

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION

on **Monday the 6th day of January 2020 at 7.30 pm**

Signed.....
Clerk

To: All Councillors

A G E N D A

PUBLIC OPEN FORUM

Please note that since one or more Councillors have declared interests in the SCDC call for sites consultation, any questions related to this raised during the POF will not be responded to until the appropriate point in the agenda

1. Police Report
2. Parishioners questions
3. County/ District Councillor Reports
4. PTLO/ Tree Warden reports

PARISH COUNCIL MEETING

1. Apologies
2. Minutes of meeting held on 25th November 2019
3. Declaration of interests
Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item, that could be seen as affecting their impartiality.
4. Matters arising
 - i) Dog fouling notices
 - ii) SID (c191303, c191386)
 - iii) EAONE/THREE
 - iv) Trimley St Martin school future (c191356, c191372/83)
 - v) VG/RG registration
 - vi) Christmas tree lighting event (c191328)
 - vii) Community Workshop events (c191359, c191367)
 - viii) Flooding incidents (c191290, c191323, c191389)
 - ix) Village sign
 - x} Quiet Lanes (c191287)
 - xi) Hedges and verges
5. Administrative matters (c191319, c191369)
6. Finance (attached)
 - i) Financial/Monitor reports (c191337)
 - ii) RG O/D tennis table (c191360)
 - iii) Correspondence
7. Planning (attached)
 - i) Local Plan
 - ii) SALC survey (191338) circ
 - iii) Sizewell C (c191385)
 - iv) Correspondence
8. Environmental (see correspondence)
9. Recreation Ground
 - i) Fence hole
10. SALC Report
11. Other Correspondence (attached)
12. Matters for inclusion in future Agenda
13. Date of next meeting:- Monday 10th February 2020 in the R G Pavilion at 7.30pm.

CORRESPONDENCE

Police

191295	east Suffolk	Felixstowe November ASB Meeting Minutes	circ
191381	Police Connect	PCC announces £114K for good causes in the county	

Matters arising

191303	D Jacobs	Village traffic stats	circ	
191386	SCC	Cllr. Patricia O'Brien's Locality Budget grant		gw/dj/mp
191356	SCC	Trimley St Martin - Additional Pupil Demand	circ	
191372/83	J March/A Colvill	Trimley St Martin School Closure	circ	
191328	G Walker	Fwd: Thanks! Christmas Tree lighting ceremony	circ	
191359	east Suffolk	Community Partnership Website - Now Live!	circ	
191367	east Suffolk	East Suffolk Community Partnerships 24 th Feb	circ	
191290	P O'Brien	Flooding.		
191323	J March/SCC	Primary School Puddle Issue		
191389	SCC	Kirton Road Trimley St Martin - 261079		
191287	Quiet Lanes team	Quiet Lanes Suffolk	circ	

Administrative

191319	Pensions Regulator	Take immediate action: workplace pensions re-enrolment	circ
191387	Pensions commissioner	Acknowledgement of re-declaration	
191369	east Suffolk	Annual T and P C Budget Review Meeting 14 th Feb	circ

Finance

191337	G Walker	December Finance reports now available	circ
191360	J Beer	Next meeting outdoor table tennis table	circ
191299	SALC	SALC fees for 2020-2021	
191307	G Walkerr to east Suffolk	Precept request for £21205	
191292	Namesco	Renewals now due on your names.co.uk a/c 2 Jan	
191304	SARS	Grants to community organisations	
191306	CAB	Acknowledgement of grant	
191308	Blossom appeal	Thank you for your ongoing support!	
191313	Headway	Donation	
191334	DAS	Grant appeal	

Planning

191338	SALC	SALC Survey - Planning	
191385	TASC	TASC's Judicial Review Proceedings Against ESC	circ
191329	east Suffolk	Town and Parish Forum Invite 24th January	
191333	east Suffolk	Committee Management System (CMIS)	

Environment

191293	SCC	Birds on the Stour and Orwell Estuary	
191297	SCC	AONB Monthly Update:	
191318	natural England	RE: England Coast Path - Felixstowe Ferry to Bawdsey	

