

PARISH of KIRTON & FALKENHAM

Dear Sir/Madam,

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE that a **REMOTE** meeting of the **Parish Council** of the above Parish will held on

Monday the 14th day of September 2020 at 7.30 pm

Meeting ID: See email from G Walker 7th September
Password:

Signed ***C A Shaw***

Clerk

A G E N D A

1. Register in and apologies
2. Minutes of Parish Council **remote** meeting of 10th August 2020
3. Declarations of interest.
4. Matters arising
 - i) SID repositioning
 - ii) Rectory Lane junction sign post (200889, 200940/46/52, 200975)
 - iii) Felixstowe Comm workshop (200930/57, 200989)
 - iv) WI tree (200982)
 - v) Community Shop
 - vi) Tree Inspections (200926/28/33/43, 200945, 200996)
5. **PUBLIC OPEN FORUM**
6. **FINANCE**
 - I) Financial reports (attached) (200936)
 - ii) Community/Locality Budget grants
 - iii) Insurance renewal (200941/42)
 - iv) Reserves update
 - v) Correspondence
7. **PLANNING (attached)**
 - i) Local Plan update/Lorry Parks (200921/31, 200973, 200999)
 - ii) Government Planning Regs changes (200959, 200964, 200958)
 - iii) DC/20/3277 Bramble Barn, Back Road, Falkenham
Conversion of existing roof space to habitable accommodation,
dormers and velux windows
 - iv) DC/20/3378 Land adjacent to 86 Meadowlands etc
Construction of new dwelling
 - v) Correspondence
8. **ENVIRONMENT**
 - i) VG metal detecting request (200905, 200907)
 - ii) Consultation on Coastal Adaptation (200977)
 - iii) Correspondence
9. **RECREATION GROUND (attached)**
 - i) Alley Road hedge
10. **SALC** **see correspondence**
11. Matters for future agendas
- 12.. Dates of next meeting Monday 12th October 2020 by remote.

CORRESPONDENCE

Matters arising

200889	SCC	Bucklesham Road Finger Post	circ
200940/46/52	ESDC	Kirton Fido bin	
200975	SCC	Re: REPORT NO 285161	
200930/57	ESDC	Community Workshop update	
200989	ESDC	Felix Peninsula Comm Partnership 7th Oct	
200982	WI	Tree on Village Green	
200926/28/33/43	ewpc	Re: TREE INSPECTIONS	circ
200945	D Jacobs to Pauls	Re: TREE INSPECTIONS	circ
200996	D Jacobs	Re: Fwd: Tree Inspection Quote	circ

Finance

200936	G Walker	Financial report for August	circ
200941	norrisand fisher	Insurance Renewal 2020	circ
200942	norrisand fisher	Insurance Renewal Invitation 2020 - Continued	circ
200956	SALC	FW: New Pay Rates 2020-21	

Planning

200921/31	I Cade	Parish Council Local Plan	circ
200973	D Jacobs	Lorry Park Again?	circ
200999	ESDCL	Local Plan – Inspectors report	circ
200959	I Cade	Planning consultations	circ
200964	Counc	Fwd: Planning consultations	circ
200958	RSN	The Rural Bulletin - 2 September 2020	circ
200948	ESDC	Public Access Notification - DC/20/3277/FUL	circ
200903	sizewell c	Sizewell C Project Update	
200970	aepas	ENERGY PROJECTS - THE NEXT STEPS	

Environment

200905	I Cade	Metal detecting request on village green	circ
200907	counc	Re: Metal detecting request on village green	circ
200977	ESDC	Consultation on Coastal Adaptation	circ
200971	J Durrent	Trimley Road Overgrowth	
200951	treecouncil	Covid-aware tree planting	
200911	DEP	Deben Estuary - research project	

Recreation Ground

200979	J Beer	Alley footpath	
--------	--------	----------------	--

SALC

200886	SALC	Free two month trial - TeamDoctor	
200892/912/949/976	NALC	CHIEF EXECUTIVE'S BULLETIN	
200896/920	SALC	COVID-19 ebulletin dated 17 August 2020/24 August/4 Sept	circ
200898/924	NALC	REBUILDING COMMUNITIES	
200972	SALC	SALC Suffolk Coastal area forum	
200917	SALC	SALC Suffolk Coastal area forum 24 Sept	
200944	SALC	FW: ACRE updated guidance documents_250820	

