

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a **REMOTE** meeting of the **Parish Council** of the above Parish will be held

Monday the 13th day of July 2020 at 7.30 pm

Meeting ID: 825 9343 1067

Password: 396908

C A Shaw

Signed.....
Clerk

A G E N D A

1. Register and apologies
2. Confirm re-election of Chairman/vice-Chairman
3. Minutes of parish council meeting of 9th March 2020
4. Declarations of interest.
5. Matters arising from minutes
6. PUBLIC OPEN FORUM
7. Corona Virus situation/actions
7. FINANCE
 - Approval of Annual Accounts
 - Internal Audit report
 - . Completion Annual Governance Statement
 - . Approval of Annual Statement
 - . Financial reports
 - Zoom account
9. PLANNING (attached)
 - Local Plan
 - ENF/2019/0260/COND
 - DC20/2135 VOC 3 Rectory Lane, changes to windows
 - Land fronting Falkenham Road
10. RECREATION GROUND
 - Play area re-opening
11. WI Commemorative Tree
12. Matters for future agendas
13. Dates for future meetings

KIRTON & FALKENHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on Monday 9th March 2020 at 7.30 pm in the Recreation Ground Pavilion

PUBLIC OPEN FORUM

PRESENT 10 Parish Councillors, RFO, PTLO and 2 Parishioners

1. **Police Report** None received; on line report recorded no new incidents since December 2019.
2. **Parishioners Questions** Nothing raised.
3. **County Councillor's Report** Mrs O'Brien's (CC) written report covered the approval of SCC Annual Budget of £556m, celebration of Apprenticeship Week, new street lighting proposals and a directory of refill points aimed at reducing plastics.
4. **District Councillor's Report** Mr Kerry (DC) provided a written report on empty properties and Mrs Allen (DC) similarly reported on the start of Civil Parking Enforcement from 6th April, the Women's Cycle Tour hosting, and a number of items dealing with Climate Change initiatives.
5. **PTLO Report** Mr Hatrick (PTLO) gave notice of an update on bus services 173 and 179 continuing to the end of August.
6. **Tree Warden Report** Mr Brunt's (tree warden) written report noted fallen trees dealt with following the recent gales and one on Falkenham Road, which will be referred to SCC Highways.

PARISH COUNCIL

PRESENT: Messrs I Cade, J Fothergill, A P Hutton, D Jacobs, P J Lickert, M A Paul (chairman), Ms EY Choi, Mesdames E A Colvill, J Durrant, J L Shaw, G J Walker (RFO), Mr T Hatrick (PTLO), and 2 Parishioners.

1. **APOLOGIES:** Mr R J Osborne, Mr R Brunt (Tree Warden), Mrs P M O'Brien (CC), R Kerry (DC), Mrs M Allen (DC)
2. **MINUTES OF LAST MEETING**

The minutes of the meeting held on 16th February 2020 having been previously circulated were taken as read, approved and signed.

3. **DECLARATION OF INTERESTS**

Nothing new declared

ACTION

4. **MATTERS ARISING**

- i) **Dog fouling signs** Signs now to hand and will shortly be posted.
- ii) **SID** Confirmed a maintenance agreement had been put in place.

iii) EAONE/THREE Councillor Paul reported that problems had arisen with checks under the R Deben and will result in delays until June/July. Accesses consequently will change. Reinstatement works are expected to take place in May.

iv) Rectory Lane signpost Awaiting response from SCC.

SCC

v) RG/VG land registration Clerk and Councillor Jacobs had met with a representative of Fairstep solicitors who had contracted to undertake the first registration the RG/VG with the Land Registry.(c200228). An initial fee of £100 was required to cover registration fee out of an estimate of around £500 for the final fees; which was accepted.

GW

vi) Locality budgets County and District Councillors had advised of the budgets they had left (c200141/2) which were largely exhausted. Agreed plans to apply for support towards land registration costs can be deferred until next financial year.

vii) Community Workshops Clerk had attended that in Felixstowe on 24th February.

viii) Quiet Lanes The report from Mrs Harvey (C200162) and implications for councils noted. Councillor Shaw agreed to lead and pursue applications for Back and Brook Lanes.

JS

5. ADMINISTRATIVE MATTERS

i) Annual Meetings 20th April 2020 Mr Mallinder of ESDC has agreed to present a talk on Climate Change issues (c200155/60/71). Councillor Choi agreed to manage the refreshments within a budget of £100. The Clerk would deal with notice displays and invitations. Currently no firm indications regarding the coronavirus outbreak were to hand and noted meeting may have to be postponed/cancelled.

