

Kirton & Falkenham Parish Council

NOTICE OF MEETING

I HEREBY GIVE NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION
on **Monday the 2nd February 2026 at 7.30 pm**

To: **All Councillors**

Signed *G J Walker*. Clerk

AGENDA

- 1 Apologies
- 2 Minutes of the meeting held on 5th January 2026
- 3 Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item that could be seen as affecting their impartiality.*
- 4 **PUBLIC OPEN FORUM**
 - 1 Parishioners questions
 - 2 Police Report (including NCCZ discussion)
 - 3 Representation on proposed Agricultural Cold Store, Kirton Road
 - 4 County/District Councillor Reports
 - 5 PTLO report
- 5 Matters arising (All other outstanding actions have been completed)
 - i) Local History recorder (Kirton)
 - ii) EA3
 - iii) RG substation proposal
 - iv) Joint Parish Group
 - v) Felixstowe Peninsular Partnership
 - vi) Play area inspection and signs
 - vii) Swiss Farm hedge
 - viii) Bus Shelter and notice board repair
 - ix) Speeding (procurement of additional SID)
 - x) Dog control on Rec
 - xi) Footpath from Kirton to TSM School
 - xii) Xmas tree maintenance
 - xiii) Repair of Play area faults
 - xiv) Falkenham phone box
 - xv) Supporting vulnerable people (Emergency plan)
- 6 Finance
 - i) Financial and monitoring reports (on website)
 - ii) Invoices authorised: G Walker salary - £494.20; Clerk WFH expenses (broadband etc) - £35.90 (SO); D Cope (VG Hedge cut) - £175; Salvation Army (Xmas tree lighting collection) - £125.00; Labelcraft (RG banner) - £150
 - iii) Payments due for authorisation: G Walker salary (circa £495.20)
 - iv) Receipts: ESC Community Enabling Grant (SID) - £2,500
- 7 Planning
 - i) *DC/25/4867/OUT*: Land to the South of, Falkenham Road, Falkenham. Expiry date: 3 February 2026
 - ii) *DC/25/4922/ARM*: South and East of Adastral Park. Expiry date: 4 February
 - iii) Statement of Community Involvement; Planning Forum etc
- 8 Environmental
- 9 Recreation Ground
- 10 SALC Report
- 11 Other Correspondence/items for discussion
 - i) Response to PCC precept survey
- 12 Matters for inclusion in future Agenda
- 13 Date of next meeting:- Monday 2nd March 2026 at 7.30 pm