OTHER

200904	ESDC	Public Access Notification - DC/20/3052/FUL	circ
200978	ESDC	FW: Greenprint September mini roundup	
200938	ESDC	Help Clean National Landscapes as part of the Keep Britain Tidy	
200962	SCC	Suffolkonboard bus timetable updates	
200937	SCC	School Entrance Markings Traffic Regulation Order	
200953	SCC	Monthly Update: Coast & Heaths AONB	
200947	SCC	Upcoming works - C355 Mill Road, Newbne	
200915	SCC	Register for Great British Beach Clean	
200916	R Parker	land 32 Rectory Lane	circ
200918	I Cade	FW: Planning application next to 30 Rectory Lane.	circ
200888/891/954	Highways Eng	UPDATE: - A14 J58-J62 EB and WB resurfacing	circ
200900	choice stationery	Re: Order 600052012 [#81251]	
200901	M Allen	Work on new seafront eatery starts next week	circ
200902	aepas	REMINDER: ENERGY PROJECTS -	
200908	T Hatrick	Fw: Changes to bus services 1st September	circ
200927	each	Can you help EACH win £100,000	
200929	D Jacobs	Fwd: Re: Changes to bus services 1st Sept	circ
200909	Hopkins Hopkins	Group Annual Review 2020	
200910	CAS	CAS Network News Grants, training	
200923	CAS	ACRE updated guidance documents_ gw,jb,ln,ac	
200914	P Lickert	VG Parking 25th August	circ
200925	EA Air Ambulance	Lift off magazine	
200932	SCDF	Suffolk Coastal Disability Forum zoom meeting 6 th October	
200961	Charity Commission	Annual Public Meeting Invitation	
200963	RSN	Rural Funding Digest - September 2020	
200985	G Walker	ZOOM MEETING 14TH SEPTEMBER	
200935	G Walker	Aug payslip	
200893	SALC	2019/20 AGAR to PKF Littlejohn gw	
200894	SALC	Important information - 6 month rule	
200974	Clerk's Councillors	September edition	
200980	Tree Council	Taking Action For Healthy Trees:	
200984	EDF	Update your communication preferences	
200986	primary care supplies	Defibrillators	
200919	environment agency	Footpath closure extensioncirc	

KIRTON & FALKENHAM PARISH COUNCIL

Minutes of Parish Council Meeting held remotely by Zoom video conference on Monday 10th August 2020 at 7.30 pm

1. **PRESENT:** Messrs I Cade, J Fothergill, A P Hutton, D Jacobs, P J Lickert, R J Osborne, M A Paul (chairman), Ms EY Choi, Mesdames E A Colvill, J Durrant, G J Walker (RFO), Mr R Brunt (Tree Warden), Mr A Tetley and 1 Parishioner. Apologies had been received from J Shaw, Mr T Hatrick

2. **MINUTES OF LAST MEETING**

The minutes of the meeting held remotely on 12th July 2020 having been previously circulated were taken as read, approved and signed.

3. **DECLARATION OF INTERESTS**

Nothing new declared..

ACTION

4. **MATTERS ARISING**

i) **SID** Councillor Jacobs had circulated latest statistics for May and June. (c200776/7). A suggestion that the device be relocated on the Falkenham Road will be considered

DJ

ii) **EAONE/THREE** Apart from pending resurfacing of Park Lane mouth, nothing to report and item can be removed from the agenda.

CLERK

iii) **RG/VG land registration** Nothing to report

iv) **Rectory Lane signpost** Response still awaited from SCC. Councillor Jacobs had registered a formal complaint (c20078/79, c200889) over the lack of response.

SCC

v) **Felixstowe Comm workshop** Clerk and Councillors Hutton and Choi had attended remote Zoom meeting on 5th August (c200827). A Hutton gave a brief report covering the debate on action priorities and the creation of a Task Group to which he was elected to represent the parishes. Problems besetting village halls during Covid crisis was raised.

vii) **Quiet Lanes** Nothing to report. Appeal had been received inviting further applications (c200787); noted Back Lane and Brook Lane were listed in schedule.

viii) **Kirton phone box** Council had responded to consultation on closure (c200769), preferring it to be retained; Council would adopt if decommissioned.

5. **Public Open Forum**

Mr A Tetley introduced himself as the new owner of the White Horse PH and outlined his plans for the future. Following refurbishment he anticipated reopening by Christmas. He indicated an interest in make part of the premises available for a Community Shop and enquired about the status of available

funding. He noted the darts team activities would continue and was happy for the defibrillator, currently on the car park wall, to remain. The Chairman thanked him for his contribution and the points he had raised would be considered by the Council.