EYC

CLERK

ii) GDPR RFO is booked on SALC course on 18th March (c200211).

GW

iii) Traffic regulations Various orders (c200190/91), (c200210/207) confirming SCC and ESDC assuming responsibility for traffic regulation noted.

6. FINANCE

i) Financial reports (attached) The income/payments and monitoring reports to 31st February 2020 (c200201) having been circulated by the RFO, were accepted, confirmed by Councillor Choi and signed by the chairman.

ii) VG grass cutting A contract had been let with Norse (c200175) to cut the VG during 2020 for £424.87 + vat.

iii) Locality budget Confirmation had been received from SCC (c200139/136) that £800 had been approved towards the cost of the SID apparatus.

iv) Banking RFO confirmed that subscription to Scribe accounting system had not been renewed (c200145) and councillors agreed his method of presentation

of accounts are acceptable.

v) Grants Report and request from EACH (c200159) noted for future reference. **F & GP**

7. **PLANNING**

i) Local Plan Councillor Cade confirmed that, subject to the inspectors final report, he had indicated that Innocence Farm should be withdrawn from the Local Plan (c200143/53, c200156, c 200161/70).

ii) Trimley St Martin School Responses had been received from SCC (c200138/92) and the head teacher of the school (c200154) following the presentation at the previous meeting, to the Council's resolution to continue to support Option 2.

iii) Planning applications

1) C20/0658/VOC 4 The Maltings, Kirton

CLERK

Variation of condition 2, Ref C16/5420

Agreed the council rejected any consideration of the proposals due to lack of detail.

Agreed a response should go to the letter from a neighbouring property owner explaining that on the previous application no obvious planning issue was seen and other matters should be an issue for neighbours and planning authority; the current plans were lacking in detail.

2) C20/0815 Lorry parking application Stratton Hall

**I C
CLERK**

Agreed Councillor Cade should approach the Parish Councils directly affected by the proposals to offer its support and prepare an appropriate response objecting to the application.

iv) 32/34 Falkenham Road enforcement SCC had responded to enquiry from the Clerk indicating that no response had been received from ESDC on the matter. **CLERK**
Agreed this should be followed up through ESDC and Mrs Allen (DC).

v) Planning Electronic Consultations ESDC had advised (c200194) that in future all planning applications will be forwarded digitally as will responses. **CLERK**
Clerk had registered the Council. Clerk will enquire how access is to be achieved in his absence.

vi) Monitoring and Open Data Update This had been circulated (c200144) and contained inter alia profiles of Kirton and Falkenham

vii) Falkenham War Memorial ESDC had advised (c200176) that English Heritage had listed the Falkenham War memorial.

ix) Port liaison committee Confirmed Councillor Jacobs and RFO would attend meeting on 2nd April.

8. **ENVIRONMENT**

i) Suffolk refill directory Directory of outlets (c200184) where plastic bottles may be filled in the interests of the environment circulated and noted.

ii) AONB Suffolk & Heaths 50th Birthday celebration (c200182) and monthly update (c200189) noted.

iii) GB Spring clean Agreed Council would not action.

9. **RECREATION GROUND** (attached)

10. **SALC REPORT**

i) Area Forum Councillor Lickert would attend on 12th March (c200140).
Notes of January meeting (c200183) circulated.

ii) E Bulletins That for 20th February circulated. Appeals regarding commemorating VE day in May noted and lighting the beacon could be considered..

iii) Assets of Community Value Course on the 18th June (c200147) noted for future reference.

11. **OTHER CORRESPONDENCE TO NOTE**

Other correspondence as listed on the agenda noted.

12. **MATTERS FOR INCLUSION IN FUTURE AGENDA**

SID, EAONE, Signpost, Land Registration, Locality budget, trees, VE day

13. **DATE OF NEXT MEETING**

APCM Monday 11th May 2020 in the Recreation Ground Pavilion at 7.30 pm
Annual Meetings 20th April 2020 in the Recreation Ground Pavilion at 7.30 pm

There being no further business the meeting closed at 9.40 pm.

Signed.....
Chairman

Date.....

COMMITTEE REPORTS

PLANNING

PC ESDC

Existing applications

20/0658/VOC Snape House, 4 The Malting
Variation of condition 2 on application 16/5420
(Erection of garden outbuilding) No comment Granted

New applications

20/1860/OUT Land Off Howlett Way Trimley St Martin
Phased construction of up to 340 dwellings Object

20/2225/TCA The Old Maltings 23 Trimley Road Kirton
TPO SCDC 209:2007
Fell 1 Ash tree

20/2135 VOC 3 Rectory Lane, Kirton
Variation of condition 2 to application 17/3571
Changes to windows