Police Connect	Specials recruitment		
220681	Police Connect	Car tyres damaged in Felixstowe		
220683	Police Connect	Constables County out now		
220706	Police Connect	Assault after road rage incident in Felixstowe		
220730	Police Connect	Felixstowe - catalytic converters stolen from vehicles		
220790	Police Connect	Painting stolen in Brandon		
220672	parish on line	Newsletter - June 2022		
220677	SCC	New Heritage Fund-supported photography project launched		
220679	CAS	Please Help us to Record the Services Available in Your Area		
220682	N Power	Volatility is here to stay - our latest energy update		
220687	ESC	Community Governance Review - East Suffolk		
220691	CAS	Village Hall News_130622		
220709	CAS	News Funding, Suffolk Community Awards and more!		
220712	NFLA	FW: An invitation to join the Nuclear Free LA at Sizewell C		
220714	SCDF	Suffolk Coastal Disability Forum		
220721	SCC	Coast & Heaths AONB - Volunteer Work Parties		
220751	R Kerry DC	June report	circ	2 emails
220753	infolink suffolk	Please update your Suffolk InfoLink record		
220754	CAS	News Funding, Suffolk Community Awards and more!		
220756	ESC	Quality of Place Awards 2022		
220764	G Walker	Fwd: Website update request	circ	2emails
220777	CAS	Training and Events Newsletter: 5 July 2022		
220789	SALC perCAS	Let's Rock are kindly donating 1000 tickets		
220791	P Lickert	Vg parking		2 emails
220806	CAS	News Funding, Suffolk Community Awards and more!		
220807	Keep Nrotain Tidy	Free Resources For Parks		
220811	CAS	Village Hall News_150722		
220812	CAS	Funding & Development Update July 2022		

KIRTON & FALKENHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on Monday 13th June 2021 at 7.30 pm in the Recreation Ground Pavilion

PRESENT: Messrs D Jacobs, J Fothergill, P J Lickert,
M A Paul (chairman), Ms EY Choi, Mesdames J Durrant, J L Shaw, Mr G J Walker
(RFO), Mr R Brunt (Tree Warden), Mr M Richardson(DC) and 2 parishioners.

1. **APOLOGIES:**

I Cade, G Christian, E A Colvill, S. Mowles, Mr T Hatrick (PTLO), Mrs P Mulcahy CC),

2. **MINUTES OF LAST MEETING**

The minutes of the Annual Parish Meetings meeting held on the 12th April 2022 and the Annual Parish Council meeting held on the 9th May 2022 having been previously circulated were taken as read, approved and signed by the chairman

3. **DECLARATION OF INTERESTS**

Nothing new was declared for items on the agenda

4. **PUBLIC OPEN FORUM**

Police Report None received; Police Connect circulated as appropriate.

Parishioners questions Questions raised about the projected Solar Farm at Brightwell and a meeting to be held at Newbourne village held on 21st June. Chairman noted that the Council were aware and leaflet circulated indicated that site had been reduced in size. Requested that the Council be kept informed of developments, particularly should a planning application be submitted.

County/ District Councillor Reports Mrs Mulcahy (CC) having sent her apologies had written that she had information to share over the proposals for the Rectory Lane finger post. Clerk and Councillor Jacobs had arrange a meeting with her for the 15th June to discuss.

Mr Kerry (DC) had forwarded a monthly report(220652) dealing largely with housing. Mr Richardson (DC) discussed funding distribution between North and South areas and the on-going issues with Norse Services.

PTLO Having sent his apologies a written report received from Mr Hatrick. He had been attending the Suffolk Enhanced Bus Partnership - Passenger Interest Working Group meetings (2220575/623) noting that compared with many other villages Kirton is fortunate in the bus services it has.

Tree Warden Mr Brunt Reported that he would be dealing with the deceased ash tree on the Village Green.

5. MATTERS ARISING

i) Rectory Lane finger post Meeting arranged for 15th June to discuss with County Councillor **c/k.dj/pm**

ii) Dog bins Order for replacement bin on Church Lane and new bin on Park Lane placed with Norse (**220220574/82**).

iii) Queen's Jubilee Local celebrations had been a great success, with the Beacon Lighting on June 32nd being particularly memorable attended by some 300 parishioners to the picnic and lighting at 9.45pm. All who were involved in its preparation were to be congratulated.

iv) Festival of Suffolk Councillor Jacobs had taken part in the final lap of the torch relay by rickshaw(**220567**) Back Road/Falkenham Road/Village Green , taking part in the photo call.

v) Tree lights renewal On-going

vi) Falkenham Notice Board Councillor Mowles had concreted in the posts and erection of the board in the hands of the Clerk and Councillor Jacobs **C/K/DJ**

vi) Quiet Lanes Post awaited.

vii) Community Workshop Councillor Fothergill confirmed that Councillor Colvill had agreed to Be the Council's representative from now on (**220653**). **AC**

viii) Verges/footpaths The verge at the start of Alley Road had been re-instated; not clear whether this was the result of an enforcement order. Councillor Jacobs reported on the progress of Discovering Suffolk ; some plaques and posts were missing (**220580**) which had been reported back to SCC who was being dealt with by SCC

viii) EAON/THREE Councillor Paul reported that progress was frustrating and late 2023 would appear to be the anticipated completion of remedial works.

