

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION

on **Monday** the **10th** day of **February 2020** at **7.30 pm**

Signed.....
Clerk

To: All Councillors

A G E N D A

PUBLIC OPEN FORUM

1. Police Report
2. Trimley St Martin School presentation
3. Parishioners questions
4. County/ District Councillor Reports
5. PTLO/ Tree Warden reports

PARISH COUNCIL MEETING

1. Apologies
2. Minutes of meeting held on Monday 6th January 2020
3. Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality.*
4. Matters arising
 - i) Dog fouling
 - ii) SID maintenance
 - iii) EAONE/THREE
 - iv) Quiet Lanes (c200104)
 - v) VG signpost (c200027)
 - vi) VG/RG registration
 - vii) Hedges, verges, flooding, road closures (c200085)
 - viii) Locality Budget (c200023/34)
 - ix) Committee Management system (c200078) xi)
 - x) England Coastal Path (c200024)
 - xi) Community Workshop event 24th February
 - xii) Trimley St Martin school
5. Administrative matters (see correspondence)
6. Finance
 - i) Financial reports
 - ii) Correspondence
7. Planning (attached)
 - i) Local Plan (c200026/32)
 - ii) Sizewell C (c200028/29)
 - iii) 1 Burnt House Lane (c200056/61/65)
 - iv) Planning applications
DC20/0087 21 Paddock Close, Kirton
Conservatory to be added to rear etc etc
 - v) Correspondence
8. Environmental & Transport (see correspondence)
9. Recreation Ground
10. SALC Report (see correspondence)
11. Other Correspondence (attached)
12. Matters for inclusion in future Agenda
13. Date of next meeting:- Monday 9th March 2020 in the R G Pavilion at 7.30pm.

CORRESPONDENCE

POF

200053	Police Connect	PCC seeks public view on his precept increase	
200048/49/54	J Fothergill	TSM Sch/ Minutes of yesterday's Governors' meeting/ Sch Governors	circ
200112	J Fothergill	Trimley St Martin Primary School EIA	circ
200100	R Kerry	Gateway to Homechoice reeport	circ
200116	I Cade	RE: PARISH COUNCIL Fwd: Report	circ
200111	M Allen	Report update	circ
200056/61/65	ArchOn/ESDC	1 Burnt House Lane	circ
200115/117	R Brunt/P Lickert	1 Burnt House Lane site	circ

Matters Arising

200104	S Harvey	Quiet Lanes	
200076	A Colvill	Re: TSM School Governors	
200027	D Jacobs to SCC	Fwd: S County Council Problem Report 00264995	
200085	E Stuckey	Response from SCC re road closures	
200078	east suffolk	CMIS New User Registration	
200023	G Walker	Fwd: Cllr. Patricia O'Brien's Locality Budget grant	
200034	P O'Brien	Fwd: Cllr. Patricia O'Brien's Locality Budget grant	gw/dj
200024	J Foffergill	Fwd: England Coast Path - Felixstowe Ferry	circ
200071	I Cade	RE England Coast Path - Felixstowe Ferry to Bawdsey	circ

Administration

200050	P O'Brien	Improvements in sight as date agreed for parking plans	
200099	east Suffolk	Register of Electors - 1 February 2020	

Finance

200105	G Walker	Jan Finance reports now available	circ
200084	Cleverbridge	Payment infor Kaspersky renewal	
200042	Pensions Regulator	Acknowledgement of updated re-declaration	
200070	St Elizabeth Hospice	Acknowledgement of donation	
200018	S Neighbourhood watch	FW: Request for donation	
200096	EACH	Acknowledgement of donation	
200052	The Phne co-op	Your invoice £42.55	

Planning

200026	KATCAG to Bidwells	Howlett Way - Questionable Claims and Statements?	circ
200032	Bidwells to KATCAG	RE: Howlett Way - Questions on Claims and Statements?	circ
200028	Sizewell	EDF Plans for Sizewell	
200029	T Hambley	Follow up on letter to Secretary of State	circ
200087	SALC	East Suffolk forum	circ
200095	east Suffolk	Parish Council Forum Power Point Slides	circ
200031	D Jacobs	Paddock Close Gate	tw/sh
200044	aepasuffok	Energy Map	circ
200095	east Suffolk	Parish Council Forum Power Point Slides	circ
200094	SALC	Ips Northern Route: Strategic Outline Business Case	

Environment

200092	Keep Britain Tidy	Get ready for the Great British Spring Clean	
200043	ESDC	Love East Suffolk 2020	dj/mp
200075	I Cade	RE: Fwd: England Coast Path	
200090	M Allen	FW: Coronavirus - Port Health	

SALC

200019	G Walker	New Course ** General Data Protection Regulations**	circ
200067	SALC	East Suffolk area forum 23rd January	circ
200081	SALC	Latest SALC e-bulletin 24 January 2020	circ
200101	SALC	The Local Councillor e-newsletter - latest edition	circ