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Circulated Correspondence

From	Subject	Date Received
Clerk@kandf-pc.gov.uk	Fwd: Free 'Do not knock' door stickers for older people	16:31
DEREK JACOBS	Innocence Lane	13:21
Essex and Suffolk Rivers...	Recovering The Deben and Water Literacy	Yesterday
Jack Cade, Julia Durrant...	Agricultural Cold Store Kirton Road DC/25/4810/FUL	26/01/2026
Clerk@kandf-pc.gov.uk...	Comments for Planning Application DC/25/4810/FUL	26/01/2026
Suffolk Connected	Suffolk Police support national campaign highlighting commercial vehicle safety [#604412607]	26/01/2026
Victoria Hambley	ESCEP - E.SUFFOLK TOWN & PARISH COUNCILS ENERGY PROJECTS MEETING - THU...	23/01/2026
Melissa Williams	Enabling Communities Budget - 13ECB174	22/01/2026
Police Connect	Suffolk PCC Annual Survey	20/01/2026
training@suffolk-alc.gov.uk	New Code of Conduct Factsheet Series	20/01/2026
Kirsty White	Buckingham Palace Garden Party 2026	19/01/2026
ELL, Arlene	NCCZ - Proposal	17/01/2026
East Proactive Comms	Important roadworks information: A14 eastbound junctions 58 to 59 – technology	14/01/2026
planning@eastsuffolk.go...	Planning consultation - DC/25/4922/ARM	14/01/2026
Clerk@kandf-pc.gov.uk	Fwd: Playground inspections	14/01/2026
East Suffolk Planning Pol...	Statement of Community Involvement	13/01/2026
planning@eastsuffolk.go...	Planning consultation - DC/25/4867/OUT	13/01/2026
Sally Longmate	The Local Councillor Magazine from SALC - January 2026	12/01/2026
Annabelle Greenwood	Town and Parish Forum February 2026 [OFFICIAL]	09/01/2026
Clerk@kandf-pc.gov.uk	Fwd: K&F review - PC report for Jan	09/01/2026
Clerk@kandf-pc.gov.uk	Enabling Communities Budget grant request for SIDs	09/01/2026
Suffolk Connected	Suffolk PCC asks for views on precept proposal [#593812182]	09/01/2026
Sally Longmate	Local Government Re-organisation - County Council elections	07/01/2026
training@suffolk-alc.gov.uk	Start the New Year on the Right Footing: Councillors Code of Conduct Training	06/01/2026
CAS Network	Introduction to Rural and Community Led Housing - Zoom Event	06/01/2026
Jack Cade	Specification for SID request for quotes	06/01/2026
National Association of L...	NALC events	06/01/2026
Clerk@kandf-pc.gov.uk	Fwd: Request for a meeting with Parish Councils to discuss the impact of revised housing targets	05/01/2026
Clerk@kandf-pc.gov.uk	Fwd: Play Area Inspections (Kirton)	05/01/2026
Julia Durrant	Emergency Plan	05/01/2026
Jo Shaw	Re: Falkenham Phone Box	05/01/2026
John & planning@eastsu...	Reconsultation Planning app. consultation - DC/25/1844/ARM	04/01/2026
John Fothergill	RE: planning consultation	04/01/2026
DEREK JACOBS	December Traffic Stats	03/01/2026
John Fothergill	LALC Meeting	02/01/2026
John Fothergill	SALC Super-Forum on Devolution	02/01/2026

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Minutes of the Parish Council Meeting held in the Recreation Ground Pavilion on Monday 5th January 2025 at 7.30pm

Present: Cllrs J Cade (Chair, JC), J Fothergill (JF), D Jacobs (DJ), P Lickert (PL), J Durrant (JD); D Ward (DW), J Shaw (JS); G Walker (Clerk); T Hatrick (PTO); District Cllr M Ninnmey (MN), County Cllr P Mulcahy (PM); One member of the public.

Item No.	Comments	Action
1.	Apologies Cllrs: A Colvill (AC), M Paul (MP), L Bullard (LB), J Sheeran (JonS); PC A Phillips; District Cllr L Reeves (LR)	
2.	Minutes of last meeting The minutes of the Parish Council Meeting held on 1 st December 2025 having been previously circulated were taken as read.	
3.	Declaration of interests None registered	
4.	Public Open Forum <i>Parishioners questions:</i> In response to a question raised by Mrs Harvey, the Parish Council outlined their response to the change in Government policy which has significantly increased the housing supply requirement across the District; that the PC are actively engaging with East Suffolk Council Planning to understand their intended approach. Also through the furthering of a Cross-Parish group to jointly address issues of unsatisfactory housing proposals, as outlined previously. Mrs Harvey also raised concerns over the possible pending closure of B&M Concrete on Back Road, the PC undertook to investigate the situation and intended site use, for discussion at the next meeting. The question of having a Neighbourhood Plan was discussed once again, with the consensus being that it would be of little tangible value upon completion, would take around 4 years, and at a not inconsiderable cost. <i>Police report:</i> No report received <i>County Councillor's report:</i> Cllr Mulcahy confirmed that she was jointly funding (with the Councillor for Trimley St Martin) the work to recover the width of the footpath to the school, and will chase up its estimated completion, due the end of Feb 2026. Cllr Mulcahy also outlined a number of opportunities to support training including bursaries of up to £1k for training support (including child care costs etc) from Sizewell C, and 67 skills training “boot camps” across Suffolk for anyone over 18 years old wishing to go into key industries. There was also a discussion about the need to replace/repair faded, missing or broken road signs. Specific details are to be captured in order that funding and resolution might be progressed <i>District Councillor's report:</i> Cllr Ninnmey reiterated that we are facing a high level of vulnerability regarding future house planning proposals until a new Local Plan can demonstrate a 5 year housing supply to meet the new housing targets issued by central Government (an 83% increase on previously planned targets). Also noting that a new Local Plan will take several years to complete, the duration of	AP1/1.26/ JC