6. ADMINISTRATIVE MATTERS

i) Clothing bank Invitation from ASTOS to provide Clothing Bank in the parish (**220598/167**) rejected; suggested might conflict with Scou's jumble sales.

ii) Community Governance Review ESC has now begun a consulting on its draft recommendations (**220639**); noted Kirton and Falkenham do not figure in the draft.

7 FINANCE(attached)

i) Financial reports RFO had submitted financial and monitoring reports to 7th June 2022 (**220668**) which were verified by Councillor Jacobs and signed by the chairman.

ii) Internal Audit The audit for 2021/22 carried out by Heelis had been successfully completed with no issues.

ii) First Aid box Confirmed Councillor Durrant had purchased a first aid box (220581) at a cost of £1389.

ii) Jubilee budget Confirmed costs submitted by Councillor Durrant (220660/61/64) for Jubilee events approved.

iii) Banking Authorised payments

K&F RG/grant	£2488.50	D L Cox/tree lights work	£592.00
J Durrant/expenses	£153.97	G J Walker/salary	£88.50
Clerk/salary	£369.14		

iv) Headway cycle event Sponsored event on 3rd September (220621) noted

8. **PLANNING** (attached)

i) Applications considered

a) DC/22/1901 7 Rectory Lane, Kirton

Rear extension

The Council had no objection to this proposal

b) Planning application for 1 Park Lane

Noted the Council had not been notified of these proposals; which had now been carried out

c) DC/2125 The Cottage, Falkenhan

Provision of swimming pool

The council had no comments to make on this proposal

ii) LALC port meeting The Clerk and Councillor Cade would endeavour to attend on 23rd June.

9. **ENVIRONMENT**

i) Deben Water testing Updates on the progress of this initiative (220558/584) noted and Councillors had attended presentations.

ii) FRESH4C Councillors had attended on these demonstration days (220622). aiding farmers to source wasted fresh water. A visit to the site is recommended.

ii) East Suffolk Services An update (220612) advised that the first Managing Director had been appointed and the trading name confirmed. Existing contracts with Norse expect to be transferred.

10. **RECREATION GROUND**

Councillor Lickert reported that minor maintenance issues had been dealt with.

11. **SALC**

Circulars and bulletins as appropriate circulated.

12. **OTHER CORRESPONDENCE**

Other correspondence as listed on the agenda noted.

13. **MATTERS FOR INCLUSION IN FUTURE AGENDA**

Rectory Lane sign, Solar Farm, VG ash tree, VG post, EAONE/THREE, quiet lanes, footpaths, tree lights.

13. **DATE OF NEXT MEETING**

Monday 25th July 2022 in the Recreation Ground Pavilion at 7.30 pm

There being no further business the meeting closed at 8.50 pm.

Signed.....

Chairman

Date.....

COMMITTEE REPORTS

PLANNING

		PC	ESC
<u>Existing applications</u>			
20/1860/OUT	Land Off Howlett Way Trimley St Martin Phased construction of up to 340 dwellings	Object	
AP/21/0053/REFUSE	10 Burnt House Lane, Kirton Planning Appeal Consultation	No comment	
22/0608/9/LBC	The Old Maltings, 23 Trimley Road, Kirton, Listed Building Consent - Erection of a single height pitched roof extension etc etc	No comment	Granted
22/0687/Ful	1 Grays Orchard, Kirton Single storey side extension	No comment	
22/1055	1 Croxton Close, Side Extension, loft conversion, new garage	Object Amenity loss	Withdrawn
22/0966/FUL	Falkenham Lodge, Falkenham Orangery extension	No comment	Granted
22/1901FUL	7 Rectory Lane, Kirton SS Rear Extension/alterations	No comment	
22/2125/FUL	The Cottage, Falkenham. Provision of swimming pool..	No comment	
<u>New applications</u>			
22/1816/VLA	Land behind 34 Falkenham Road, Kirton Variation of legal agreement; footpath Paddock Close to Durilda Green		
22//1962/CLP	1 Croxton Close, Kirton Certificate of Lawful Use (Proposed) - Alterationn to the rear roof to create a dormer and an alteration to instate a pitch roof of the existing garage		
22/2144/FU	4 Park Lane, Kirton Single storey side extension	No Comment	