Recreation Ground

191322	Charity Commission	Annual Return 2019 - confirmation of receipt CRM:0066060	
--------	--------------------	--	--

SALC

191291	SALC	Suffolk Coastal area forum - summary notes	circ
191324	NALC	CHIEF EXECUTIVE'S BULLETIN	
191325	SALC	Latest E-bulletin 6 December 2019	

OTHER CORRESPONDENCE

191298	SALC	Parish Council scam email	circ
191300	NALC	CHIEF EXECUTIVE'S BULLETIN	circ
191305	R Kerry	December Report	circ
191309	one.network	Roadworks Alert from one.network	circ
191294	Police Connect	Theft – Bucklesham	circ
191317	Police Connect	CCTV image issued in distraction thefts investigation	
191326	Police Connect	Theft message	
191302	powerforpeople	Request to support the Local Electricity Bill	
191314	CAS	Presentations-Village Halls Week and Scam Alert	
191316	NALC	NALC NEWSLETTER	
191327	CAS	Members newsletter Welcome to new Community	
191330	teamrubien	Sports Coaching and Facilities	jb
191342	Thr Phonr Co-op	Your invoice from The Phone Co-op £40.10	

KIRTON & FALKENHAM PARISH COUNCIL

Minutes of Parish Council Meeting held on Monday 25th November 2019 at 7.30 pm in the Recreation Ground Pavilion

PUBLIC OPEN FORUM

PRESENT 9 Parish councillors, RFO, Tree Warden, PTLO, District and County Councillors and 1 parishioner.

1. **Police Report** No incidents in the parish reported, ASB minutes of 19th October received and circulated. Clerk had responded to Trimley St Martin PC, following consultation with the Council, that it was not interested in sharing employment of a PCSO.
2. **Parishioners Questions** In response to a question, confirmed there was nothing new to report on 1 Burnt House Lane redevelopment. Flooding after heavy rain on Kirton Road was raised and the Clerk would lodge a SCC Highway Problem Report.
3. **County Councillor's Report** Mrs O'Brien's report covered an update on the Police & Crime Panel finances, changes to cabinet personnel, activities of Suffolk Roadsafes with young people and funding from DfT of £19.75m towards improvements to A12 at Brightwell. She had £300 of Community Grant to disperse.
4. **District Councillor's Report** Richard Kerry reported on the rough sleepers survey which identified 6 over Suffolk, gave an update on housing needs and had a Community Budget of £750 to spend.
5. **PTLO Report** Mr Hatrick noted that most of the train services to Felixstowe now use the 755 bi-mode trains ahead of next year. The 5.15pm bus from Ipswich to Kirton and return had been withdrawn as it was little used.
6. **Tree Warden Report** Mr Brunt commented on the trees at New House, Falkenham arising from the redevelopment work and noted the replacement trees at Swiss Farm had still not been provided. Clerk to raise with enforcement at East Suffolk Council.

PARISH COUNCIL

PRESENT: Messrs J Fothergill, A P Hutton, D Jacobs, P J Lickert, M A Paul (chairman), Ms EY Choi, Mesdames E A Colvill, J Durrant, J L Shaw, G J Walker (RFO), Mr T Hatrick (PTLO), Mr R Brunt (Tree Warden), Mrs P M O'Brien (CC), R Kerry (DC), and 1 Parishioner.

1. APOLOGIES: I Cade, R J Osborne, Mrs M Allen (DC).
2. **MINUTES OF LAST MEETING**

The minutes of the meeting held on 28th October 2019 having been previously circulated were taken as read, approved and signed, subject to amending "community land" to "amenity land" in POF par2.

3. **DECLARATION OF INTERESTS**

Nothing new declared.

ACTION

4. **MATTERS ARISING**

i) Grit bins New bins and refilling (c1912384/41/44) completed; the bin opposite Park Lane to be removed as not required on a gritted road.

DJ

ii) Dog fouling Councillor Lickert had researched suitable signs (c191248); agreed that, in consultation with John Beer, these be provided within a budget of £100.