Mrs Harvey (parishioner) reported on a negotiated grant from ESDC of £2000 for the Church Hall to assist in the crisis, which was limited due to its church affiliation. She understood £10,000 had been granted to the village hall. She noted the RG Pavilion did not qualify.

6. **W.I. TREE & DAFFODILS**

The suggestion that the daffodils should be planted on the field side of the Village Hall grass land was agreed. Proposed A Hutton, seconded R Osborne and carried that the tree, proposed to be a Wild Cheery, should be planted on the RG near to the activity area and position decided once tree has arrived.

7. **COVID 19 UPDATE** (attached)

Councillor Durrant had prepared a comprehensive report on the response of the Council and Parishioners to the crisis, for which she was thanked and in particular for her personal active contribution in the process.

8. **TREE INSPECTIONS**

Agreed tree inspections should be limited to those on the Village Green and Recreation Ground. Clerk to contact ewp consultancy who had expressed an interest in carrying out inspections (c200625) to clarify terms of business.. Councillor Jacobs would similarly contact Paul Services. Following discussions between Councillor Jacobs and R Brunt (tree warden) the owner of the tree on Back Lane had been advised to lodge a report to SCC for its attention.

CLERK

SCC

9. **WHITE HORSE PH**

Noted from earlier presentation, that defibrillator would be retained and owner appreciated the annual grant towards electricity provision. Following the reminder from ESDC (c200877), Clerk to respond confirming interest in White Horse Community Shop prospect and requesting funding is ring fenced for this purpose.

CLERK

10.. **FINANCE**

i) Financial reports The RFO had circulated reports and budget monitor to the 6th August (attached), which having been verified by Councillor Choi were accepted.

ii) External audit The RFO had advertised Exercise of Public Rights, published, and submitted on 23 July 2020 the AGAR to pkf-liittlejohn.

iii) Laptop replacement A new laptop computer, for use by the Clerk, had been purchased (c200821, 200828/24, 200847). Clerk and Councillor Osborne to liaise on data transfer.

CL'K/RO

iv) Locality Budget allocations Clerk to confirm with County and District Councillors on funds available. **CLERK**

v) VAT A claim for £3365 had been submitted by the RFO.

vi) Reserves In view of the impending review of planning legislation, RFO would advise Councillor Cade of the reserves remaining after dispersements against the Local Plan representations. **GW**

11. **PLANNING**

i) Local Plan ESDC had closed consultation on the Final Draft and made its submission to the Inspector.

ii) Planning application The following was considered **CLERK**

DC/20/2914/ 6 Church Lane Kirton IP10 0PU
Rear and side single storey extension

Councillors had no comments to make on this application

iii) ENF/2019/0260 34 Falkeham Road No further responses had been received; Clerk and Councillor Cade to confer on further action. **CL'K/IC**

iv) Land fronting Falkenham Road Hopkins Homes had acknowledged Council's response (c200815).

v) Planning Legislation and Regulation changes Government consultation (c200831) circulated and noted. Councillor Cade agreed to draft a response to Government and NALC to question the effect on Local Plans already in preparation and established, for email consideration prior to next meeting. **IC**

vi) Planning responses Slides demonstrating advice on responding to planning applications from ESDC (c200839) noted and circulated for information.

12. **ENVIRONMENT**

i) Church Lane hedgerows Communication between R Kerry (DC) and P O'Brien (CC) into complaint from resident about condition of hedges along Church Lane (c200801) noted; Clerk to seek update from R Kerry. **CLERK**

ii) Footpath signs Broken sign on Bucklesham Road reported to SCC (c200850).

iii) A14 diversions Information from Highways England (c200837) on diversions during resurfacing works over next 6 months circulated and posted on website.

13. **RECREATION GROUND**

i) Play area Swing Problem with chain support (c200820) is awaiting response from supplier.

ii) Pavilion Remains closed due to Covid crisis; ACRE guidance (c200809) circulated to RG management.

14. **SALC**

i) AGM Meeting held remotely on 30th July had not been attended.

ii) Covid crisis Various advice and guidance from SALC circulated and noted

15. **MATTERS FOR INCLUSION IN FUTURE AGENDA**

Community Shop, Community Workshop, tree inspections, enforcement issue, Locality Budget grants, Planning legislation changes.

16. **DATES OF FUTURE MEETINGS**

Monday 14th September 2020 by remote facility.

There being no further business the meeting closed at 9.09 pm.

Signed.....
Chairman

Date.....

