

Kirton & Falkenham Parish Council

NOTICE OF MEETING

I HEREBY GIVE NOTICE that a meeting of the **Parish Council** of the above Parish will be held at:
THE RECREATION GROUND PAVILION
on **Monday the 9th March 2026 at 7.30 pm**

To: **All Councillors**

Signed *G J Walker*. Clerk

AGENDA

- 1 Apologies
- 2 Minutes of the meeting held on 2nd February 2026
- 3 Declaration of interests *Councillors are reminded that they should consider declaring any interest, pecuniary or otherwise, relating to any agenda item that could be seen as affecting their impartiality.*
- 4 **PUBLIC OPEN FORUM**
 - 1 Parishioners questions
 - 2 Police Report
 - 3 County/District Councillor Reports
 - 4 PTLO report
- 5 Matters arising (All other outstanding actions have been completed)
 - i) Local History recorder (Kirton)
 - ii) EA3
 - iii) RG substation proposal
 - iv) Joint Parish Group
 - v) Felixstowe Peninsular Partnership
 - vi) Play area inspection, signs & contracts
 - vii) Swiss Farm hedge
 - viii) Bus Shelter and notice board repair
 - ix) Speeding (procurement of additional SID)
 - x) Xmas tree maintenance
 - xi) Repair of Play area faults
 - xii) Falkenham phone box
 - xiii) Agricultural Cold Store, Kirton Rd
 - xiv) Accessibility to the Recreation Ground
- 6 Finance
 - i) Financial and monitoring reports (on website)
 - ii) Invoices authorised: G Walker salary - £494.20; WFH expenses (broadband etc) - £35.90 (SO); D Cope (Alley Rd hedge cut) - £60
 - iii) Payments due for authorisation: G Walker salary (circa £495.20); HMRC – £461.61; E Jacobs (Playground gate springs) - £60
- 7 Planning
- 8 Environmental
- 9 Recreation Ground
- 10 SALC Report
- 11 Other Correspondence/items for discussion
 - i) Falkenham Dark Skies proposal
 - ii) Summer fete request
 - iii) Possible location for new Scout Hut
 - iv) Soil on Back Lane at Ham's Lane junction
 - v) Speaker for Annual Meeting
- 12 Matters for inclusion in future Agenda
- 13 Date of next meeting:- Monday 11th May 2026 at 7.30 pm APCM (APM is 13th April)

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Circulated Correspondence

From	Subject	Date Received
Clerk@kandf-pc.go...	Play area inspections 2026 - 2027	13:00
UK Housing & Plan...	1.5 Million Homes? UK Planning Reform and Housing Deli...	Yesterday
Lee Reeves	Parish Report February 2026 Orwell & Villages	27/02/2026
hello@trifarm.co.uk	Felixstowe Triathlon 2026 - 19th July	27/02/2026
Kevin & Clerk@kan...	New Scout hut	26/02/2026
sandsharvey@btint...	Back Lane, Falkenham	26/02/2026
Sizewell C	Community Forum Invitation March	26/02/2026
Clerk@kandf-pc.go...	Fwd: Scout hut?	25/02/2026
Kirsty White	SALC training bulletin 24th February 2026	24/02/2026
Graffham, Sandra	PCC Update: February 2026	24/02/2026
UK Housing & Plan...	Housing Crisis. Planning Failure. Who Really Controls Our...	23/02/2026
Clerk@kandf-pc.go...	Fete request	20/02/2026
Laura Sampson	SALC East Suffolk area forum - 26th March 2026	20/02/2026
John, Jack, Clerk@...	Planning Committee South 24 February - Notification Emai...	18/02/2026
comms@suffolknw...	Meeting Invitation from the Suffolk Neighbourhood Watch...	17/02/2026
Clerk@kandf-pc.go...	Fwd: NCCZ - Approved	17/02/2026
Jack & DEREK	The Rec	16/02/2026
c.posford142, Julia,...	Dark Night Skies	14/02/2026
Jo, Jack, Julia, Joh...	BT telephone kiosk in Falkenham	14/02/2026
Clerk@kandf-pc.go...	Road safety improvements on Kirton Rd/Trimley Rd	12/02/2026
Chris King	East Suffolk Design Code Engagement Workshop – Invitat...	12/02/2026
Abbie Blowers	February Town and Parish Forum Slides	10/02/2026
clerk@kandf-pc.gov...	Suffolk County Council Problem Report 44054	10/02/2026
Clerk@kandf-pc.go...	Fwd: Agricultural Cold Store Kirton Road DC/25/4810/FUL	06/02/2026
Jeremy Muller	Suffolk Parishes Road Safety Group	06/02/2026
training@suffolk-alc...	PLANNING REFORM AND WHAT IT MEANS FOR LOCA...	04/02/2026
Suffolk Constabular...	Suffolk remains in top three counties for lowest levels of cri...	03/02/2026
Clerk@kandf-pc.go...	Planning application: DC/26/0204/FUL 68 Falkenham Roa...	03/02/2026
Kirsty White	NEWS BULLETIN - 2nd February 2026	03/02/2026
Jo Shaw	Falkenham planning	03/02/2026
Julia Durrant	Proposed Agricultural store	03/02/2026
Lee Reeves	Parish Report January 2026 Orwell & Villages	31/01/2026
Chris Cook	Free 'Do not knock' door stickers for older people	28/01/2026