PL/JB

iii) SID Nothing new to report.

iv) EAONE Chairman reported that proposed resurfacing of Park Lane postponed until the spring due to the wet weather.

v) Schools consultation Councillor Fothergill had spoken with the Schools Planning Manager (c191200), the Council's letter would be presented to the next meeting but action in abeyance pending the outcome of the Local Plan.

vii) Village Green Agreed consideration should be given to a major reduction in the height of the VG hedge to aid future maintenance by the Council and the neighbours (c191189); Councillor Jacobs to discuss with the neighbours . The Clerk had made enquiries of Brandeston PC (c191267) who had recently registered its Village Green with the Land Registry and awaits a response. In the meantime will pursue his own enquiries with Land Registry for this and the Recreation Ground.

DJ

CLERK

viii) White Horse PH Nothing to report.

ix) Christmas tree lighting Confirmed arrangements in hand. Weather will be monitored in case it has to be postponed.

x) Innocence Lane hedge In conjunction with Trimley St Martin PC a SCC Highways Problem report had been lodged (c191188,96/203) and the owner has subsequently responded and cut it back which has improved the situation, but road width is still a problem.

SCC

xi) Community Workshop event Councillors Hutton, Choi and the Clerk had attended this event which had a doubtful value locally, but any notes from ESC are awaited.

xii) Meadowland/Church Lane land Nothing to report.

5. **FINANCE**

i) Financial reports (attached) G Walker (RFO) presented income/payments and monitoring reports to 18th November, which were accepted, confirmed by Councillor Choi and signed by the chairman.

ii) Salaries Clerk accepted proposal that his salary should increase to £5184.

from April 2020.

iii) Precept Proposed A Colville, seconded D Jacobs and carried that a precept 2020/21 of £21,205 be requested (191195/7). **GW**

iv) Locality/Community budgets Noted that sums of £300 and £750 are available from the District and County (c191258) budgets; Refurbishment of the direction sign at the Rectory Lane junction suggested as a project for discussion at next meeting. **CLERK**

v) PC email domain Agreed the domain with Namesco should not be renewed in January (c191260).. **CLERK**

vii) Grants Update from Headway (c191251) noted for future reference.

6. PLANNING

i) Draft Local Plan Councillor Cade had posted an update (c191253) observing that examinations will continue during election period but the inspector will not be making any statements in that time.

ii) Falkenham Road enforcement The matter of the wall had been taken up by SCC/ESC Suffolk Highways with ESC Planning (c191225/28/34) over visibility issues and outcome awaited.

iii) Considered *DC19/4093 Lazy Acre, Falkenham*
Erection of new garage to replace existing **CLERK**

Council had no comments to make.

iv) Local Council Liaison Committee Minutes of meeting on 17th October (c191191) circulated.

v) Sizewell C film Invitation to screening of film, "The Nuclear Trap", from TASC on 2nd February (c191255) to be circulated. **CLERK**

vi) Solo Housing Enquiry seeking support (c191259) noted but not of interest.

7. ENVIRONMENT

i) VG trees Proposed P Lickert, seconded A Colvill and carried that tree warden be asked to consider canopy lifting of those on Village Green.

ii) Community Safety event This event originally planned for December, will now be held in February (c191278). Councillor Licket will not be able attend due to holiday commitments.

8. RECREATION GROUND

i) Fence hole Clerk to issue written reminder to owner to have hole by fence on east side filled, **CLERK**

ii) Inspection Annual safety inspection had been carried out in November (c191227).

9. **SALC**

i) AGM Councillor Lickert will attend on 26th November (c191204).

PL

ii) e Newsletter Latest edition (c191247) circulated.

iii) Bulletins Those from SALC and NALC Chief Executive circulated.

10 **OTHER CORRESPONDENCE**

Other correspondence as listed on the agenda noted.

11 **MATTERS FOR INCLUSION IN FUTURE AGENDA**

EAONE, Schools, VG/RG registration, Enforcements, Village sign, Community grants, Falkenham flooding.

12. **DATE OF NEXT MEETING**

Monday 6th January 2020 in the Recreation Ground Pavilion at 7.30 pm

There being no further business the meeting closed at 9.35 pm.

Signed.....

Chairman

Date.....

COMMITTEE REPORTS

PLANNING

Existing applications

		<u>PC</u>	<u>ESC</u>
DC/3998	Swiss Farm, Falkenham Road, Falkenham Conversion of existing pool building to a residential dwelling	Detrimental to listed bldg access?	Refused
DC//4093	Lazy Acre, Falkenham Erection of new garage to replace existing	No comment	Granted

New applications

None