OTHER CORRESPONDENCE TO NOTE

200089	Police Connect	Bicycle & scooter marking event in Felixstowe	circ
200037	Historicengland	Consultation Report - Falkenham War Memorial	circ
200035	Police Connect	Missing person - George Reed	
200036	Police Connect	Business Burglaries – Suffolk wide	
200062	Police Connect	Hollesley Bay prisoner fails to return	
200074	east suffolk	Bi-Monthly Rough Sleeper Count - Thursday 16th Jan	
200102	G Walker	Payslip	
200033	SALC	FW: New course *** Preparing for audit ***	
200045	SALC	Latest SALC E-bulletin 10 January 2020	
200046	NALC	NALC STUDY TOUR 2020/21	
200047/82	NALC	CHIEF EXECUTIVE'S BULLETINS	
200097	SALC	NALC NEWSLETTER	
200106	NALC	CHIEF EXECUTIVE'S BULLETIN	
200108	Anita	RE: Website audit report	
200110	ESDC	Advice Sessions for Parish Clerks for Planning	
200098	CAS	Training news: New courses	
200103	W Mutom	Falkenham Church Snowdrop Festival	
200051	Ariensigns	Countryside Signs & Graphics Cheddar	
200057	G Walker to SALC	RE: COURSES	
200060	CAS	Invitation to celebrate Village Halls week 2020	
200066	J Gardiner	Re: Using village green for parking 5th April	
200072	TASC	invitation to a screening of the film The French Nuclear Trap	
200073	councillors	RE: English Coast Path	
200074	eastsuffolk	Town and Parish Council Agenda	
200077	eastsuffolk	Embargoed: Women's Tour	
200079	runningimp	Is your community VE Day ready?	
200080	suffolkcloud	Fwd: Councillors' email addresses	
200088	CAS	Members Network Fundraising Suffolk 2020	
200099	eastsuufolk	Register of Electors - 1 February 2020	

KIRTON & FALKENHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on Monday 6th January 2020 at 7.30 pm in the Recreation Ground Pavilion

PUBLIC OPEN FORUM

PRESENT 10 parish councillors, PTLO, Tree Warden, 3 parishioners.

1. **Police Report** No new incidents reported since November 2019.
2. **Parishioners Questions** A discussion arose from the letter that had been circulated by the Governors of Trimley St Martin School recommending that the closure of the school and establishment of a new school in Trimley St Martin was their preferred option for the future.
The recent closure of Kirton Road for water works and the inadequate road signage was also discussed.
The Council agreed to consider responses to both these issues.
3. **County Councillor's Report** Nothing new reported.
4. **District Councillor's Report** The written reports from Mr Kerry and Mrs Allen (DCs), covered updates on the new housing strategy going before Council, consultation on dog control orders, reducing Christmas waste and improvements to access to Felixstowe beaches,
5. **PTLO Report** Mr Hatrick had nothing new to report.
6. **Tree Warden Report** Mr Brunt had nothing new to report.

PARISH COUNCIL

PRESENT: Messrs I Cade (in the Chair), J Fothergill, A P Hutton, D Jacobs, P J Lickert, R J Osborne, Ms EY Choi, Mesdames E A Colvill, J Durrant, J L Shaw, Mr T Hatrick (PTLO), Mr R Brunt (Tree Warden) and 3 parishioners. .

1. **APOLOGIES:**

M A Paul (chairman) family business, G J Walker (RFO) unwell, Mrs P M O'Brien (CC), R Kerry (DC), Mrs M Allen (DC).

2. **MINUTES OF LAST MEETING**

The minutes of the meeting held on 25th November 2019 having been previously circulated were taken as read, approved and signed.

3. **DECLARATION OF INTERESTS**

Nothing new declared.

ACTION

4. **MATTERS ARISING**

- i) **Dog Fouling** Councillor Lickert would be ordering new notices.