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Minutes of the Parish Council Meeting held in the Recreation Ground Pavilion on Monday 2nd February 2025 at 7.30pm

Present: Cllrs J Cade (Chair, JC), J Fothergill (JF), D Jacobs (DJ), P Lickert (PL), J Durrant (JD), D Ward (DW), J Shaw (JS), A Colvill (AC), M Paul (MP), L Bullard (LB); G Walker (Clerk); T Hatrick (PTO); District Cllr M Ninnmey (MN), One member of the public, 3 representatives from Landlink Estates

Item No.	Comments	Action
1.	Apologies Cllr: J Sheeran (JonS); PC A Ell; County Cllr P Mulcahy (PM); District Cllr L Reeves (LR)	
2.	Minutes of last meeting The minutes of the Parish Council Meeting held on 2 nd February 2025 having been previously circulated were taken as read.	
3.	Declaration of interests None registered	
4.	Public Open Forum <i>Parishioners questions:</i> A request was made for the Alley Rd entrance to be made accessible to people with mobility scooters, options will be reviewed and discussed at the next meeting. Presentation was made by Landlink Estates on the proposed agricultural cold store on Kirton Rd (running parallel to the A14). The intended use is to provide quick chill and storage of locally produced salad crops, which are currently stored in rental facilities at a remote location. This would be of a significant height (12.3m) and footprint, for which there is planned mitigating landscaping. Currently access is onto the 60mph stretch of Kirton Rd, and with a number of daily/seasonal HGV and tractor movements, the details of which the PC have asked further clarification. The PC raised traffic safety as the most significant concern and have asked for further exploration of alternative access. <i>Police report:</i> No report received, however a proposal by PC Ell to establish a No Cold Calling Zone (NCCZ) in Kirton was approved by the PC. An NCCZ is a formally designated area where residents collectively state they do not wish to receive uninvited doorstep sales calls. NCCZs are supported and administered by Suffolk Trading Standards, who provide signage, information packs, and compliance guidance to residents and traders. The application must be proportionate (i.e. only one road and adjoining roads) so it cannot be for the ‘whole of Kirton’, and feedback points to proposing Bucklesham Rd, Falkenham Rd and Rectory Lane as the designated NCCZ. <i>County Councillor’s report:</i> No report received. <i>District Councillor’s report:</i> Cllr Ninnmey stated that Felixstowe School will be ceasing 6 th Form education (no new intake from Sept 26) due to a fall in demand. The PC undertook to communicate their disappointment with this decision to the Head of Education at SCC. Mr Ninnmey also said there were concerns over planned building of a	