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	which defines the length of that vulnerability, but not the scale of impact in terms of prospective house building. Cllr Ninnmey reconfirmed funding support for the purchase of new SIDs (Speed Indicator Devices), <i>PTLO</i>: Nothing to report	
5.	Matters arising i) Local History recorder (Kirton): No update. ii) EA3: No update. iii) RG substation proposal: The means of providing access security is still ongoing. iv) Joint Parish Group: The planned Cross-Parish meeting to discuss house planning impacts was well attended with a number of actions agreed, including how to combine efforts in terms of engagement with East Suffolk Planning. v) Felixstowe Peninsular Partnership: No update vi) Play area inspection and responsibility: Councillors have commenced undertaking weekly inspections using the calendar and on-line reporting tool. The faded signs and gate spring are still to be addressed. The formal agreement for East Suffolk Services to undertake monthly and quarterly inspections remains outstanding. vii) Swiss Farm hedge: Awaiting more detail before raising with appropriate authorities. viii) Bus Shelter and notice board repair: The public noticeboard has been repaired, however the PC notice board still requires some attention. ix) Speeding: The PC agreed that the existing site at the north of the village would be proposed for a solar powered SID. However, further work is required to identify a suitable site to the south as most of the verges along Trimley Rd would likely restrict sunlight required for solar charging. It was thought that siting this on the Trimley side of the Parish boundary might be worth considering, assuming Trimley St Martin PC agreement. The necessary actions will now be taken to select the supplier who best meets our needs x) Dog control on Rec: The banner has been delivered and will be installed shortly. xi) Footpath from Kirton to TSM School: See County Councillor's report above. xii) Christmas tree maintenance: Discussion postponed until next meeting xiii) Local Government re-org: Discussion on survey response: In reviewing the consultation on the proposals for one or three Unitary Councils for Suffolk, it was agreed that the former would be marginally favourable, however that a "two Authority" amendment proposed by ESC might be a better solution. The Clerk was actioned to respond to the survey reflecting this decision.	AP4/07.25/ JS AP2/1.26/ Clerk
6.	Finance (including Finance and General Purposes Committee) i) Financial and monitoring reports (on website) ii) Invoices authorised: G Walker salary - £494.20; HMRC - £502.48;	

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	Clerk WFH expenses (broadband etc) - £35.90 (SO); G Walker (Xmas tree lighting expenses) - £66.37; ESS (grass cutting) - £576.00 iii) Payments due for authorisation: G Walker salary (circa £495.20); D Cope (VG Hedge cut) - £175; Salvation Army (Xmas tree lighting collection) - £125.00; Labelcraft (RG sign) - £150	
7.	Planning i) DC/25/1844/ARM - Land South And East Of , Adastral Park, Martlesham Heath – No comment. ii) DC/25/3774/ARM - Land South And East Of , Adastral Park, Martlesham Heath – No comment.	
8.	Environment Nothing to report	
9.	Recreation Ground Nothing to report	
10.	SALC Report Nothing to report	
11.	Other Correspondence Nothing to report	
12.	Matters for inclusion in future agenda Local History recorder; EA3; RG substation proposal; Joint Parish Group; Felixstowe Peninsular Partnership; Play area; Swiss Farm Hedge; Bus shelter and notice board repair; Speeding; Dog control on Rec; Footpath from Kirton to TSM School;; Xmas tree maintenance; Repair of Play area faults	
13.	Date of next meeting: Monday 2nd February 2026 at 7.30 pm.	
	There being no further business the meeting closed at 9.55pm. Signed..... Chairman Date.....	