PL

- ii) SID November and December statistics had been circulated (C191303) showing reasonable compliance with the speed limit. A problem with the radar had occurred but had been rectified under warranty (C191399). Councillor Jacobs recommended that a service agreement costing around £300 pa be taken out before the warranty expires, which was agreed. Agreed the device be moved to a location in the region of Falkenham Road/Back Road junction. Councillor Jacobs and RFO to liaise and responded to request from Suffolk County Council (c191386) for update on disposal of P O'Brien's Community Grant of £800 towards purchase of SID. **DJ**
DJ/GW
- iii) EAONE/THREE No report this month.
- iv) Trimley St Martin School Following the earlier discussion, during POF, on the school Governors recommendation on closure (c191356, c191372/83), the Council expressed concerns about the basis for the decision, as relates to anticipated housing growth and future infrastructure. Agreed that endeavours should be made to obtain the minutes of the Governor's meeting and Councillor Fothergill arrange a meeting with them and Councillors. **JF**
- v) Registration of VG and RG Clerk and Councillor Jacobs to liaison application. **DJ/C'K**
- vi) Christmas tree event Despite torrential rain around 100 parishioners and children had attended and £165 was raised during carol singing accompanied by Mrs Jean Walker for donation to the Ipswich Hospices. Thanks were recorded to Graham Walker for organising the refreshments and Alan Jones for lighting and sound.
- vii) Community Workshops The minutes of the first meeting had been received (c191359, c191367) the next meeting is on 24th February and Councillor Choi and the Clerk would endeavour to attend. **EC/C'K**
- viii) Flooding incidents Problems had been reported to SCC and response awaited. Councillor Shaw raised a problem with the discharge into ditch at Brook Lane.
- ix) Rectory Lane/Falkenham Road finger sign Councillor Jacobs is pursuing specification enquiries with SCC. **D J**
- x) Quiet Lanes Clerk to respond to approaches from Quiet Lanes team (c191287/1373) to confirm interest. **CLERK**
- xi) Hedges and verges Note work has been carried out by SCC although concerns still remain about pavement widths. Councillor Osborne would investigate. **RO**
- xii) Road closures Following the earlier discussion, during POF, on signage during recent closures of Kirton Road, noted that signs had implied that the village was inaccessible from Chael Lane and Trimley interchange to the detriment of businesses in particular. Clerk stated that the only information he now receives is through one.network, no longer from SCC except belatedly (c191389) Agreed a complaint should be lodged with SCC and Anglia Water. **CLERK**

5. ADMINISTRATIVE MATTERS

i) Pensions The Clerk had made the requisite re-enrolment and re-declaration on the Council's Pensions commitments (c191319/87).

ii) District Council budget review Invitation (c191369) to review meeting on 14th February noted.

6. **FINANCE**

i) Financial reports (attached) The income/payments and monitoring reports to 12th December 2019 having been circulated by the RFO, were accepted, confirmed by Councillor Choi and signed by the chairman.

ii) RG outdoor table tennis table Proposed J Shaw, seconded R Osborne and carried that the proposal of the Recreation Ground committee to acquire an outdoor table tennis table through the Open Spaces Sport Fund (c191360) is approved. **CLERK**

iii) Precept £21205 requested for 2020/21 (191367).

iv) Broadband Clerk confirmed that namesco domain would not be renewed when it became due this month (c191292) and future email address is kandfpc@gmail.com

v) Grants Acknowledgement of grants received from CAB (c192306), Blossom Appeal (c191308), SARS (191304), Headway (c191313). Appeal received from DAS (191334).

7. **PLANNING**

i) Local Plan Consultation was suspended during General Election; Inspector's report awaited but probably delayed/

ii) SALC survey Response to planning survey (c19133) completed at meeting for submission. **CLERK**

iii) Sizewell C The press release from Together against Sizewell C (c191385) circulated and noted.

iv) Town & Parish Forum Forums on 24th and 27th January (c191329) noted but attendance unlikely.

v) Committee Management System (CMIS) Agreed Council should register on this site (c191333). **CLERK**

8. **ENVIRONMENT**

England Coastal Path Consultation from Natural England (c191318) noted. Clerk to circulate for comments back to Councillor Cade for compilation and submission. **IC/C'K**

9. **RECREATION GROUND**

Charity Commission Noted Annual Return for 2019 (c191322) submitted by RG.

10. **SALC**

i) Fees Revised fees for services (c191299) noted and subscription will increase by 3%.

ii) Area Forum Notes of forum held on 25th November (c191291) circulated. Councillor Lickkert had attended noting discussions on Diversity, the revised constitution and volunteering.

11. **OTHER CORRESPONDENCE**

Other correspondence as listed on agenda noted.

12. **MATTERS FOR INCLUSION IN FUTURE AGENDA**

SID maintenance, hedges and verges, EAONE, school; land register, Community Workshops, flooding, road closures, local plan.

13. **DATE OF NEXT MEETING**

Monday 10th February 2020 in the Recreation Ground Pavilion at 7.30 pm

There being no further business the meeting closed at 9.42 pm.

Signed.....
Chairman

Date.....

COMMITTEE REPORTS

PLANNING

PC

ESC

Existing applications

None

New applications

20/0068	Felaw House, 2 The Maltings, Kirton T13 Ash: trim and shape to reduce overhang of neighbour's garden T14 Oak: remove large branch, reduce lean, trim and shape reduce overhang of neighbour's garden	No comment
20/0087	1 Paddock Close, Kirton Conservatory to be added to rear etc etc	No comment
20/0111	84 Bucklesham Road, Kiron Proposed alterations and extensions	