REPORTS

PLANNING

		PC	ESDC
<u>Existing applications</u>			
20/1860/OUT	Land Off Howlett Way Trimley St Martin Phased construction of up to 340 dwellings	Object	
20/2315 VOC	3 Rectory Lane, Kirton Variation of condition 2 to application 17/3571 Changes to windows	No objection	Granted
20/2605	Annexe At May Cottage 29 Falkenham Road Kirton Additional use of residential annex for short-term holiday lets	No objection	Granted
20/2914	6 Church Lane Kirton IP10 0PU Rear and side single storey extension	No Objection	

New applications

- 20/3052 Land Between 30 and 34 Rectory Lane Kirton
Proposed new chalet bungalow on windfall site
on land between No 30 and No 34 Rectory Lane.
- 20/3277/FUL Bramble Barn, Back Road, Falkenham
Conversion of existing roof space to habitable
accommodation, and insertion of dormer and velux
roof windows to rear slope, with associated work

RECREATION GROUND

Pavilion : I have been checking the pavilion regularly since lockdown. All taps/toilets have been run/flushed to ensure all still OK. Obviously no bookings since mid March and none in sight. A risk assessment is being done to allow opening of the pavilion to provide access to the corridor and disabled toilet only. We have purchased nearly £300 worth of sanitising equipment, including 13 wall mounted hand sanitisers. Unfortunately, we could not get a government grant to help finances as they are linked to rates and as the building is council owned, we were not allowed to apply. The goalpost store is being used by the football teams and that also contains all the necessary sanitising equipment. Since the ‘free books being ripped up on the 5 a side pitch’ incident in mid May, we have had another couple of cameras installed high up near the pavilion roof.

Play-Area : Everything stopped of course during lockdown. The play area re-opened in July and has been very heavily used since as no school. Too many people on the cantilever tyre swing caused the main metal fitment holding it up to break. There is a 10 year guarantee on metalwork so we are awaiting a replacement. The cat is still leaving its mess near the hedge.

Fitness Equipment / Zip wire : The zip wire has had a new seat fitted. The condition of the wooden launch platform has seriously deteriorated over the last few months. This should not have happened as there is a 15 year guarantee. So this is being replaced but we have to pay around £400 labour to do this (travelling from Norfolk).

Ground : Peter installed new ‘dog mess’ signs. I am not convinced there has been any improvement !! The new outdoor table tennis table has been ordered. Installation was delayed due

to lockdown. I am now trying to coordinate the delivery/ fitting together of the table with the ground fixing installer (different company !!!). We have been given 10 bats and a load of ping pong balls that are supposed to be left in a housing under the table – how long will they last do you reckon ????? The rough piece of ground just outside the main gate was due to be tarmacked in the middle of March (12th and 13th). Covid knocked that on the head. So we are still trying to get the contactor back to do that work. We have had a specification and quote to have the whole car park tarmacked. The surface needs to be porous to avoid all the water that sits on the car park in the wet weather. Therefore it needs more preparation work and that has put the cost up. So the first quote is £42000 + VAT. Anybody have any spare cash ?? J Beer September 2020

PTLO REPORT

There have been changes to our two services from 1st September. They are now operated by FirstBus and the buses have been renumbered 73 and 79 replacing 173 and 179. Both go around the Falkenham Road/Back Road loop and this is certainly good news for people living in that part of our village. We have additional journeys on the 79 as it now runs between Woodbridge, Kirton and Ipswich **five** days a week, Monday to Friday. Going to Ipswich, the departure time from Kirton is 09.45, returning from Old Cattle Market at 13.15. This is a most welcome improvement. There are also some alterations to the 73. On school days, three of these buses are run for school children only but are available to the public on Saturdays and school holidays. Apparently, this is Covid-19 related and will continue on a temporary basis. The times concerned are 08.00 and 16.27 to Felixstowe and 15.13 to Woodbridge. Another alteration of note is that this bus no longer serves Faulkeners Way in Trimley and remains on the High Road where there is a stop close to Station Road, a few minutes' walk from the railway station. This could be useful. The changes can be found in the new timetables. I've got some and if you would like one, please let me know. Alternatively, they can be obtained by visiting the Suffolk on Board or the bus company's website. All things considered, at the present difficult time, the new timetable provides Kirton with an improved service and, hopefully, more people will consider using the buses. There is a slow return to public transport but in order to comply with social distancing rules, the capacity of buses is limited and face coverings must be worn. T Hatrick September 2020