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	new leisure centre in Felixstowe due to reduced budgets going forward. <i>PTLO:</i> Nothing to report	AP1/02.26/ Clerk
5.	Matters arising i) Local History recorder (Kirton): No update. ii) EA3: Cllr Paul reported that work was currently suspended due to poor weather. iii) RG substation proposal: The means of providing access security is still ongoing. iv) Joint Parish Group: A further meeting is planned for March. v) Felixstowe Peninsular Partnership: No update vi) Play area inspection and responsibility: Weekly inspections have been sporadic, Cllrs undertook to make greater efforts to complete these. Confirmation by ESC Services that monthly and quarterly inspections are starting is still outstanding. vii) Swiss Farm hedge: Awaiting more detail before raising with appropriate authorities. viii) Bus Shelter and notice board repair: The public noticeboard has been repaired, however the PC notice board still requires some attention. ix) Speeding: Further work is still required to identify a suitable site to the south of the village, a request to be made to Trimley St Martin PC for their support. Suppliers' products are still being assessed against the requirements communicated to them. x) Dog control on Rec: The banner has been installed. xi) Footpath from Kirton to TSM School: The width of the footpath to the school has now been significantly improved through clearance of encroaching vegetation although the PC undertook to seek suitable reduction in hedge widths by householders living along that route. xii) Christmas tree maintenance: Cllr Jacobs agreed to discuss the way forward with Paul's Trees xiii) Repair of Play area faults: Gate springs have been repaired, and some new bolts are required for a swing seat (non-urgent). xiv) Falkenham phone box: The PC would be agreeable to formally adopting the phone box on the understanding that the local community would maintain its day to day order and cleanliness. xv) Supporting vulnerable people (Emergency Plan): In consideration to use the Emergency Plan for lost persons, Cllr Lickert reported that searches are controlled Lowland Search & Rescue and that any use of the Emergency Plan would need to be triggered by their involvement. The Plan is intended purely for managing emergencies arising from significant disruption caused by eg the environment, Transport infrastructure, etc.	AP4/07.25/ JS AP2/02.26/ Clerk AP3/02.26/ Clerk AP4/02.26/ DJ
6.	Finance i) Financial and monitoring reports (on website) ii) Invoices authorised: G Walker salary - £494.20; Clerk WFH expenses (broadband etc) - £35.90 (SO); D Cope (VG Hedge cut) - £175; Salvation Army (Xmas tree lighting collection) - £125.00; Labelcraft (RG banner) - £150 iii) Payments due for authorisation: G Walker salary (circa £495.20)	

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	iv) Receipts: ESC Community Enabling Grant (SID) - £2,500	
7.	Planning i) DC/25/4867/OUT: Land to the South of, Falkenham Road, Falkenham. The PC agreed “No Comment” by a majority vote, with one abstention. ii) DC/25/4922/ARM: South and East of Adastral Park. Expiry date: . The PC agreed “No Comment” iii) Statement of Community Involvement; Planning Forum etc. There was no agreement to respond to this request, however the PC remains actively engaged in the process. iv) Cllr Shaw noted the absence of DC/26/0204/FUL 68 Falkenham Road Kirton from the agenda (closing date for comments, 29 th January). This will be investigated and communicated to Councillors.	AP5/02.26/ Clerk
8.	Environment Nothing to report	
9.	Recreation Ground The Clerk reported that he is continuing to work with Mr Beer in terms of documenting ongoing responsibilities, should future handover be required. He also advised that he has been made a Trustee of the charity in order to assist with procedural aspects associated with the Charity Commission	
10.	SALC Report Nothing to report	
11.	Other Correspondence Following on from previous discussions, Mrs Harvey has advised that the B&M Concrete site is due for closure at the end of March.	
12.	Matters for inclusion in future agenda Local History recorder; EA3; RG substation proposal; Joint Parish Group; Felixstowe Peninsular Partnership; Play area; Swiss Farm Hedge; Bus shelter and notice board repair; Speeding; Xmas tree maintenance; Repair of Play area faults; Falkenham phone box; Accessibility to the Recreation Ground.	
13.	Date of next meeting: Monday 9 th March 2026 at 7.30 pm.	
	There being no further business the meeting closed at 9.57pm. Signed..... Chairman Date.....	